

**COAKLEY EXECUTIVE COMMITTEE  
MEETING MINUTES  
Thursday, June 16, 2022 – 4:00 p.m.  
Law Library, Portsmouth City Hall**

The Coakley Executive Committee (EC) Teleconference call commenced at 4:25 p.m.

**In attendance:** Chairman Eric Spear (Municipalities); Seth Jaffe, Esq., (Generators); Peter Britz, and Marian Steimke.

**Conferenced in by phone:** Curtis Shipley, Esq. (Transporters), Joe Montello and Dan MacRitchie.

**Others in attendance:** Mike Edgar.

**Others conferenced in by phone:** Michael Tully, N. Hampton; John Tuthill; and Mindi Messmer.

- I. Review the minutes of the 5/13/2022 and 5/25/22 Coakley Teleconference calls.

**Attorney Seth Jaffe moved to approve both sets of minutes, Attorney Curtis Shipley seconded. On a 3-0 vote, the motion passed.**

**OU-1**

- II. **BILLS** - All payment certifications are dated: 6/16/2022

**City of Portsmouth**

- |    |   |            |
|----|---|------------|
| A. | Invoice #2901335488 dated 5/16/2022       | \$2,750.00 |
|    | Peter Britz & Financial services - 5/2022 | 50%        |

**Attorney Seth Jaffe moved to approve item II-A for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.**

**StoneHill Env/CEA**

- |    |                                     |          |
|----|-------------------------------------|----------|
| B. | Invoice #6018 dated 4/6/2021        | \$760.00 |
|    | 2021 Gas Monitoring and Reporting   | 100%     |
|    | Services 6/1/2020 through 3/31/2021 |          |

- C. Invoice #6543 dated 6/8/2021 \$700.00  
 2021 Gas Monitoring and Reporting 100%  
 Services 4/1/2021 through 5/31/2021

There are old invoices. StoneHill had not incorporated some comments into the report. The new owner has committed to incorporating the comments, so Peter recommends payment of these invoices.

**Attorney Seth Jaffe moved to authorize items II – B and C for payment upon receipt of the corrected report; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.**

**III. OU - 1 ACTION ITEMS**

There were no action items.

**IV. OU - 1 RECORD ITEMS**

- A. OU – 1 Balance as of 6/14/2022: **\$171,568.43**

- B. Four Assessments received as of 6/15/2022:

Portsmouth:	\$69,618.90	5/2/2022
N. Hampton:	\$5,280.60	5/2/2022
Newington:	\$7,100.60	5/9/2022
Generator:	\$26,000.00	6/7/2022
BFI & S Trucking:		
Waste Management:		

**OU-2**

- V. **BILLS** – All payment certifications are dated: 6/16/2022

**City of Portsmouth**

- A. Invoice #2901335488 dated 5/16/2022 \$2,750.00  
 Peter Britz & Financial services - 5/2022 50%

**Attorney Seth Jaffe moved to approve item V – A for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.**

**Loureiro (formerly XDD)**

- Services rendered through 4/30/2022 \$300.00
- B. Invoice #:017CL2.01 – 3 dated 5/16/2022 100%
- Remedial Options Evaluation

**Attorney Seth Jaffe moved to approve item V – B for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.**

**VI. OU - 2 ACTION ITEMS**

There were no action items.

**VII. OU - 2 RECORD ITEMS**

- A. OU-2 Balance as of 6/14/2022: **\$396,977.19**
- B. Assessments received as of 5/11/2022:
  - Portsmouth: \$214,204.00 5/2/2022
  - N. Hampton: \$16,252.00 5/2/2022
  - Newington: \$21,852.00 5/9/2022
  - Generator:
  - BFI & S Trucking
  - Waste Management

At this time, the phone connections of the three members of the public were muted as one caller’s background noise was a distraction to the meeting.

**COMBINED OU-1 & OU-2**

**VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS**

- A. Report of Peter Britz of the City of Portsmouth dated 6/16/2022

**DEEP BEDROCK STUDY**

The contract with Wood Environmental has been signed. They have worked with EPA to go over its comments on the Deep Bedrock Study report, with August 15 as the new deadline for a revised submittal. In some areas we’ll go back and work with EPA to get feedback before resubmitting. They agreed to meet with us as long as we keep the deadline. Peter mentioned the two additional work items that will be completed in the field.

## **SPRING SAMPLING**

The results should be in by the end of the month. We will meet with Haley Ward to discuss Fall Sampling.

## **2021 ANNUAL REPORT**

Haley Ward has prepared and submitted the 2021 Annual Report. We have received comments back from EPA. Haley Ward is working on a response to EPA's comments.

## **RESIDENTIAL WELL RESULTS**

For 178A Lafayette Road some costs are not clear on what is needed for interior plumbing and the exact routing of the new service. For 399 Breakfast Hill Road Peter discussed getting a water line in without digging up the street using directional drilling. The \$21,300 quote would involve new water service under the road without digging up the road. If they hit ledge, it will increase cost – potentially by as much as \$20,000. The group discussed costs based on possible scenarios. Both homeowners (at 178A and 339 Breakfast Hill Road) have agreed to pursue the possibility of new water lines but we do not yet have all the details on the installation and requirements for future use of well.

The group discussed different options if ledge is hit and new entry points if that occurs. Discussion will continue at the next meeting with more firm numbers. Peter will get numbers for the next meeting and will include any staging or set up costs and the worst case. Peter estimated the worst case won't be more than double.

## **HB494**

Peter expects Lourerio (formerly XDD) to provide a draft summary of remedial options within a couple of weeks.

## **LANDFILL MOWING**

Peter discussed the two quotes received from Nordstrom and Piscataqua Landscaping. He recommended going with the new company, Piscataqua.

**Attorney Seth Jaffe moved to authorize Chair Spear to sign the contract with Piscataqua Landscaping and Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.**

## **IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS**

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- A. Minutes of the Coakley Executive Committee 4/14/2022 meeting; approved and executed on 5/13/2022.
- B. 2021 Annual Summary Report dated 4/8/2022 prepared by Haley Ward, Inc.
- C. Contract with Wood Environment & Infrastructure Solutions, Inc. for Professional Technical Consulting and Groundwater Monitoring Services; approved by EC 5/25/2022; signed by Chair Spear on 6/14/2022.

It was noted that Item IX-B is a draft report.

**Attorney Seth Jaffe moved to place Items IX-A and IX-C on record. Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.**

**X. OTHER BUSINESS**

There was no other business.

**XI. PUBLIC COMMENT**

The Chair opened the meeting for public comment.

Mike Edgar thanked the EC for the opportunity for public comment. He said he was one of the co-sponsors of HB494. He stated that progress seems to be dragging, asked about the original implementation schedule, and asked if there was a revised schedule issued. There is concern, he said, and he would like to push some action on that.

Eric said we are expecting to see some remedial options presented at the next meeting. Seth said we did have an earlier pilot approach that we tested with DES approval. It did not work so we went to Plan B. The CLG was disappointed that first approach didn't work. It looks forward to working with NHDES and EPA to review additional potential alternatives.

The Chair closed public comment since there were no other speakers.

**XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING**

The next meeting will be held on Wednesday July 27, 2022 at 9:00 a.m. in the Portsmouth Law Library of City Hall.

**Attorney Seth Jaffe moved to adjourn. Attorney Curtis Shipley seconded. On a 3-0 vote, the motion passed at 4:54 p.m.**

Dated: 8/15/2022 \_\_\_\_\_

DocuSigned by:  
*Eric Spear*  
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Eric Spear, Chair  
Coakley Executive Committee

Respectfully Submitted, Marian Steimke