

**COAKLEY EXECUTIVE COMMITTEE
MEETING MINUTES
Tuesday, October 11, 2022 – 11:00 AM
Law Library, Portsmouth City Hall**

In attendance: Chairman Eric Spear (Municipalities), Seth Jaffe, Esq. (Generators), Curtis Shipley, Esq. (Transporters), Peter Britz and Marian Steimke.

Conferenced in by phone: Dan MacRitchie and Joe Montello.

Others conferenced in by phone: John Tuthill, David Meuse, Susan Parker, Michael Tully.

The Coakley Executive Committee (EC) Teleconference call commenced at 11:10 am

I. Review the minutes of the 9/7/2022 Coakley Teleconference call.

Attorney Seth Jaffe moved to approve the minutes, Attorney Curtis Shipley seconded. On a 3-0 vote, the motion passed.

OU-1

II. BILLS – All payment certifications are dated 10/11/2022

City of Portsmouth

A. Invoice #2901492600 dated 9/14/2022 \$2,750.00 50%
Peter Britz & Financial services - 9/2022

Attorney Seth Jaffe moved to approve item II – A for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

Tomforde Environmental Services (TES)

B. Invoice #22030-1, revised, dated 9/2/2022 \$3,050.00 100%
Replace methane gas alarm; monitor gas; prepare report

TES is the new landfill gas consultant. TES completed the report for the year, which Stonehill had done in the past. The report took TES a while, but they had to get the data. The data is

now in one continuous data stream and is consistent. Nothing exceeds the State standards outside the perimeter. TES also put in new methane alarms.

Attorney Seth Jaffe moved to approve item II – B for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

Haley Ward

C.	Invoice #20224837 dated 9/2/22	\$574.00	35%
	General Technical Assistance		
	Services rendered through 8/28/2022		

This involved correspondence back and forth.

Attorney Seth Jaffe moved to approve item II – C for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

III. OU - 1 ACTION ITEMS

There were no action items.

IV. OU - 1 RECORD ITEMS

- A. OU – 1 Balance as of 10/3/2022: \$142,651.11
- B. Assessments received as of 10/3/2022:
 - Portsmouth: \$69,618.90 5/2/2022
 - N. Hampton: \$5,280.60 5/2/2022
 - Newington: \$7,100.60 5/9/2022
 - Generator: \$26,000.00 6/7/2022
 - Browning-Ferris: \$16,000.40 9/12/2022
 - Waste Management *
 - *\$5,999.50 expected*

Curtis has followed up with Waste Management multiple times.

OU-2

V. BILLS – All payment certifications are dated: 10/11/2022

City of Portsmouth

- A. Invoice #2901492600 dated 9/14/2022 \$2,750.00 50%
 Peter Britz & Financial services - 9/2022

Attorney Seth Jaffe moved to approve item V – A for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

Haley Ward

- B. Invoice #20224837 dated 9/13/2022 \$1,066.00 65%
 General Technical Assistance
 Services rendered through 8/28/2022

Attorney Seth Jaffe moved to approve item V – B for payment; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

VI. OU - 2 ACTION ITEMS

There were no action items.

VII. OU - 2 RECORD ITEMS

- A. OU-2 Balance as of 10/3/2022: \$374,491.89
- B. Assessments received as of 10/3/2022:
 - Portsmouth: \$214,204.00 5/2/2022
 - N. Hampton: \$16,252.00 5/2/2022
 - Newington: \$21,852.00 5/9/2022
 - Generator: \$80,000.00 7/22/2022
 - Browning-Ferris: \$49,232.00 9/12/2022
 - Waste Management*
 - *\$18,460 expected*

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

A. Report of Peter Britz of the City of Portsmouth dated 10/11/2022

Deep Bedrock Study

Peter was expecting an update on the report from Skip later in the week based on the review by the agencies. Seth suggested a call before the EPA meeting in November.

Southern Well Installation Workplan

We do not yet have permission to have work done on one property where the well could potentially be installed. The EPA could be called in to get involved, if necessary, to secure permission.

2022 Spring Sampling

Haley Ward should potentially have the report done within the week and submitted.

2022 Fall Sampling

We need authorization for WSP, formerly Wood, to proceed with this work. They confirmed that the \$119,990 cost is a not-to-exceed price, and this is less than the other quote received.

Attorney Seth Jaffe moved to authorize Chairman Spear to sign the proposal on behalf of the Coakley Landfill Group; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

Water Service Connections

We now have two locations that will allow the service to be installed. The tenant at 178A Lafayette Road was at first reluctant but now wants the water. Peter is working with the contractor, and would like to have this done before winter. If that doesn't happen, the work will get done in the spring. This work will begin first at the Lafayette Road property since someone is living there.

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

A. Minutes of the Coakley Executive Committee 7/27/2022 meeting; approved and executed on 9/12/2022.

Attorney Seth Jaffe moved to accept the record item listed; Attorney Curtis Shipley seconded this motion. On a 3-0 vote, the motion passed.

X. OTHER BUSINESS

There was no other business.

XI. PUBLIC COMMENT

The Chair opened the meeting for public comment at 11:23 am.

The Chair closed public comment since there were no speakers.

XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

The next meeting will be held on Monday, November 21, 2022 at 1:00 p.m. in the Portsmouth Law Library of City Hall.

Attorney Seth Jaffe moved to adjourn. Attorney Curtis Shipley seconded. On a 3-0 vote, the motion passed at 11:25 am.

Dated: 11/21/2022

DocuSigned by:
Eric Spear

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Eric Spear, Chair
Coakley Executive Committee

Respectfully Submitted, Marian Steimke