



Portsmouth School Department
1 Junkins Avenue, Suite 402
Portsmouth, NH 03801
Phone: 603-431-5080/Fax: 603-431-6753

Central Office Staff

HOURS:

Monday – Friday- 8:00 am – 4:00 pm

Superintendent's Office- Superintendent Steve Zdravec	
Superintendent's Executive Assistant Paulette Rouse	610-4471 prouse@portsmouth.k12.nh.us

Assistant Superintendent's Office- Assistant Superintendent George Shea	
Assistant Superintendent's Executive Assistant Jean Frisbee	610-4472 jfrisbee@portsmouth.k12.nh.us

Business Office- Business Administrator Steve Bartlett	
Business Administrator's Executive Assistant Sherri Ficker	812-4399 sficker@portsmouth.k12.nh.us
Accounting Assistant- General Lisa Santomango	610-4166 lsantomango@portsmouth.k12.nh.us
Accounting Assistant- Accounts Payable Karen Desrochers	610-4162 kdesrochers@portsmouth.k12.nh.us

Pupil Support & Instruction Office- Director Jeanette Souther	
Pupil Support/Instruction Administrative Assistant Kristine Simone	610-4473 ksimone@portsmouth.k12.nh.us

School Nutrition Office- Director Deb Riso	
Administrative Assistant/I4see Coordinator Karley LaPierre	610-4474 klapierre@portsmouth.k12.nh.us

Occupational Health Provider- Dr. Gail Snow	610-4168 gsnow@portsmouth.k12.nh.us
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Director of Buildings & Grounds/ Maintenance Ken Linchey	436-1708 ext. 6003 klinchey@portsmouth.k12.nh.us
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City Of Portsmouth Staff

HOURS:

Monday- 8:00 a.m. - 6:00 p.m.

Tuesday-Thursday- 8:00 a.m. - 4:30 p.m.

Friday- 8:00 a.m. - 1:00 p.m.

Benefits Administration	
Benefits Administrator Kelly Harper	610-4478 kaharper@cityofportsmouth.com
Payroll Coordinator Stephanie Long	610-4163 slong@portsmouth.k12.nh.us