



## September 23, 2024 Meeting Minutes

Archiving Committee on Creating a Public/Private Historical Archive  
*Portsmouth NH City Hall Conference Room A, 9 - 10:30am*

*Attending:* Alan Cohen, Charles Doleac, Elizabeth Farish, Christine Friese, Tom Hardiman, Jeff Keefe, Vincent Lombardi, Kristen Peterson and Emma Stratton

*Absent:* Richard Candee

*Guests:* Linnea Grim, President and CEO, Thomas W. Haas Endowed Chair, Strawberry Banke Museum and Trevor McCourt, Deputy City Attorney, City of Portsmouth

**Meeting Opened** by Vincent Lombardi: 9:05am

**MOTIONED** and **SECONDED** to accept August 26, 2024, Meeting Minutes. All approved.

Discussion of:

- Strawberry Banke Museum has signed the Memorandum of Understanding & Fiscal Sponsorship Letter; Athenaeum will shortly.
- Fiscal Sponsorship letter: Athenaeum will also sign shortly. Continued discussion regarding members of the community who may offer to assist funding.
- Conservation assessments: Christine will soon have information needed from city departments. Legal and public works information is also needed.
- Perhaps start including peripheral groups in conversations.
- Fiscal Agent Fund: No new donations. \$3,500 in the account presently. An additional \$6,500 (min) needed.

- Steps: Form entity, 2025 committee goals to form a vision for fundraising. A new Board will be formed, and the current committee will cease with either (1) entity created or; (2) expiration of the city council term (end of 2025).
- Update from Deputy Trevor McCourt:
  - Legal department will soon have a survey of need if they decide to be included in the project.
  - Initiate needs with the legal working group, to make an entity recommendation.

**Meeting Adjourned** by Vincent Lombardi: 9:45am