

City of Portsmouth
Application for Conditional Use Permit
in accordance with
Article VI - Inland Wetlands Protection
of the
Zoning Ordinance

Date Submitted: _____	Fee: _____
Proposed construction Is:	
New Structure: Yes <input type="checkbox"/> No <input type="checkbox"/> Expansion of Existing: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Owner _____ Applicant _____

Address _____ Address _____

Phone _____ Phone _____

Location of Construction _____ Map _____ Lot _____

Zoning District _____ Lot area _____

Total area of Inland Wetland including the area on the lot and off the lot (acreage or Sq. Ft.):

Distance of proposed construction to edge of wetlands

Description of proposed construction and site.

See reverse side for **Submission Requirements** and **Information for Applicant**.
Both sides must be signed to complete this form.

Owner and /or Applicant Date

Submission Requirements

The applicant must file 22 copies (10 copies for the Conservation Commission and 12 copies for the Planning Board) of a stamped and folded Site Plan to scale showing the location of the proposed construction in relation to the wetland, as determined by on-site inspection by a certified wetland scientist at a time when conditions are favorable for such inspection and delineation. Plan to include setbacks to property lines, setbacks to inland wetlands on and off-site, area of wetland impact, area of new impervious surface (if any), area of previously disturbed upland, driveways, trees to be removed, other landscaping, grade changes, fill extensions, rip rap, culverts, utilities, dimensions of all buildings/structures, uses of buildings/structures, and any other information necessary to describe proposed construction. Include a locus map with a north arrow.

Information for Applicant

It is suggested that, if there is any question, however slight, of the presence of wetlands on the site, that the City Wetlands Map, on file in the Planning Department, be consulted. If it appears that wetlands might exist on-site, the applicant should become familiar with the provisions of Article VI, Section 10-608 Conditional Uses.

In the majority of cases the Planning Board will require the opinion of a qualified independent certified wetland scientist. In such cases the procedure is that the Board applies to the Rockingham County Conservation District for the services of such an individual. Neither the Planning Board, the Conservation Commission nor the applicant can know in advance which certified wetland scientist will be designated by the District. The findings of the certified wetland scientist will include, but are not limited to, the suitability of the site for the proposed use, the effect of the project on the wetlands on-site and on those in the vicinity.

The certified wetland scientist will render a report to the District, with copies to the Planning Board and the Conservation Commission. The District will bill the City directly for the services of the certified wetland scientist. The owner /applicant shall forward a check to the City made payable to Rockingham County Conservation District prior to the petition being reviewed by either the Conservation Commission or the Planning Board.

Following the receipt of the report from the Rockingham County Conservation District, the Conservation Commission will review the application and will make a recommendation to the Planning Board. Once such a recommendation is made by the Conservation Commission, the Planning Board will schedule a Public Hearing.

I have read and understand the above information. I will pay any additional fees due as required above.

Owner and /or Applicant

Date