

**COAKLEY EXECUTIVE COMMITTEE
MEETING MINUTES
Thursday, July 27, 2022 – 9:00 a.m.
Planning Department, Portsmouth City Hall**

The Coakley Executive Committee (EC) Teleconference call commenced at 9:00 AM.

In attendance: Chairman Eric Spear (Municipalities); Seth Jaffe, Esq., (Generators); Robert P. Sullivan, Esq. and Peter Britz.

Conferenced in by phone: Curtis Shipley, Esq. (Transporters) and Joe Montello.

Others conferenced in by phone: Michael Tully, N. Hampton; Mindi Messmer; Susan Parker, Greenland and Matthew Scruton, Greenland.

I. Review the minutes of the 6/16/2022 Coakley Teleconference call.

Attorney Seth Jaffe moved to approve the minutes, Attorney Curtis Shipley seconded. On a 3-0 vote, the motion passed.

OU-1

II. BILLS All payment certifications are dated: 7/27/2022

City of Portsmouth

A.	Invoice #2901375499 dated 6/16/2022	\$2,750.00
	Peter Britz & Financial services - 6/2022	50%

Attorney Seth Jaffe moved to approve item II – A for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

Haley Ward

Invoices dated 6/9/2022
Services rendered through 5/29/2022

B.	Invoice #20222891	\$1,126.13
	General Technician Assistance	35%
C.	Invoice #20222892	\$103.69
	Fall 2021 Sampling	35%
D.	Invoice #20222893	\$20,052.96
	2022 Spring Sampling	35%

Attorney Seth Jaffe moved to approve items II – B, C and D for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

III. OU - 1 ACTION ITEMS

There were no action items.

IV. OU - 1 RECORD ITEMS

A. OU – 1 Balance as of 7/19/2022: \$167,464.69

B. Assessments received as of 7/19/2022:

- Portsmouth: \$69,618.90 5/2/2022
- N. Hampton: \$5,280.60 5/2/2022
- Newington: \$7,100.60 5/9/2022
- Generator: \$26,000.00 6/7/2022
- B-F I & S Trucking:
- Waste Management:

Discussion was had. No motion. No vote.

OU-2

V. BILLS – All payment certifications are dated: 7/27/2022

City of Portsmouth

A.	Invoice #2901375499 dated 6/16/2022	\$2,750.00
	Peter Britz & Financial services - 6/2022	50%

Haley Ward

Invoices dated 6/9/2022 unless otherwise noted.
Services rendered through 5/29/2022

B.	Invoice #20222891 General Technician Assistance	\$2,091.37 65%
C.	Invoice #20222892 Fall 2021 Sampling	\$192.56 65%
D.	Invoice #20222893 2022 Spring Sampling	\$37,241.22 65%

Attorney Seth Jaffe moved to approve items V – B, C and D for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

E.	Invoice #20223232	\$15,464.00
	Invoice dated 6/16/2022	100%
	Bedrock Investigation Activities	
	Prepare response to EPA comments. No contract existed for this work.	

Discussion was led by Peter Britz. It concerned Haley Ward, Wood, and Lippitt. Attorney Seth Jaffe moved to pay \$5,000 to Haley Ward and to pay the subcontractors in full and directly; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

Haley Ward

F.	Invoice dated 3/15/2022	\$19,501.30
	Services rendered through 3/6/2022	100%

Attorney Seth Jaffe moved to approve items V – F for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

Sanborn Head

G.	Invoice dated 6/8/2022	\$4,488.23
	Services rendered through 6/4/2022	100%
	Invoice #0057637	
	Deep Bedrock RI Report Support	

Attorney Seth Jaffe moved to approve items V – G for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

VI. OU - 2 ACTION ITEMS

There were no action items.

VII. OU - 2 RECORD ITEMS

A.	OU-2 Balance as of 7/19/2022:	\$394,180.51
B.	Assessments received as of 7/19/2022:	
	Portsmouth: \$214,204.00 5/2/2022	
	N. Hampton: \$16,252.00 5/2/2022	
	Newington: \$21,852.00 5/9/2022	
	Generator:	
	B-F I & S Trucking	
	Waste Management	

Discussion was had. No motion. No vote.

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

- A. Report of Peter Britz of the City of Portsmouth dated 7/27/2022

See attached report. Attorney Seth Jaffe moved to approve the report and authorize Peter Britz to resolve the provision of drinking water to the residences by written agreement under which the CLG will pay for installation of the water lines in exchange for releases from the property owners and their agreement to pay for the public water to be supplied; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

- A. Minutes of the Coakley Executive Committee 5/13/2022 meeting; approved and executed on 6/16/2022.
- B. Minutes of the Coakley Executive Committee 5/25/2022 meeting; approved and executed on 6/16/2022.
- C. Letter to Richard Hull, EPA from Chairman Eric Spear Re: OU-1 cash flow, dated July 11, 2022.
- D. Certificate of Insurance. Insured JWGUSA Holdings, Inc. and subsidiaries and affiliates. Includes Wood Companies (Chris Buchanan Company).

Discussion was had. Attorney Seth Jaffe moved to place items IX – A, B, C, and D on file; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

X. OTHER BUSINESS

No other business.

XI. PUBLIC COMMENT

The Chair opened the meeting for public comment and closed the public comment following speakers from the public.

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

The next meeting will be held on Wednesday, August 24, 2022 at 9:00 AM in the Law Library of Portsmouth City Hall.

XIII. NON-PUBLIC SESSION If needed

Attorney Seth Jaffe moved to go into non-public session to discuss litigation threatened in writing (RSA 91-A:3 II (e)); Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed and the meeting went into non-public session at 9:30 AM.

Non-Public Session Minutes

Discussion was led by Chair Spear. No motion. No vote.

At 9:45 AM, Attorney Seth Jaffe moved to leave non-public session and adjourn the meeting; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

Dated: 9/12/2022

DocuSigned by:
Eric Spear
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Eric Spear, Chair
Coakley Executive Committee

Submitted by Peter Britz