

**COAKLEY EXECUTIVE COMMITTEE**  
**Teleconference and Meeting AGENDA**  
**Monday, November 21, 2022**  
**1:00 PM**  
**Law Library, Portsmouth City Hall**

For remote access, please use:

Conference Call Dial-in #: 603-766-5646

Conference ID: 393626

I. Review the minutes of the 10/11/2022 Coakley Teleconference call.

**OU-1**

II. **BILLS** All payment certifications are dated: 11/21/2022

**City of Portsmouth**

A.	Invoice #	2901551404	dated 10/24/2022	\$2,750.00	50%
		Peter Britz & Financial services - 10/2022			
B.	Invoice #	2901558575	dated 11/7/2022	\$2,750.00	50%
		Peter Britz & Financial services - 11/2022			

**DC MacRitchie**

Invoice dated: 11/2/2022  
 Services rendered through: 11/1/2022

C.	Invoice #	205805		\$1,680.00	50%
		Professional Services			

**Haley Ward**

Invoices dated: 8/22/2022  
 Services rendered through: 7/31/2022

D.	Invoice #	20224415		\$819.00	35%
		General Technical Assistance			
E.	Invoice #	20224416		\$21,736.22	35%
		2022 Spring Sampling			

III. **OU - 1 ACTION ITEMS**

There were no action items.

IV. **OU - 1 RECORD ITEMS**

A. OU – 1 Balance as of 11/14/2022: **\$142,985.04**

B. All assessments have been received.

Portsmouth:	\$69,618.90	5/2/2022
N. Hampton:	\$5,280.60	5/2/2022
Newington:	\$7,100.60	5/9/2022
Generator:	\$26,000.00	6/7/2022
Browning-Ferris Trucking	\$16,000.40	9/12/2022
Waste Management	\$5,999.50	10/21/2022

**OU-2**

V. **BILLS** All payment certifications are dated: 11/21/2022

**City of Portsmouth**

A.	Invoice #	2901551404	dated 10/24/2022	\$2,750.00	50%
		Peter Britz & Financial services - 10/2022			
B.	Invoice #	2901558575	dated 11/7/2022	\$2,750.00	50%
		Peter Britz & Financial services - 11/2022			

**DC MacRitchie**

Invoice dated: 11/2/2022  
 Services rendered through: 11/1/2022

C.	Invoice #	205805	\$1,680.00	50%
		Professional Services		

**Haley Ward**

Invoices dated: 8/22/2022  
Services rendered through: 7/31/2022

- D. Invoice # 20224415 \$1,521.00 65%  
General Technical Assistance
- E. Invoice # 20224416 \$40,367.26 65%  
2022 Spring Sampling

**WSP**

Invoices dated: 9/30/2022  
Services rendered through: 9/23/2022

- F. Invoice # J02214908 \$49,119.00 100%  
Deep Bedrock Investigation Reporting
- G. Invoice # J02214909 \$800.00 100%  
Well Installation Work Plan

**Sanborn Head**

Invoice dated: 11/8/2022  
Services rendered through 10/29/2022

- H. Invoice # 0059184 \$3,316.60 100%  
Deep Bedrock RI Report Support

**VI. OU - 2 ACTION ITEMS**

There were no action items.

**VII. OU - 2 RECORD ITEMS**

- A. OU-2 Balance as of 11/14/2022: \$390,769.02
- B. All assessments have been received.

Portsmouth:	\$214,204.00	5/2/2022
N. Hampton:	\$16,252.00	5/2/2022
Newington:	\$21,852.00	5/9/2022
Generator:	\$80,000.00	7/22/2022
Browning-Ferris Trucking	\$49,232.00	9/12/2022
Waste Management	\$18,460.00	10/21/2022

## **COMBINED OU-1 & OU-2**

### **VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS**

- A. Report of Peter Britz of the City of Portsmouth dated 11/21/2022

### **IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS**

- A. Minutes of the Coakley Executive Committee 9/7/2022 meeting; approved and executed on 10/11/2022.
- B. WSP Contract Fall 2022 Groundwater Monitoring Services, dated 10-6-2022 and executed on 10/12/2022 by Chair Spear.

### **X. OTHER BUSINESS**

- A. City records retention and destruction process to be developed.

### **XI. PUBLIC COMMENT**

### **XII. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING**

### **XIII. NON-PUBLIC SESSION If needed**