

# Senior Year Survival Guide for Parents/Guardians

***All senior portraits and memories are due no later than October 28, 2011***

***We have literature from local photographers in the Senior Grade Office.***

***We do not endorse anyone in particular, please help yourself.***

- **Yearbook Portraits** can be emailed to [bamergian@portsmouth.k12.nh.us](mailto:bamergian@portsmouth.k12.nh.us) (300 dpi, JPEG or TIFF format.) or submitted in “hard copy.” Please be sure the name of the student is included in the email or on the back of the photo. Portraits submitted in “hard copy” must be 2”x 3” and vertical. Head and shoulders shot in black and white or color are acceptable. Portraits may be dropped off in the senior grade office in the Yearbook box. *The Yearbook Advisors have the right to refuse any senior portrait that is deemed inappropriate.*
- **Senior Memories must** be emailed to: [bamergian@portsmouth.k12.nh.us](mailto:bamergian@portsmouth.k12.nh.us). *Detailed information has been given to the Seniors on a separate sheet.*
- **Baby Ads/Friends Ads** **AD SPACE IS LIMITED AND DUE DATE IS ABSOLUTE. LAST YEAR WE SOLD OUT SO PLEASE DON'T DELAY! First come first serve basis ~ don't be disappointed so don't delay!** Ads will be accepted until **October 28, 2011**. Please refer to the form enclosed for specifications.
- **Cap and Gown information:** Seniors can order their caps and gowns two ways: each senior is given an order form to fill out at the beginning of their senior year. They can return the form to their grade office with \$20 (checks made payable to University Cap and Gown) OR they can visit with the University Cap and Gown representative when they make a visit to the high school to collect orders. Every senior who is participating in the graduation ceremony in June must purchase a cap and gown. Deadline to place their order is **December 22, 2011**.
- **Diploma Information:** Each senior will be asked to complete a Diploma Form. We ask that they clearly spell their legal name as they wish for it to read on their diploma. Please discuss with your senior what your thoughts are on how you wish to see it on their diploma (middle name spelled out or middle initial used.)
- **Graduation Info:** The date of graduation is determined in late March, after the threat of snow days and is voted on by the School Board. You will be advised as soon as the date has been set. Tickets are limited, you will be advised as to the number of tickets available to each student in May. If you require special seating for anyone with a disability or an elderly person, a list will be started ***after*** Memorial Day. Please call the Senior Grade Office to put your name on that list. Every person entering the graduation ceremony must have a ticket.
- **Turning 18:** Most seniors will turn 18 before graduation. There is no change in any rules at Portsmouth High School. All students must be called in sick, or excused from school by their parent(s) regardless of age.
- Questions?

For yearbook questions: Call (603) 436-7100 ext. 2908 or send an email to Mrs. Amergian at [bamergian@portsmouth.k12.nh.us](mailto:bamergian@portsmouth.k12.nh.us) or Ms. Relinski @ [lrelinski@portsmouth.k12.nh.us](mailto:lrelinski@portsmouth.k12.nh.us).

Questions for Senior Guidance Counselor? Ms. Relinski at [lrelinski@portsmouth.k12.nh.us](mailto:lrelinski@portsmouth.k12.nh.us), 436-7100 X 2927

Questions for the Senior Grade Office? Barb Amergian, Grade Office Secretary [bamergian@portsmouth.k12.nh.us](mailto:bamergian@portsmouth.k12.nh.us) 436-7100 x 2908 or Mr. Shawn Donovan, Grade Office Principal, [sdonovan@portsmouth.k12.nh.us](mailto:sdonovan@portsmouth.k12.nh.us), 436-7100 x2908.