

**COAKLEY EXECUTIVE COMMITTEE
MEETING MINUTES
Wednesday, December 15, 2021 – 2:00 p.m.**

The Coakley Executive Committee (EC) Teleconference call commenced at 2:03 p.m.

In attendance: Chairman Eric Spear (Municipalities); Seth Jaffe, Esq., (Generators); Robert P. Sullivan, Esq.; Peter Britz, and Marian Steimke.

Conferenced in by phone: Curtis Shipley, Esq. (Transporters); Dan MacRitchie and Joe Montello.

Others in attendance by phone: Michael Tully, Town Administrator of N. Hampton; Matt Scruton, Town Administrator of Greenland; Susan Parker, PDA Representative of Greenland and Newington; an additional caller.

I. Review the minutes of the 11/3/2021 Coakley Teleconference call.

Attorney Seth Jaffe moved to approve the minutes, Attorney Curtis Shipley seconded. On a roll call 3-0 vote, the motion passed.

OU-1

II. BILLS – All payment certifications are dated: 12/15/2021

City of Portsmouth

A.	Invoice #2901090988 dated 11/16/2021	50%	\$2,750.00
	Peter Britz & Financial services - 11/2021		

Attorney Seth Jaffe moved to approve item II – A for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

Haley Ward (CES) Invoices dated: 11/10/2021
Services through: 10/31/2021

B.	Invoice #20211035	35%	\$482.13
	General Technical Assistance		

C.	Invoice #20211038	35%	\$338.18
	Fall 2020 Sampling		

D.	Invoice #20211039	35%	\$3,818.58
	2021 Spring Sampling		

E.	Invoice #20211040	35%	\$15,053.57
	Fall 2021 Sampling		

Item II-B: This was for coordination for calls with agencies for the Bedrock study.

Item II-C: The annual report was sent out. This hopefully completes the Fall 2020 sampling.

Item II-D: The 2021 Spring Sampling was completed. Haley Ward is in the last stages of reviewing results. The report will be submitted within a few weeks.

Item II-E: This work was done in October. This invoice is for the completed field work and some lab prep.

Attorney Seth Jaffe moved to approve items II – B through E for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

Nordstrom Enterprises

F.	Mowing, 17 days, fuel, equipment transport 11/23/2021	100% \$12,827.00
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Attorney Seth Jaffe moved to approve item II – F for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

This is for mowing the cap. The amount is a significant increase over the \$8,000 cost last year. Peter will get bids for next year.

III. OU - 1 ACTION ITEMS

There were no action items.

IV. OU - 1 RECORD ITEMS

A. OU – 1 Balance as of 12/10/2021: **\$155,411.15**

OU-2

V. BILLS – All payment certifications are dated: 12/15/2021

City of Portsmouth

A.	Invoice #2901090988 dated 11/16/2021 Peter Britz & Financial services - 11/2021	50% \$2,750.00
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Attorney Seth Jaffe moved to approve item V – A for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

Haley Ward (CES) Invoices dated: 11/10/2021
Services through: 10/31/2021

B.	Invoice #20211035 General Technical Assistance	65%	\$895.37
C.	Invoice #20211036 Bedrock Investigation Activities	100%	\$22,928.25
D.	Invoice #20211037 Stormwater Sampling - Surface Water Evaluation	100%	\$3,264.44
E.	Invoice #20211038 Fall 2020 Sampling	65%	\$628.07
F.	Invoice #20211039 2021 Spring Sampling	65%	\$7,091.63
G.	Invoice #20211040 Fall 2021 Sampling	65%	\$27,956.61

Peter explained the two 100% OU-2 invoices. The other four were the same as for section II. The Item V-C invoice was for bedrock report writing. Item V-D was for Stormwater Sampling, some field work and is described in this month's Activity Report.

Attorney Seth Jaffe moved to approve items V – B through G for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

The Water Techs Invoices dated: 11/1/2021
(ARM) Services through: 11/1/2021

H.	Invoice#:1101211 368 Breakfast Hill Rd. 1,4-Dioxane & PFAS Sampling & lab fees	100%	\$2,045.00
I.	Invoice#:1101212 339 Breakfast Hill Rd. 1,4-Dioxane & PFAS Sampling & lab fees; Maintenance	100%	\$3,320.00

This was for filter carbon change-outs for the two locations. They are using more water sooner. The residential sample is done annually. It is not a huge cost. The group discussed the frequency of changing filters.

Attorney Seth Jaffe moved to approve items V – H & I for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

Sanborn Head Invoice dated: 12/2/2021
Services through 11/27/2021

J. Invoice #0055987 100% \$13,998.32
Deep Bedrock RI Report & Tech Support

They are doing additional oversight and review on the Deep Bedrock Study, beyond just the background work. They are also doing fracture trace mapping and helping write sections of the Study. This is all within the budget/proposal. Peter discussed the budget of \$14,000 and the work that applies to that.

Attorney Seth Jaffe moved to approve item V – J for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

Substrata LLC Invoice dated: 12/7/2021
Services through 11/12/2021

K. Invoice #:00623 100% \$390.00
Technical review & consultation re XDD proposal

This was for review of a draft and work done by XDD. There were several points of review.

Attorney Seth Jaffe moved to approve item V – K for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

XDD Environmental Invoice dated: 10/18/2021
Services through 9/30/2021

L. Invoice #:21027-100 100% \$15,656.25
Surface water PFAS remedial options evaluation

Invoice dated: 11/16/2021
Services rendered through: 10/31/2021

M. Invoice #:21027-101 100% \$3,121.25
Surface water PFAS remedial options evaluation

This was for compliance with HB-494. This work used a bulk of the budget, but they are confident they can get finalized the report within the original contract.

Attorney Seth Jaffe moved to approve items V – L & M for payment; Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

VI. OU - 2 ACTION ITEMS

There were no action items.

VII. OU - 2 RECORD ITEMS

A. OU-2 Balance as of 12/10/2021: **\$293,628.66**

COMBINED OU-1 & OU-2

VIII. COMBINED OU – 1 & OU – 2 ACTION ITEMS

A. Report of Peter Britz of the City of Portsmouth dated 12/15/2021

Deep Bedrock Study

This is nearing completion. The comprehensive report with recommendations is expected to be completed by the end of the month and sent to EPA and DES.

HB-494 Pilot Treatment Study

The hope is to have a final version within the next month.

Surface Water Evaluations

The evaluation of the interaction of surface water and ground water is ongoing. Not in synch due to drought situations. It is about the hydrogeology. Should we be calling this *surface water ground water interconnection*.

Spring Sampling Report

The technical committee is evaluating and hope to be done by next week. Those present discussed timing of the report and would like to see a more timely process from data collection to reporting. Peter will discuss with Haley Ward. He added that this round was more complicated due to PFOSA. Peter will ask them how long it will take to get the Fall Sampling Report in.

Carbon Filter Change Out

This is working. It is not cheap but not super expensive. The understanding is that this is used for drinking water. The group discussed the increased frequency of filter change out at the golf course. Peter will mention to them and try to determine if the water usage has changed.

IX. COMBINED OU – 1 & OU – 2 RECORD ITEMS

A. Minutes of the Coakley Executive Committee 9/28/2021 meeting; approved and executed on 11/3/2021.

Attorney Seth Jaffe moved to place Item IX – A on record. Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

X. OTHER BUSINESS

There was no other business.

XI. SCHEDULE THE NEXT COAKLEY EXECUTIVE COMMITTEE MEETING

The next Coakley meeting will be held on Tuesday, January 18, 2022 at 10:00 a.m. in the Law Library of Portsmouth City Hall.

XII. NON-PUBLIC SESSION (if necessary)

Attorney Seth Jaffe moved to enter non-public session according to RSA 91-A:3, Sections (e) and (l). Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

NON-PUBLIC Session commenced at 2:28 p.m.

In attendance: Chairman Eric Spear; Seth Jaffe, Esq.; Robert P. Sullivan, Esq.; Peter Britz, and Marian Steimke.

Conferenced in by phone: Curtis Shipley, Esq.; Dan MacRitchie and Joe Montello.

Those present discussed the interaction of the Bedrock Report and the HB-494 Pilot Study.

There were no motions made and no actions taken.

Attorney Seth Jaffe moved to adjourn at 2:55 p.m. Attorney Curtis Shipley seconded this motion. On a roll call 3-0 vote, the motion passed.

Dated: 1/18/2022

DocuSigned by:

Eric Spear

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Eric Spear, Chair
Coakley Executive Committee

Respectfully Submitted, Marian Steimke