

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, OCTOBER 2, 2023 TIME: 7:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:

https://us06web.zoom.us/webinar/register/WN_ragRHkV-QHex4XH51RwRaw

AGENDA

**Regular portion of City Council meeting to begin at 7:00 p.m.*

- I. **WORK SESSION – THERE IS NO WORK SESSION THIS EVENING**
- II. **PUBLIC DIALOGUE SESSION** [when applicable – every other regularly scheduled meeting] – **N/A**
- III. **CALL TO ORDER** [7:00 p.m. or thereafter]
- IV. **ROLL CALL**
- V. **INVOCATION**
- VI. **PLEDGE OF ALLEGIANCE**

PROCLAMATION

1. FIRE PREVENTION WEEK – OCTOBER 8TH – OCTOBER 14TH
- VII. **ACCEPTANCE OF MINUTES** – *(There are no minutes on for acceptance this evening)*
- VIII. **RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS**
- IX. **PUBLIC COMMENT SESSION** *(This session shall not exceed 45 minutes) – (participation may be in person or via Zoom)*
- X. **PUBLIC HEARING AND VOTE ON ORDINANCES AND/OR RESOLUTIONS**

First Reading of Ordinances:

- A. First Reading of Ordinance amending Chapter 1, Article IX – Conflict of Interest/Mandatory Financial Disclosure, Section 1.902, Election Candidate Financial Disclosure ***(Sample motion – move to pass first reading and schedule public hearing and second reading at the October 16, 2023 City Council meeting)***
- B. First Reading of Ordinance amending Chapter 1, Article IV, Section 1.413 – Sustainability Committee ***(Sample motion – move to pass first reading and schedule public hearing and second reading at the October 16, 2023 City Council meeting)***

Public Hearing of Ordinance:

- C. **PUBLIC HEARING/SECOND READING** of Ordinance amending Chapter 7, Article III, Section 7.321 – Snow Emergency Parking Ban and Chapter 7, Article X, Towing, Section 7.1002 – Snow Removal Operations

- PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS
- (Sample motion – move to pass second reading and hold third and final reading at the October 16, 2023 City Council meeting)*

XI. CITY MANAGER’S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager’s Items Which Require Action:

1. Temporary Construction License for 238 Deer Street

XII. CONSENT AGENDA

(Proper Motion for Adoption of Consent Agenda – move to adopt the Consent Agenda)

- A. Request from Justin Perry, Loan Depot, to install a Projecting Sign at 175 Market Street, Unit 104 *(Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)*

Planning Director’s Stipulations:

- *The license shall be approved by the Legal Department as to content and form;*
- *Any removal or relocation of projecting sign, for any reason, shall be done at to the City; and*
- *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works*

- B. Request from Joe Faro, Napoletana Pizzeria & Bar, to install a Projecting Sign at 14 Market Square *(Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)*

Planning Director’s Stipulations:

- *The license shall be approved by the Legal Department as to content and form;*
- *Any removal or relocation of projecting sign, for any reason, shall be done at to the City; and*
- *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works*

- C. Letter from Laurie Mantegari, Scarecrows of the Port, requesting permission to place scarecrows in designated locations throughout the Portsmouth Downtown area ***(Anticipated action – move to refer to the City Manager with Authority to Act)***
- D. Letter from Chris Carragher, Seacoast Paddleboard Club (SPC), requesting permission to hold the 6th Annual Seacoast Paddleboard event on Sunday, October 29, 2023 from 10:00 a.m. to Noon at the Peirce Island Boat Ramp ***(Anticipated action – move to refer to the City Manager with Authority to Act)***

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Presentation from Portsmouth Elks Lodge 97 Regarding Recreation Department Grant - \$3,000.00 ***(Sample motion – move to approve and accept the grant as presented)***
- B. Email Correspondence ***(Sample motion – move to accept and place on file)***
- C. Letter from Eric Gold, requesting for exhibition of artwork at City Hall “Growing Up Portsmouth” ***(Sample motion – move to refer to the City Manager with Authority to Act)***
- D. Letter from Phil von Hemert, Sail Portsmouth, requesting the city split the cost of the Police Department invoice in the amount of \$2,619.95 for their traffic detail

XIV. MAYOR McEACHERN

1. *McIntyre Update
2. Reappointment to be Considered – Kelly Delekta to the Board of Library Trustees

XV. CITY COUNCIL MEMBERS

A. COUNCILOR TABOR

1. *Council Work Session on Proposed Police Facility ***(Sample motion – move to hold a work session with the Police Commission and Community Policing Facility design team on November 13th prior to the Council meeting)***
2. *FY23 Year End Financial Update ***(Sample motion – move to request a report back to include parking revenue)***

B. COUNCILOR BAGLEY

1. **Action Items Needing Approval by City Council:**
 - Portwalk Place, request for renewal of parking licenses, by business owner ***(Sample Motion #1 - move to approve a renewal of valet license agreement for Portwalk, HI, LLC for a term of 1 year) (Sample Motion #2 – move to approve renewal of valet license agreement for Parade Residence Hotel, LLC for a term of 1 year)***
 - Mechanic Street, request for additional parking restrictions between Pickering Street and Hunking Street, by residents ***(Sample motion - move to prohibit parking on the land side of Mechanic Street between Hunking Street and Pickering Street)***
 - Snow Emergency parking ban, request for ordinance updates, by DPW ***(Sample motion - move to approve recommended changes to Chapter 7 as presented)***

- Sagamore Avenue, request for bicycle lanes and No Parking from Shaw Road to Wentworth House Road (***Sample motion - move to prohibit parking along both sides of Sagamore Avenue between Shaw Road and Wentworth House Road, contingent on no issue with businesses in this location***)
2. Parking & Traffic Safety Committee Action Sheet and Minutes of the September 7, 2023 meeting (***Sample motion – move to approve and accept the action sheet and minutes of the September 7, 2023 Parking & Traffic Safety Committee meeting***)

C. COUNCILOR BLALOCK

1. *Recreation Board Update

XVI. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Donation to the Senior Activity Center for the Luncheon Fund - \$500.00 (***Sample motion – move to approve and accept the donation as presented***)

XVII. CITY MANAGER’S INFORMATIONAL ITEMS

1. Consolidated Rail Infrastructure & Safety Improvements (CRISI) Grant Announcement
2. *Pease Development Authority Update
3. *Outdoor Dining Update
4. Report Back on the Dock Request of Paul and Alison Dunne
5. Survey Results from the Cable and Broadband Internet Commission
6. Municipal Alliance for Adaptive Management Update

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**