

SIGN PERMIT APPLICATION

Inspection Department, 1 Junkins Ave. Portsmouth, NH 03801
Office Number: (603) 610-7243 (Facsimiles Not Accepted)

PH. CONTACT OF RESPONSIBLE PERSON:

Street Address of Sign(s): _____

Business Name: _____ Phone #: _____

Business Owner Name: _____ Phone #: _____

Sign Contractor: _____ Address: _____ Phone #: _____

EXISTING SIGNS:

PROPOSED SIGNS:

	#	Qty.	L (In.)	H (In.)	S.F. (S.F.)	Ht.* (Ft.)	Ltg.**	Being Removed?		Qty.	L (In.)	H (In.)	S.F. (S. F.)	Ht.* (Ft.)	Ltg.**
Wall / Attached	1					n/a			1					n/a	
	2					n/a			2					n/a	
	3					n/a			3					n/a	
	4					n/a			4					n/a	
	5						n/a		5					n/a	
Free-Standing	6								6						
	7								7						
	8								8						
	9								9						
	10								10						
Projecting	11								11						
	12								12						
Awning	13								13						
	14								14						
Canopy	15								15						
Parapet	16								16						
Roof	17								17						
Marquee	18								18						
Spl. Event	19	-----	-----	-----	-----	-----	-----	-----	19						
Temp.	20	-----	-----	-----	-----	-----	-----	-----	20						

Existing Signs Total: _____ **SF**

New Signs Total: _____ **SF**

* Height is from ground to sign bottom for Projecting & Awnings, and to sign top for Free-Standing & Monuments.

** Ltg.: E=External, I/F=Internal/Florescent, I/N=Internal/Neon, H=Halo, LED=Light Emitting Diode

Total the sign areas of all existing sign(s) that are remaining on the property and all new sign(s) here:		
<i>Do not include any existing signs that are being removed.</i>		
Wall Attached: _____ SF	Awning: _____ SF	Roof: _____ SF
Spl. Event: _____ SF	Free-Standing: _____ SF	Canopy: _____ SF
Projecting: _____ SF	Parapet: _____ SF	Marquee: _____ SF
		Temporary: _____ SF
TOTAL SIGN AREA: _____ SF (exclude temporary signs)		
Sidewalk Width (Ft.) _____	Total # of New Signs: _____	Total # Temporary Signs: _____
Store front and lot frontage dimensions are NEEDED for complete review of application:		
Store Front Linear Frontage: _____ Feet	Lot Frontage: _____ Feet	

Submit drawing or sketch for each new sign showing sign length, width, and height off of ground. Submit a site plan for all freestanding and monument signs. Site plan shall show the location of freestanding signs from nearest property line(s) dimensioned in feet.

Illuminated signs require a separate Electric Permit.

Owner / Applicant: _____

Date: _____