

CITY OF PORTSMOUTH  
PROPOSED SCHEDULE OF FEES  
FISCAL YEAR 2018



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CITY OF PORTSMOUTH



MEMORANDUM

TO: Honorable Mayor Jack Blalock and City Council Members  
FROM: M. Christine Dwyer and Brad Lown, Fee Committee  
DATE: April 28, 2017  
RE: FY '18 Fee Schedule  
CC: John P. Bohenko, City Manager  
Judie Belanger, Finance Director

The Fee Committee met February 23, 2017 to review the City's fee schedule. As in the past, the city's fee schedule will be listed in Appendix III of the proposed budget book. A resolution is scheduled to be voted upon by the City Council June 5th requesting the acceptance of the fee schedule in conjunction with all other budgetary resolutions, which will make the fees effective July 1, 2017.

It is important to note that the fees represented in the fee schedule, excluding the parking fees, historically raise approximately 1% of General Fund Revenues.

The respective department heads reviewed all current fees. Proposed fee changes were submitted where deemed necessary to cover rising administration costs, operating costs, or were suggested by consultants. After a review by the Finance Department, the Fee Committee held a meeting to review the proposals.

Following is a summary of the requested fee changes by department and approved by the Fee Committee.

**Finance Department:** Created one fee for copies and added a fee for a City provided USB drive. In addition made clear that records subject to Right to Know requests can be viewed at City Hall or downloaded free onto a personal USB drive.

**City Clerk:** Increased fees for sidewalk obstructions, tag day permits, ward checklists, event permits, and voter history disks.

**Planning Department:** Created 4 new fees 1) Reapplication review, preliminary conceptual review \$200, 2) Reapplication review, design review \$500, 3) Restoration of involuntary merged lots \$250, and 4) Non-wetland conditional use permit (e.g. Accessory Dwelling Units, Garden Cottages, Flexible Development, and Drive Throughs) \$200.

**Inspection Department:** Increased electrical fees for residential equipment.

**Public Works:** Created 3 new fees 1) Blasting permit \$100, 2) New driveway permit \$50, and 3) Disposal of Propane tank (30# & larger) \$5.

**Health Department:** Added 2 groups to no fundraising fee for Health Department permits: Veteran groups and Disabled. Added a fee for customer appreciation events \$75.

**Parking/Transportation Division:** Increased fees for temporary metered parking spaces. Created two tiers of rates for Monthly pass holders eliminating the \$135 fee for all pass holders. There will now be a Resident pass holder monthly fee of \$150 and all other pass holder monthly fee of \$165. The Fee Committee approved increasing the “all other pass holders” to \$175 per month in FY 19 and \$200 when the Parking Facility on Deer Street opens. In addition deleted the electric vehicle reserved parking fee of \$1.25 an hour in the High Hanover Parking Facility.

**Water/Sewer Division:** Request to change a variety of hourly per occurrence charges for testing and rentals.

**Prescott Park:** Added to the fee schedule wedding reservation fees. The wedding reservation fee shall be waived when either one of the persons being married is a Portsmouth resident. The fee shall be refunded in the event that the wedding cannot be held in Prescott Park due to inclement weather.

The Fee Committee believes the annual review and authorization of fees is essential to keeping in step with rising costs of doing city business and also to review existing and potential fees for reasonableness. We recommend your support of the fee schedule as presented in the Proposed Annual Budget 2017-2018, Appendix III. Thank you.

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**City of Portsmouth  
Fee Schedule  
Finance Department**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
Individual occurrences not tracked	Non Sufficient Funds check processing fee	Pre FY 02	\$30.00 per check	\$30.00
Individual occurrences not tracked	<b>Copies:</b> <del>into be copied; i.e.,</del> <del>discharge papers, small items</del> <del>8 1/2 x 11 or 8 1/2 x 14</del>	Pre FY 02	\$0.25 per copy	* Delete
Individual occurrences not tracked	<del>Items that generate a minimum of</del> <del>research, i.e. certificate of occupancy,</del> <del>fire reports, minutes of meetings, pages</del> <del>of past annual reports.</del>	Pre FY 02	\$0.50 per copy	* Delete
Individual occurrences not tracked	(1) Any copy made for non-City use	Pre FY 02	\$2.00 1st copy	\$2.00
	(1)	Pre FY 02	\$0.50 all subsequent pages	
New Fee	(1)USB Drive for transfer of electronic files	N/A	N/A	* \$8.00
(1) Note: City records subject to Right to Know requests can be viewed at City Hall or downloaded free onto personal USB drives.				
Individual occurrences not tracked	All copies made on 11 x 17 pages.	Pre FY 02	\$0.50 per copy	\$0.50
Individual occurrences not tracked	Tax bills prepared for parties other than owners.	Pre FY 02	\$2.00 1st copy	\$2.00

**City of Portsmouth  
Fee Schedule  
Finance Department**

\* (Indicates change from current fee)

NOTES	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
Individual occurrences not tracked	<b>Tax Card/Tax Map from laser printer (Free to property owner)</b>	<b>FY 04</b>	<b>\$1.00 Each Print</b>	<b>\$1.00</b>
Individual occurrences not tracked	<b>Standard Assessing mailing list file</b>	<b>Pre FY 02</b>	<b>\$75.00</b>	<b>\$75.00</b>
New Fee	<b>Assessor created export file</b>	<b>FY 17</b>	<b>\$150.00</b>	<b>\$150.00</b>
Individual occurrences not tracked	<b>DVD copies of City related events</b>	<b>Pre FY 02</b>	<b>\$10.00</b>	<b>\$10.00</b>

**City of Portsmouth  
Fee Schedule  
City Clerk**

**Suggested  
FY 2018  
Schedule**

NOTES

	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
* (Indicates change from current fee)				
<b><u>Chapter 5: Article IV Section 402</u></b>				
License to handle any gasoline or similar fluids within the City.				
FY 16 there were 21 Petroleum Licenses processed for \$5,775.	<b>Initial License Fee</b>	FY 14	\$300.00 per location	\$300.00
	<b>Annual Renewal Fee</b>	FY 14	\$100.00 Up to 9,999 gallons	\$100.00
	<b>Annual Renewal Fee</b>	FY 14	\$125.00 10,000 to 14,999	\$125.00
	<b>Annual Renewal Fee</b>	FY 14	\$150.00 15,000 to 19,999	\$150.00
	<b>Annual Renewal Fee</b>	FY 14	\$175.00 20,000 to 24,999	\$175.00
	<b>Annual Renewal Fee</b>	FY 14	\$200.00 25,000 to 29,999	\$200.00
	<b>Annual Renewal Fee</b>	FY 14	\$225.00 30,000 to 34,999	\$225.00
	<b>Annual Renewal Fee</b>	FY 14	\$250.00 35,000 to 39,999	\$250.00
	<b>Annual Renewal Fee</b>	FY 14	\$275.00 40,000 to 44,999	\$275.00
	<b>Annual Renewal Fee</b>	FY 14	\$300.00 45,000 to 49,999	\$300.00
	<b>Annual Renewal Fee</b>	FY 14	\$325.00 50,000 and over	\$325.00
<b><u>Chapter 6: Article I Section 109C</u></b>				
Licenses-Gen. Provisions-				
Duties of licensee				
Change of license location fee not charged	<b>Change Location of Licensed Business</b>	Pre FY 02	\$1.00 Per Occurrence	\$1.00
<b><u>Chapter 6: Article I Section 110B</u></b>				
Licenses-Gen. Provisions-Transfer				
of license				
No Initial license fee charged	<b>Transfer of License</b>	Pre FY 02	\$10.00 Per Occurrence	\$10.00



**City of Portsmouth  
Fee Schedule  
City Clerk**

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
				* (Indicates change from current fee)
	<b><u>Chapter 6: Article II Section 201</u></b>			
	<b>Billiards and Bowling</b>			
FY 16 there were 6 license issued for \$1,200	License	FY 14	\$25.00 Per Year, Per Table or Lane	\$25.00
	<b><u>Chapter 6: Article III Section 302</u></b>			
	<b>Model Slot Car Racing</b>			
No licenses issued	License	Pre FY 02	\$25.00 Per Year	\$25.00
	<b><u>Chapter 6: Article IV Section 403C</u></b>			
	<b>Coin Operated Amusement Devices</b>			
FY 16 there were 12 licenses issued for \$6,275.	License	FY 03	\$75.00 For each of the first 30 machines, per year	\$75.00
		FY 03	\$10.00 For each machine over 30, per year	\$10.00
	<b><u>Chapter 6: Article V Section 502</u></b>			
	<b>Boxing and Wrestling</b>			
No licenses issued	License	Pre FY 02	\$10.00 Each Day	\$10.00
	<b><u>Chapter 6: Article VI Section 602</u></b>			
	<b>Dancing</b>			
No licenses issued	License	Pre FY 02	\$10.00 Per Dance	\$10.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule	
	* (Indicates change from current fee)				
	<b>Chapter 6: Article IX Section 901C12</b>				
	<b>Circus License</b>				
No licenses issued	<b>Amusement Devices</b>	Pre FY 02	\$30.00 Per Day	\$30.00	
	<b>Carnivals (For Operation)</b>	Pre FY 02	\$125.00 Per Day	\$125.00	
	<b>Including Each Amusement Device</b>	Pre FY 02	\$30.00	\$30.00	
	<b>Circus (For Operation)</b>	Pre FY 02	\$125.00 Per Day	\$125.00	
	<b>Including Each Amusement Device</b>	Pre FY 02	\$30.00	\$30.00	
	<b>Fairs (For Operation)</b>	Pre FY 02	\$10.00 Per Day	\$10.00	
	<b>Including Each Amusement Device</b>	Pre FY 02	\$5.00 Per Day	\$5.00	
	<b>Temporary Structures</b>	Pre FY 02	\$10.00 Per Day	\$10.00	
		<b>Chapter 6: Article IX Section 902</b>			
		<b>Circus License</b>			
No license issued	<b>Total fee for Circus license shall not be less than</b>	Pre FY 02	\$75.00 Per Day	\$75.00	
	<b>Chapter 6: Article X Section 1003</b>				
	<b>Theatricals, Parades, Open Air Meetings</b>				
No license issued	<b>License</b>	Pre FY 02	\$300.00 Not to exceed per day	\$300.00	
	<b>License to exhibit in any hall</b>	Pre FY 02	\$50.00 Not to exceed per day	\$50.00	
	<b>Chapter 6: Article XIII Section 1315</b>				
	<b>Hawkers and Peddlers</b>				
FY 16 there were 14 license issued for \$3,500	<b>License</b>	Pre FY 02	\$250.00 Per Year	\$250.00	

**City of Portsmouth  
Fee Schedule  
City Clerk**

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
				* (Indicates change from current fee)
	<b>Chapter 6: Article XIV Section 1402</b>			
	<b>Pawn Brokers</b>			
FY 16 there were 3 license issued for \$150	License	FY 14	\$50.00 Per Year	\$50.00
	<b>Chapter 6: Article XV Section 1502</b>			
	<b>Roller Skating Rinks</b>			
No license issued	License	Pre FY 02	\$50.00 Per Year	\$50.00
	<b>Chapter 6: Article XVI Section 1608</b>			
	<b>Magazine Subscription Solicitors</b>			
No license issued	License	FY 06	\$50.00 Per Year	\$50.00
	<b>Chapter 9: Article V Section 504 C</b>			
	<b>Sidewalk Obstructions</b>			*
FY 16 there were 68 licenses issued for \$6,944.	Obstruction (including Restaurant Table)	FY 14	\$60.00 Each Obstruction (including Restaurant Table)	\$75.00
	<b>Chapter 9: Article V Section 504 C</b>			
	<b>Sidewalk Obstructions</b>			
	<b>Restaurant Chairs</b>	FY 14	\$7.00 Each Restaurant Chair	* \$10.00
	<b>Non-ordinance-City Council Policy No. 2012-02</b>			
	<b>Area Service Agreements-use of City Property for Sidewalk Café's providing Alcohol Services</b>			
		FY 12	\$10.00 per square foot-6 month season-no proration	\$10.00
		FY 12	\$2,000.00 minimum fee	\$2,000.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

NOTES	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
			<i>* (Indicates change from current fee)</i>	
FY 16 collections of \$1,135 with 227 occurrences	<b>Notarization</b>	<b>FY 05</b>	<b>\$5.00 Per Document</b>	<b>\$5.00</b>
FY 16 collections of \$420 with 27 occurrences	<b>Tag day, permits</b>	<b>FY 05</b>	<b>\$15.00</b>	<b>* \$20.00</b>
FY 16 collections of \$0 with 0 occurrences	<b>Ward checklist</b>	<b>Pre FY 02</b>	<b>\$60.00 per set</b>	<b>* \$75.00</b>
FY 15 collections of \$0 with 0 occurrences	<b>Ward checklist for individual wards</b>	<b>Pre FY 02</b>	<b>\$10.00-\$15.00 (based on size of ward)</b>	<b>* \$25.00</b>
FY 16 collections of \$700 with 35 occurrences	<b>Event permit (fairs, parades etc. not governed by ordinance)</b>	<b>FY 05</b>	<b>\$20.00</b>	<b>* \$50.00</b>
FY 16 collections of \$0 with 0 occurrences	<b>Ordinance Books</b>	<b>Pre FY 02</b>	<b>\$100.00</b>	<b>\$100.00</b>
FY 16 collections of \$0 with 0 occurrences	<b>Ordinance book supplements (distributed 2 x per year)</b>	<b>Pre FY 02</b>	<b>\$50.00</b>	<b>\$50.00</b>
FY 16 collections of \$20 with 4 occurrences	<b>Voter certification</b>	<b>FY 05</b>	<b>\$5.00</b>	
FY 16 collections of \$700 with 7 occurrences	<b>Voter History Disk</b>	<b>FY 05</b>	<b>\$100.00 per election</b>	<b>* \$125.00</b>
FY 16 collections of \$5 with 1 occurrences	<b>Articles of agreement filing</b>	<b>Pre FY 02</b>	<b>\$5.00</b>	<b>\$5.00</b>
FY 16 collections of \$0 with 0 occurrences	<b>Restricted Property Listing</b>	<b>FY 12</b>	<b>\$15.00 per form</b>	<b>\$15.00</b>

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
<b>PLANNING BOARD</b>				
The Planning Department reported the following application numbers and fees for FY 15:				
Applications:				
Site Review	18			
Subdivision	9			
Lot Line revisions	4			
Conditional Use	18			
Board of Adjustment	120			
HDC	106			
Conservation Commission	16			
State Wetland Permits	20			
Revenues:				
Planning Board	\$60,479			
Board of Adjustment	\$60,759			
Site Review	\$28,106			
	<b>Preapplication review (site plan or subdivision)</b>			
	<b>Preliminary conceptual consultation</b>	<b>FY 18</b>	<b>N/A</b>	<b>* \$200.00</b>
	<b>Design Review</b>	<b>FY 18</b>	<b>N/A</b>	<b>* \$500.00</b>
	<b>Subdivision application (residential)</b>	<b>FY 15</b>	<b>\$500.00</b>	<b>\$500.00</b>
	<b>Plus Per Lot</b>	<b>FY 15</b>	<b>\$200.00</b>	<b>\$200.00</b>
	<b>Subdivision application (non-residential)</b>	<b>FY 15</b>	<b>\$700.00</b>	<b>\$700.00</b>
	<b>Plus Per Lot</b>	<b>FY 15</b>	<b>\$300.00</b>	<b>\$300.00</b>
	<b>Lot Line Revision/Verification</b>	<b>FY 14</b>	<b>\$250.00</b>	<b>\$250.00</b>
	<b>Voluntary Lot Consolidation (Merger)</b>			
	<b>- no subdivision</b>	<b>FY 10</b>	<b>\$175.00</b>	<b>\$175.00</b>
	<b>Restoration of Involuntarily Merged Lots</b>	<b>FY18</b>	<b>N/A</b>	<b>* \$250.00</b>
	<b>Wetland Conditional Use Permit</b>			
	<b>Area of disturbance in wetland or wetland buffer:</b>			
	<b>-up to 250 sq ft</b>	<b>FY 17</b>	<b>\$100.00</b>	<b>\$100.00</b>
	<b>-up to 1,000 sq ft</b>	<b>FY 15</b>	<b>\$500.00</b>	<b>\$500.00</b>
	<b>-greater than 1,000 sq ft</b>	<b>FY 15</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
	<b>Non-Wetland Conditional Use Permit</b>	<b>FY 18</b>	<b>N/A</b>	<b>* \$200.00</b>
	<b>(e.g. Accessory Dwelling Units, Garden Cottages, Flexible Development, Drive-Through Facilities)</b>			
	<b>Conditional Use Permit Amendment</b>	<b>FY 17</b>	<b>\$200.00</b>	<b>\$200.00</b>

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>PLANNING-BOARD OF ADJUSTMENT</b>			
Residential application 1-2 dwelling units	FY 15	\$150.00	\$150.00
3-4 dwelling units	FY 15	\$250.00	\$250.00
5-and over	FY 15	\$250.00	\$250.00
For each unit over 4	FY 15	\$50.00	\$50.00
Total application fee shall not exceed (cap)	FY 15	\$3,000.00	\$3,000.00
Residential application-accessory structure only	FY 11	\$50.00	\$50.00
Non-residential applications	FY 12	\$300.00	\$300.00
In Addition:			
Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00
Total application fee shall not exceed (cap)	FY 15	\$3,000.00	\$3,000.00
Signs	FY 13	\$200.00	\$200.00
Appeal of administrative decision	FY 17	\$50.00	\$50.00
<b>PLANNING-SITE PLAN REVIEW</b>			
All developments	FY 14	\$500.00	\$500.00
In Addition:			
Per \$1,000 of site costs	Pre FY 02	\$5.00	\$5.00
and per 1,000 square feet of site development area	FY 15	\$10.00	\$10.00
Total application fee shall not exceed (cap)	FY 08	\$15,000.00	\$15,000.00
Site plan amendment			
Administrative approval	FY 17	\$200.00	\$200.00
Administrative approval after work has been done	FY 17	\$500.00	\$500.00
TAC or Planning Board approval	FY 17	\$800.00	\$800.00

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>PLANNING-HISTORIC DISTRICT</b>			
Work Session (prior to application for approval)	FY 17	\$200.00 per work session	\$200.00
Residential applications 1 dwelling unit	FY 15	\$100.00	\$100.00
2 dwelling units	FY 15	\$100.00	\$100.00
3 dwelling units	FY 15	\$250.00	\$250.00
4 and over dwelling units	FY 15	\$400.00	\$400.00
For each unit over 4	FY 15	\$100.00	\$100.00
Accessory structure, mechanical equipment or replacement of doors/windows only	FY 15	\$100.00	\$100.00
Non-residential applications	FY 15	\$500.00	\$500.00
In Addition:			
Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00
Total application fee shall not exceed (cap)	FY 15	\$5,000.00	\$5,000.00
Non-residential applications-accessory structure, mechanical equipment or replacement of doors/windows only	FY 15	\$100.00	\$100.00
<b>Amendment to Certificate of Approval</b>			
Administrative approval	FY 17	\$100.00	\$100.00
Administrative approval after work has been done	FY 17	\$500.00	\$500.00
Commission approval	FY 17	\$800.00	\$800.00
Signs	FY 15	\$100.00	\$100.00
<b>PLANNING DEPARTMENT - ZONING PERMITS</b>			
Certificate of conformity	FY 17	\$50.00	\$50.00
Letter of interpretation	FY 17	\$100.00	\$100.00
Single- or two-family dwelling: new construction or addition, or accessory structure over 400 sq. ft.	FY 17	\$100.00	\$100.00
Multifamily dwelling, nonresidential or mixed residential/nonresidential: new construction, addition, change of use, tenant fit-up	FY 17	\$200.00	\$200.00
Accessory structure less than 400 sq. ft. (detached garage, ground-mounted HVAC, generator, etc.)	FY 17	\$50.00	\$50.00
Signs (per application)	FY 17	\$50.00	\$50.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
<b>Chapter 8: Article I Section 106 A</b>				
FY 16 there were 92 permits issued for \$4,200	<b>Street Obstructions</b>			
	Initial	FY 11	\$50.00	\$50.00
	Extension	FY 11	\$25.00	\$25.00
<b>BUILDING PERMIT FEES:</b>				
<b>Chapter 12: Part I Section 108.2</b> International Building Code-				
and				
<b>Chapter 12: Part II Section R108.2</b> International Residential Code-				
<b>Building/Electric/Plumbing</b>	<b>Note: All Construction Permit Fees rounded up to the nearest \$5.00</b>			
	Minimum Fee-Residential	FY 07	\$50.00	\$50.00
<b>Residential:</b>				
Permits	1,929	Special Inspection Fee	FY 07 \$60.00 Per Hour	\$60.00
Inspections	2,787	Emergency Inspection Fee	FY 07 \$60.00 Per Hour	\$60.00
Value	\$29,534,259	Minimum Fee-Commercial	FY 16 \$100.00	\$100.00
Fees	\$327,750.00			
		Fire Sprinkler Systems	FY 16 \$100.00 \$5,000 or less in fire sprinkler system cost	\$100.00
<b>Commercial:</b>			FY 16 \$10.00 each additional \$1,000 in fire system sprinkler cost	\$10.00
		Fire Alarm Systems:	FY 16 \$100.00 \$5,000 or less in fire alarm system cost	\$100.00
Permits	1,157		FY 16 \$10.00 each additional \$1,000 in fire alarm system cost	\$10.00
Inspections	1,621	Flat Rate Permits	FY 06 \$35.00	\$35.00
		Flat Rate Permits: Includes: siding, replacement windows, pools, sheds, buried tanks, pad mounted generators,		
Value	\$96,714,941	temporary structures, change-in-occupancy with no construction.		
Fees	\$692,833.00	Demolition Permits	FY 06 \$50.00 For structures up to 2,000 SF floor area	\$50.00
			FY 04 \$10.00 per \$1,000 of demolition cost for structures	\$10.00
			over 2,000sf	



City of Portsmouth  
 Fee Schedule  
 Inspection Department

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>General Renovations</b>			
Residential Rates,	FY 04	\$7.00 per \$1,000 of renovation cost	\$7.00
<b>New Construction, Renovation/Remodel and Additions</b>		Revise Text	Revise Text
Commercial Rates	FY 04	\$10.00 per \$1,000 of renovation cost	\$10.00
<b>Sign Permits-Minimum Fee</b>	FY 04	\$50.00	\$50.00
<b>Special Event Sign</b>	FY 07	\$35.00 per single event	\$35.00
<b>Fee per sq ft of sign area (Permanent or Temporary)</b>	FY 04	\$1.00	\$1.00
<u>Chapter 12: Part I Section 109.7</u>			
International Building Code-			
and			
<u>Chapter 12: Part II Section R109.5</u>			
International Residential Code-			
<b>Reinspection Fee</b>	FY 07	\$100.00 Per Reinspection	\$100.00
<u>Chapter 12: Part I Section 108.4</u>			
International Building Code-			
and			
<u>Chapter 12: Part II Section R108.7</u>			
International Residential Code-			
<b>Fee for Nonpermitted Work</b>			
Any person who is found to have demolished, constructed, altered, removed, or changed the use of a building or structure without the benefit of a building, electrical, plumbing, mechanical, or change in use permit shall, upon issuance of said permit(s), be assessed a charge of (1) 200% of regular permit fee or(2) \$300.00 whichever is greater. If the regular permit fee is over(3) \$300.00, the permit fee shall be the regular fee plus(4) \$300.00.			
	FY 04	(1) 200%	(1) 200%
	FY 07	(2) \$300	(2) \$300
	FY 07	(3) \$300	(3) \$300
	FY 07	(4) \$300	(4) \$300

City of Portsmouth  
 Fee Schedule  
 Inspection Department

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<p><u>Chapter 12: Part I Section 110.6</u>                      International Building Code-</p> <p style="text-align: center;">and</p> <p><u>Chapter 12: Part II Section R110.6</u>                      International Residential Code-</p> <p>Fee for Certificate of Use and Occupancy</p>	FY 07	\$100.00	\$100.00
<p><u>Chapter 12: Part I Section 106.3.6</u>                      International Building Code-</p> <p>Outside Plan Review Services (adjustment to permit)                      (for all applicable building permits meaning                      building,electric, plumbing, mechanical                      or fire protection permits)</p>	FY 14	-20%	-20%
<b>ELECTRICAL FEES:</b>			
<p><u>Chapter 12: Part I Section 108.2</u>                      International Building Code-</p> <p style="text-align: center;">and</p> <p><u>Chapter 12: Part II Section R108.2</u>                      International Residential Code-</p> <p>Plan Review Fee</p>	FY 04	\$50.00	\$50.00
Special Inspection Fee	FY 07	\$60.00 Per Hour	\$60.00
Emergency Inspection Fee	FY 07	\$60.00 Per Hour	\$60.00
Reinspection fees	FY 07	\$100.00 Each additional inspection after the second rejections for the same item(s)	\$100.00
Minimum Electric Permit Fee	FY 07	\$50.00	\$50.00

City of Portsmouth  
 Fee Schedule  
 Inspection Department

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>Residential-Service Equipment</b>			
Single Phase	FY 07	\$25.00 up to & including 100 Amps.	\$50.00 *
Single Phase	FY 08	\$50.00 101 to 200 Amps.	\$75.00 *
Single Phase	FY 07	\$70.00 201 to 400 Amps.	\$150.00 *
Single Phase	FY 07	\$15.00 Meters (each)	
<b>Lighting Fixtures, Power Utilization</b>			
Equipment & Outlets	FY 04	\$1.00 Each Device	\$1.00
<b>Pad Mounted Generators:</b>			
12 KW or less	FY 12	\$75.00	\$75.00
13 KW to 20 KW	FY 12	\$125.00	\$125.00
21 KW and above	FY 12	\$175.00	\$175.00
Manual Gen. set transfer	FY 12	\$10.00	\$10.00
Automatic Gen. set transfer	FY 12	\$25.00	\$25.00
<b>All fees shall be rounded up to the nearest</b>			
\$5.00 with a minimum fee of \$50.00. (Commercial)	FY 04	\$50.00	\$50.00
<b>Commercial-Contract Cost Fee Method</b>			
First \$5000.00 of electrical construction cost from			
\$0.01 to \$5,000.00	FY 04	\$25.00 Rate per Thousand Dollars of Contract Cost	\$25.00
Next \$5000.00 of electrical construction cost from			
\$5,000.01 to \$10,000.00	FY 04	\$20.00 Rate per Thousand Dollars of Contract Cost	\$20.00
Next \$5000.00 of electrical construction cost from			
\$10,000.01 to \$15,000.00	FY 04	\$15.00 Rate per Thousand Dollars of Contract Cost	\$15.00
Each \$1000.00 of electrical construction cost from			
\$15,000.01 & over	FY 07	\$10.00 Rate per Thousand Dollars of Contract Cost	\$10.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>	
<u>Chapter 12: Part I Section 109.7</u>				
International Building Code-				
and				
<u>Chapter 12: Part II Section R109.5</u>				
International Residential Code-				
<b>Reinspection fees</b>				
If, upon being called for any inspection, the work is not in compliance with this Code, verbal notice will be given as to the deficiencies and such deficiencies shall be noted on the code official's report. The permit holder shall be responsible for correcting the item(s) and for notifying the code official to reinspect said deficiencies. If when called to reinspect these deficiencies, all is correct, no further action will be taken. However, if during the first reinspection, the work in question has not been corrected, there will be a <b>\$100.00</b> reinspection fee assessed, which must be paid at the Inspection Office before a third inspection will be made. For each subsequent reinspection of the same deficiency or deficiencies, a like procedure and fee shall be assessed.				
	FY 07	\$100.00	\$100.00	
<u>Chapter 14: Section 102A E</u>				
Housing Code				
City does not currently collect fee or issue certificate	<u>Certificate of Occupancy</u>	Pre FY 02	\$1.00 Per Building (Good for 3 years)	\$1.00

City of Portsmouth  
 Fee Schedule  
 Inspection Department

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>PLUMBING/MECHANICAL PERMIT FEES:</b>			
<u>Chapter 15, Part I of II: Section 106.6.2</u>			
International Plumbing Code &			
<u>Chapter 15, Part II of II: Section 106.5.2</u>			
International Mechanics Code			
Residential rate:			
Fee per fixture (plumbing or gas)	Pre FY 02	\$5.00 Each	\$5.00
Water distribution piping (per dwelling)	FY 07	\$30.00 Each	\$30.00
Waste and vent piping (per dwelling)	FY 07	\$30.00 Each	\$30.00
Septic System (per dwelling)	FY 07	\$30.00 Each	\$30.00
Gas distribution piping (per gas meter)	FY 07	\$30.00 Each	\$30.00
Heating & Cooling Equipment: (Boiler, Furnace, Airhandlers, Unit Heaters, Condenser, Gas Logs, Fireplace Inserts, Solid Fuel Stoves, etc...)	FY 10	\$20.00 per Mechanical Equipment	\$20.00
Gas Appliance: (Cloths Dryers, Range/Oven Water Heater, etc....)	FY 10	\$5.00 per Gas Appliance	\$5.00
Air Distribution System:	FY 10	\$5.00 per Register	\$5.00
Minimum Permit Fee	FY 07	\$50.00	\$50.00
Commercial rate:			
Required Plan Review Fee	FY 04	\$50.00 Plumbing	\$50.00
(Per contractor and for each revision of plans)	FY 04	\$50.00 Mechanical	\$50.00
Minimum Permit Fee:	FY 04	\$50.00	\$50.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>Commercial-Contract Cost Fee Method</b>			
<b>First \$5000.00 of electrical construction cost from</b>			
\$0.01 to \$5,000.00	FY 07	\$25.00 Rate per Thousand Dollars of Contract Cost	\$25.00
<b>Next \$5000.00 of electrical construction cost from</b>			
\$5,000.01 to \$10,000.00	FY 07	\$20.00 Rate per Thousand Dollars of Contract Cost	\$20.00
<b>Next \$5000.00 of electrical construction cost from</b>			
\$10,000.01 to \$15,000.00	FY 07	\$15.00 Rate per Thousand Dollars of Contract Cost	\$15.00
<b>Each \$1000.00 of electrical construction cost from</b>			
\$15,000.01 & over	FY 07	\$10.00 Rate per Thousand Dollars of Contract Cost	\$10.00
 <b>Commercial Range &amp; Duct Extinguishing System:</b>			
<b>Base Permit Fee (Per System):</b>	FY 06	\$150.00	\$150.00
At time of first inspection, if system(s) are not ready for testing within 1/2 hour from time of Inspectors arrival, or if system fails the inspection, a reinspection shall be scheduled after paying a \$150 fee. This procedure and fee shall be repeated for each failed inspection or incomplete system visit.			
	FY 13	\$300.00	\$300.00
<b>Special Inspection Fee</b>	FY 07	\$60.00 Per hour	\$60.00
<b>Emergency Inspection Fee</b>	FY 07	\$60.00 Per Hour	\$60.00
 <b>Chapter 15, Part I of II: Section 107.1.2.4</b>			
<b>International Plumbing Code</b>			
<b>Reinspection Fee</b>	FY 07	\$100.00	\$100.00
 <b>Chapter 15, Part II of II: Section 107.6</b>			
<b>International Mechanics Code</b>			
<b>Reinspection Fee</b>	FY 07	\$100.00	\$100.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b><u>Chapter 15, Part I of II: Section 108.8</u></b>			
<b>International Plumbing Code</b>			
<b>Work Commencing Before Permit Issuance</b>			
Any person who is found to have done plumbing work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) <b>200%</b> of the regular permit fee or (2) <b>\$300.00</b> whichever is greater. If the regular permit fee is over (3) <b>\$300.00</b> , the permit fee shall be the regular fee plus (4) <b>\$300.00</b>			
	FY 04	(1) 200%	(1) 200%
	FY 07	(2) \$300	(2) \$300
	FY 07	(3) \$300	(3) \$300
	FY 07	(4) \$300	(4) \$300
<b>Commencing work before permit issuance</b>			
Any person who is found to have done mechanical work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) <b>200%</b> of the regular permit fee or (2) <b>\$300.00</b> whichever is greater. If the regular permit fee is over (3) <b>\$300.00</b> , the permit fee shall be the regular fee plus (4) <b>\$300.00</b> .			
	FY 04	(1) 200%	(1) 200%
	FY 07	(2) \$300	(2) \$300
	FY 07	(3) \$300	(3) \$300
	FY 07	(4) \$300	(4) \$300

**City of Portsmouth  
Fee Schedule  
Police Department**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
<b>Chapter 5: Article VIII Section 802</b>				
FY 16 Police-Unfounded Emergency Calls were as follows:	<b>Alarm Systems Service Charge</b>			
Occurrences	Revenue			
772	No charge	<b>Police-Unfounded Emergency calls</b>	<b>Pre FY 02 No Charge</b>	<b>0-3 Occurrences per calendar year No Charge</b>
87	\$6,525.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 08 \$75.00</b>	<b>4th Occurrence per calendar year \$75.00</b>
50	\$3,750.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 08 \$75.00</b>	<b>5th Occurrence per calendar year \$75.00</b>
37	\$2,775.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 08 \$75.00</b>	<b>6th Occurrence per calendar year \$75.00</b>
25	\$2,500.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 08 \$100.00</b>	<b>7th Occurrence per calendar year \$100.00</b>
15	\$2,250.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 10 \$150.00</b>	<b>8th Occurrence per calendar year \$150.00</b>
10	\$2,000.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 10 \$200.00</b>	<b>9th Occurrence per calendar year \$200.00</b>
15	\$4,500.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 08 \$300.00</b>	<b>10th-15th Occurrences per calendar year \$300.00</b>
4	\$1,600.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 09 \$400.00</b>	<b>16th-20th Occurrences per calendar year \$400.00</b>
0	\$0.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 10 \$500.00</b>	<b>21th-25th Occurrences per calendar year \$500.00</b>
0	\$0.00	<b>Police-Unfounded Emergency calls</b>	<b>FY 10 \$1,000.00</b>	<b>Each Occurrences 26 or over per calendar year \$1,000.00</b>
1015	\$25,900.00	<b>Fire-Unfounded Emergency calls</b>	<b>Pre FY 02 No Charge</b>	<b>0-2 Occurrences per January to June No Charge</b>
		<b>Fire-Unfounded Emergency calls</b>	<b>Pre FY 02 \$50.00</b>	<b>Each Occurrence over 2 per January to June \$50.00</b>
Total calls by FY		<b>Fire-Unfounded Emergency calls</b>	<b>Pre FY 02 No Charge</b>	<b>0-2 Occurrences per July to December No Charge</b>
FY 15	1,149	<b>Fire-Unfounded Emergency calls</b>	<b>Pre FY 02 \$50.00</b>	<b>Each Occurrence over 2 per July to December \$50.00</b>
FY 14	1,095			
FY 13	973			
FY 12	1,005			
FY 11	1,030			
FY 10	1,031			
Fire Department does not currently monitor unfounded Emergency calls				
<b>Chapter 7: Article V Section 504</b>				
<b>Bicycles</b>				
Fee is not charged	<b>License</b>	<b>Pre FY 02</b>	<b>No Charge</b>	<b>No Charge</b>
FY 16 0 Occurrences	<b>U-Visa research</b>	<b>FY 13</b>	<b>\$150.00</b>	<b>\$150.00</b>



**City of Portsmouth  
Fee Schedule  
Fire Department**

\* (Indicates change from current fee)

NOTES	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b><u>Chapter 5: Article IV Section 406 Petroleum Inspector</u></b>				
N/A	<b>Compensation</b>	<b>Pre FY 02</b>	<b>\$0.32 per 1,000 gallons</b>	<b>\$0.32</b>
			<b>(not to exceed the sum</b>	
			<b>of \$2.00 per tanker)</b>	
			<b>(minimum fee shall not</b>	
			<b>be less than \$1.00)</b>	
<b><u>Chapter 5: Article IX Section F403.2</u></b>				
FY 16 there were 149 permits issued for \$1,490	<b>Open Burning</b>	<b>FY 13</b>	<b>\$10.00 Inspection Fee</b>	<b>\$10.00</b>
FY 16 there were 20 reports researched for \$500	<b>Environmental Reports and Research</b>	<b>FY 06</b>	<b>\$25.00</b>	<b>\$25.00</b>

**City of Portsmouth  
Fee Schedule  
Public Works**

\* (Indicates change from current fee)

Suggested

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	FY 2018 Schedule
	<b>New Fee</b>			
	<b>Blasting Permit</b>	FY 18	N/A	* \$100.00
	<b>New Fee</b>			
	<b>New Driveway Permit</b>	FY 18	N/A	* \$50.00
Occurrences 114	FY16 Revenue \$36,035	<b>Excavation Permit</b>		
		FY 15	\$200.00 1st 100 sf.	\$200.00
		FY 17	\$400.00 Expedited Permit Surcharge	\$400.00
			(within 3 business days)	
		FY 15	\$100.00 each additional 100 sf.	\$100.00
320	\$7,135	<b>Flagging Permit</b>		
		FY 14	\$25.00	\$25.00
		FY 17	\$50.00 Expedited Permit Surcharge	\$50.00
			(within 3 business days)	
	<b>Rental Fees-Note: The following rental fees will be waved for Portsmouth based Non-Profits</b>			
	Cone	FY 15	\$1.50 ea/ per event	\$1.50
	Trash/Recycling Receptacle	FY 15	\$2.00 ea/ per event	\$2.00
	Wood Barricade	FY 15	\$2.00 ea/ per event	\$2.00
	Metal Barricade	FY 15	\$4.00 ea/ per event	\$4.00
	Sign	FY 15	\$5.00 ea/ per event	\$5.00

**City of Portsmouth  
Fee Schedule  
Public Works**

\* (Indicates change from current fee)

Suggested

NOTES

Description

Fiscal Year  
Last Adjusted

FY 2017  
Schedule

FY 2018  
Schedule

**Maps**

Copy of existing map: 8 1/2 x 11 (B & W)	FY 06	\$0.50 Each Print	\$0.50
11 x 17 (B & W)	PRE FY 02	\$0.50 Each Print	\$0.50
22 x 34 (B & W)	FY 09	\$10.00 Each Print	\$10.00
24 x 36 (B & W)	FY 09	\$10.00 Each Print	\$10.00
44 x 34 (B & W)	FY 09	\$20.00 Each Print	\$20.00
Plot existing maps: 8 1/2 x 11	FY 06	\$5.00 Each Print	\$5.00
11 x 17	FY 06	\$5.00 Each Print	\$5.00
22 x 34	PRE FY 02	\$10.00 Each Print	\$10.00
24 x 36	PRE FY 02	\$10.00 Each Print	\$10.00
44 x 34	PRE FY 02	\$20.00 Each Print	\$20.00
Utility/Geodetic Control Map- for individual property 8 1/2 x 11 (Color) by Email	FY 09	\$0.00	\$0.00
on Cd	FY 09	\$10.00	\$10.00
Maps in PDF format: Tax Map CD	FY 09	\$10.00	\$10.00
Standard GIS and CAD Data DVD:	FY 09	\$50.00	\$50.00
Custom Disk of Historical Data (CD or DVD)	FY 09	\$100.00	\$100.00

Occurrence	FY16 Revenue
299	\$1,495.00
1195	\$11,950.00
611	\$6,110.00
221	\$5,525.00

Disposal of Tires	FY 04	\$5.00 per tire	\$5.00
Disposal of Electronics	FY 15	\$10.00 per unit	\$10.00
CFC Removal	FY 17	\$20.00 per unit	\$20.00
Propane Tanks (30# & larger)	FY 18	N/A per tank	* \$5.00
Yard Waste Disposal (contractors)	FY 15	\$25.00	\$25.00

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
<b>RECREATION-SPINNAKER PT.</b>				
Calendar Year Information:				
	2015 Members	2016 Members		
Adult	677	643		
Sr. Citizen	645	639		
Other	315	201		
FY Revenue	\$234,322	\$256,770		
	<b>Adult Resident</b>	<b>FY 14</b>	<b>\$216.00 per year</b>	<b>\$216.00</b>
	<b>Senior Citizen Resident</b>	<b>FY 14</b>	<b>\$108.00 per year</b>	<b>\$108.00</b>
	<b>Adult Non-Resident</b>	<b>FY 14</b>	<b>\$432.00 per year</b>	<b>\$432.00</b>
	<b>Senior Citizen Non-Resident</b>	<b>FY 14</b>	<b>\$216.00 per year</b>	<b>\$216.00</b>
	<b>Daily Guest Fee Resident</b>	<b>PRE FY 02</b>	<b>\$5.00 per day</b>	<b>\$5.00</b>
	<b>Daily Guest Fee Non-Resident</b>	<b>FY 12</b>	<b>\$10.00 per day</b>	<b>\$10.00</b>

**RECREATION-INDOOR POOL**

Per the "Consolidation Lease and Operations Agreement to Maintain the Portsmouth Public Pool"

Article III Section 3.2

SIPP shall set prices for all services offered on the Premises including:

classes, lessons, memberships, rental fees, and special event operations subject to the following:

All prices affecting City residents shall be subject to review and approval by the City Manager or his designee.

The Recreation Department reported the following Indoor Pool revenue:						
FY 14	FY 15	FY 16				
\$441,393	\$421,634	\$440,814	<b>5 &amp; Under, Resident</b>	<b>FY 11</b>	<b>\$3.00 per session</b>	<b>\$3.00</b>
			<b>5 &amp; Under, Non-Resident</b>	<b>FY 11</b>	<b>\$5.00 per session</b>	<b>\$5.00</b>
			<b>5 &amp; Under, Resident/Membership</b>	<b>FY 11</b>	<b>\$180.00 per year</b>	<b>\$180.00</b>
			<b>5 &amp; Under, Non-Resident/Membership</b>	<b>FY 11</b>	<b>\$240.00 per year</b>	<b>\$240.00</b>
			<b>6-17, Resident</b>	<b>FY 11</b>	<b>\$5.00 per session</b>	<b>\$5.00</b>
			<b>6-17, Non-Resident</b>	<b>PRE FY 02</b>	<b>\$10.00 per session</b>	<b>\$10.00</b>
			<b>6-17, Resident/Membership</b>	<b>FY 11</b>	<b>\$180.00 per year</b>	<b>\$180.00</b>
			<b>6-17, Non-Resident/Membership</b>	<b>FY 11</b>	<b>\$240.00 per year</b>	<b>\$240.00</b>
			<b>18-59, Resident</b>	<b>FY 11</b>	<b>\$5.00 per session</b>	<b>\$5.00</b>
			<b>18-59, Non-Resident</b>	<b>FY 11</b>	<b>\$10.00 per session</b>	<b>\$10.00</b>
			<b>18-59, Resident/Membership</b>	<b>FY 11</b>	<b>\$300.00 per year</b>	<b>\$300.00</b>
			<b>18-59, Non-Resident/Membership</b>	<b>FY 11</b>	<b>\$540.00 per year</b>	<b>\$540.00</b>
			<b>Senior Citizen, Resident</b>	<b>FY 11</b>	<b>\$3.00 per session</b>	<b>\$3.00</b>

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
	Senior Citizen, Non-Resident	FY 11	\$5.00 per session	\$5.00
	Senior Citizen, Resident/Membership	FY 11	\$240.00 per year	\$240.00
	Senior Citizen, Non-Resident/Membership	FY 11	\$300.00 per year	\$300.00
	First Adult, Resident/Family Rate	FY 11	\$300.00 per year	\$300.00
	First Adult, Non-Resident/Family Rate	FY 11	\$540.00 per year	\$540.00
	Second Adult, Resident/Family Rate	FY 11	\$180.00 per year	\$180.00
	Second Adult, Non-Resident/Family Rate	FY 11	\$300.00 per year	\$300.00
	Maximum Per Family, Resident/Family Rate	FY 11	\$720.00 per year	\$720.00
	Maximum Per Family, Non-Resident/Family Rate	FY 11	\$720.00 per year	\$720.00
	<b>Swimming Lessons (rates based on a 8 lesson Session)</b>			
	Resident Member	FY 11	\$30.00	\$30.00
	Resident Non-Member	FY 11	\$45.00	\$45.00
	Non-Resident Member	FY 11	\$65.00	\$65.00
	Non-Resident Non-Member	FY 11	\$100.00	\$100.00
	Pool Rental	FY 11	\$150.00 per hour	\$150.00
	per staff	FY 09	\$40.00	\$40.00
	New Member Processing Fee	FY 11	\$25.00	\$25.00

**RECREATION-OUTDOOR POOL**

The Recreation Department reported the following Outdoor Pool usage:		
	2015	2016
Revenue Collected	\$27,979	\$32,801

18 & Under, Resident	PRE FY 02	\$0.00 per day	\$0.00
18 & under, Non-Resident	FY 12	\$2.00 per day	\$2.00
19 & Over, Resident	FY 12	\$2.00 per day	\$2.00
19 & over, Non-Resident	FY 12	\$4.00 per day	\$4.00

**RECREATION-MISCELLANEOUS**

Field/Gym-Organized Teams(all inclusive)	FY 14	\$30.00 per team	\$30.00
Practice-Field/Gym use (does not apply to youth athletics including Little League)	FY 12	\$20.00	\$20.00
Co-sponsored (non-swim team) programs			

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

NOTES

Description

Fiscal Year  
Last Adjusted

FY 2017  
Schedule

Suggested  
FY 2018  
Schedule

maintenance fee (placed in maintenance fund)

FY 06      \$200.00 per team

\$200.00

Non-Resident participants in co-sponsored  
(non-swim team) programs  
(placed in maintenance fund)

FY 06      \$20.00 per person

\$20.00

Electrical Light Usage at Ballfields(does not apply  
to youth athletics)

FY 14      \$60.00

\$60.00

Room Rental

PRE FY 02      \$10.00

\$10.00

Peirce Island Boat Launch:

Boat Launch fees collected:	
FY 15	FY 16
\$9,570	\$9,710

Boat Launch (Non-Resident)

FY 14      \$150.00 per season

\$150.00

Boat Launch (Non-Resident)

FY 14      \$20.00 per launch

\$20.00

Kayaks, non-motorized (Non-Resident)

FY 14      \$10.00 per launch

\$10.00

Kayaks, non-motorized (Non-Resident)

FY 14      \$75.00 per season

\$75.00

Commercial (Non-Resident)

FY 14      \$50.00 per launch

\$50.00

**City of Portsmouth  
Fee Schedule  
Health Department**

\* (Indicates change from current fee)

NOTES

Description

Fiscal Year  
Last Adjusted

FY 2017  
Schedule

Suggested  
FY 2018  
Schedule

**HEALTH**

<b>FY 16 Health Permits were as follows:</b>	
<b># of Permits</b>	<b>Fees Collected</b>
5	\$2,500.00
8	\$2,800.00
17	\$5,950.00
44	\$15,400.00
15	\$4,500.00
39	\$9,360.00
28	\$5,040.00
107	\$13,375.00
	<b>\$58,925.00</b>
3	\$375.00
8	\$2,800.00
5	\$400.00
30	\$1,500.00
9	\$1,800.00
Individual occurrences not tracked	
Individual occurrences not tracked	
Individual occurrences not tracked	

Class	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
A4	Restaurants (400 + seating capacity)	FY 14	\$500.00 Annually	\$500.00
A3	Restaurants (300-399 seating capacity)	FY 14	\$450.00 Annually	\$450.00
A2	Restaurants (200-299 seating capacity)	FY 14	\$400.00 Annually	\$400.00
A1	Restaurants (100-199 seating capacity)	FY 07	\$350.00 Annually	\$350.00
B	Restaurants (76-99 seating capacity)	FY 07	\$300.00 Annually	\$300.00
C	Restaurants (51-75 seating capacity)	FY 07	\$240.00 Annually	\$240.00
D	Restaurants (26-50 seating capacity)	FY 07	\$180.00 Annually	\$180.00
E	Restaurants (0-25 seating capacity)	FY 07	\$125.00 Annually	\$125.00
E	Bakeries	FY 07	\$125.00 Annually	\$125.00
E	Markets or stores with less than 2 food preparation areas selling prepared foods and inc. fish markets, seafood stores and fish processing facilities	FY 07	\$125.00 Annually	\$125.00
E	Catering	FY 07	\$125.00 Annually	\$125.00
F	Supermarkets	FY 14	\$500.00 Annually	\$500.00
G	Bed and Breakfast Operations	FY 07	\$80.00 Annually	\$80.00
G	Nursing Home (Food Service)	FY 07	\$80.00 Annually	\$80.00
H	Prepackaged Foods (movie theaters, gas stations, video, candy, department, drug stores)	PRE FY 02	\$50.00 Annually	\$50.00
M	Mobile Food Operations	FY 12	\$200.00 Annually	\$200.00
T	Temporary Food Permit (Portsmouth business with food service permit exempt)	FY 14	\$125.00 (up to two (2) weeks before the day of the event)	\$125.00
		PRE FY 02	\$100.00 (additional thereafter)	\$100.00
TT	Sampling for non potentially hazardous foods (14 days or less) (Portsmouth business with food service permit exempt)	FY 10	\$15.00 (up to four (4) weeks before the day of the event)	\$15.00

**City of Portsmouth  
Fee Schedule  
Health Department**

\* (Indicates change from current fee)

NOTES	
2	\$300.00
24	\$3,360.00
11	\$0.00

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
	<u>FY 10</u>	<u>\$40.00 (additional thereafter)</u>	<u>\$40.00</u>
V Limited Events (1 to 4 events per year)	<u>FY 14</u>	<u>\$150.00</u>	<u>\$150.00</u>
W Farmer's Market Permit (period 5/01/xx-11/01/xx)	<u>FY 07</u>	<u>\$140.00 Annually</u>	<u>\$140.00</u>
X No Fundraiser Fee for Health Department Permits:			
Religious Organizations			
Youth Groups			
Veteran Groups			*
Disabled			*
School Related organizations	<u>FY 10</u>	<u>No Fee</u>	<u>No Fee</u>
These organizations will need to obtain the appropriate Health Permit however there will be no fee associated with the permit.			
Y Fundraiser Permit	<u>FY 14</u>	<u>\$200.00 per event</u>	<u>\$200.00</u>
Inspection Fees:			
Family Day Care & Foster Care	<u>FY 16</u>	<u>\$10.00 Every 3 years</u>	<u>\$10.00</u>
Z Daycare with more than 100 children	<u>FY 16</u>	<u>\$100.00 Every 3 years</u>	<u>\$100.00</u>
Customer Appreciation Events	<u>FY 18</u>	<u>N/A</u>	* <u>\$75.00</u>



**City of Portsmouth  
Fee Schedule  
Parking / Transportation**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjuster	FY 2017 Schedule	Suggested FY 2018 Schedule
<b>Chapter 6: Article XIII Section 1307</b>				
<b>Vendor from Motor Vehicle</b>				
FY 16- 1 permits issued \$7,000	<b>Vendor From Motor Vehicle</b>	FY 10	\$5,000.00 Minimum Bid	\$5,000.00
	<b>Permit April 15- November 15</b>			
<b>Valet Parking</b>				
	<b>Valet - from non High Occupancy Metered Parking Spaces</b>	FY 10	\$10.00 space per day	\$10.00
	<b>Valet - from High Occupancy Metered Parking Spaces</b>	FY 14	\$15.00 space per day	\$15.00
	<b>Valet - from Commercial Loading Zone</b>	FY 10	\$500.00 annually	\$500.00
<b>Chapter 7: Article I Section 114A</b>				
<b>Construction Permit</b>				
Revenue: FY 14 \$133,004	FY 15 \$120,745	FY 16 \$130,575		
	<b>Temporary Metered Parking Space Permit</b>	FY 13	\$30.00 Per Day	* \$35.00
	<b>Temporary Metered Parking Space Permit</b>	FY 16	\$45.00 High Occupancy Space Per Day	* \$50.00
<b>Chapter 7: Article III Section 321G</b>				
<b>Snow Emergency-Parking Ban</b>				
	<b>Resident Snow Ban Rate for Parking in High Hanover</b>	FY 07	\$3.00 Per Snow Ban Event	\$3.00
<b>Parking Facility</b>				

**City of Portsmouth  
Fee Schedule  
Parking / Transportation**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjuster	FY 2017 Schedule	Suggested FY 2018 Schedule
<b>Chapter 7: Article IV Section 402 C</b>				
<b>High Hanover Parking Garage</b>				
Hourly rate revenue: FY 14      FY 15      FY 16 \$1,464,658    \$1,803,655    \$2,084,032  Monthly pass revenue: FY14      FY 145      FY 16 \$778,645    \$1,115,888    \$1,080,605  Pass Reinstatement revenue: FY 14      FY 15      FY 16 \$3,905      \$3,380      \$2,955  Monthly passes as of Jan 17 as follows: 750 - \$135 per month (24 hr passes)  127 - on waiting list	<b>Rates</b>	<b>FY 16</b>	<b>\$1.25 Hourly Rate</b>	<b>* \$1.50</b>
		<b>FY 13</b>	<b>Free Resident-Sunday</b>	<b>Free</b>
		<b>FY 15</b>	<b><del>\$135.00</del> Monthly Pass 24 hr</b>	<b>* *****</b>
		<b>FY 18</b>	<b>N/A Monthly 24 hr-Resident Pass</b>	<b>* \$150.00</b>
		<b>FY 18</b>	<b>N/A Monthly-24 hr-All other Passes</b>	<b>*(1) \$165.00</b>
		<b>(1) Note: Fee Committee approved 02-23-17 increasing All Other Passes to \$175 per month in FY 19 and \$200 when Parking Facility on Deer Street opens.</b>		
		<b>FY 17</b>	<b>20 Hrs@ rate Lost Ticket Fee/Max Daily rate</b>	<b>20 Hrs@ rate</b>
		<b>FY 16</b>	<b>\$100.00 Garage Pass Deposit</b>	<b>\$100.00</b>
		<b>FY 08</b>	<b>\$15.00 Pass Reinstatement Fee-Leaseholders</b>	<b>\$15.00</b>
		<b>FY 16</b>	<b>\$5.00 Special Event Parking</b>	<b>\$5.00</b>
	<b>Electric Vehicle Reserved parking</b>	<b>FY 13</b>	<b>\$1.25 Per Hour Charge</b>	<b>* Delete</b>
<b>Chapter 7: Article IV Section 408</b>				
<b>Boat launch</b>				
FY 16- 1 permits issued	<b>Peirce Island Overnight Boat Launch Parking</b>	<b>FY 10</b>	<b>\$5.00 Nightly</b>	<b>\$5.00</b>
<b>Chapter 7: Article VI Section 604</b>				
<b>Truck Loading/Unloading Zones</b>				
FY 16 - 76 permits issued for \$3,040	<b>Commercial Loading Zone Permit</b>	<b>FY 16</b>	<b>\$40.00 Annually</b>	<b>* \$50.00</b>
<b>Chapter 7: Article IX Section 903</b>				
<b>Summons Administration Fee</b>				
Revenue: FY 14      FY 15      FY 16 \$1,200      \$925      \$200	<b>Summons Administration Fee</b>	<b>FY 16</b>	<b>\$150.00</b>	<b>\$150.00</b>
<b>Chapter 7: Article X Section 1004B</b>				
<b>Towing</b>				
Revenue: FY 14      FY 15      FY 16 \$9,225      \$22,435      \$22,885	<b>Immobilization Administration Fee</b>	<b>FY 15</b>	<b>\$150.00</b>	<b>\$150.00</b>

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
<b>Chapter 11: Article II Section 204</b>				
<b>Private Sewage Disposal</b>				
see Chapter 15, Part II of II: Section 106.5.2 for Septic System fee(per dwelling)	Inspection Fee	PRE FY 02	N/A	N/A
<b>Chapter 11: Article II Section 205</b>				
<b>Building Sewers and Connections</b>				
	Permit	FY 15	\$25.00 New Customer	\$25.00
<b>Storm Water Connection Permit Fee (Dependent upon revision of ordinance)</b>				
	Permit	FY 15	\$250.00 New Customer	\$250.00
<b>Industrial Discharge Permit Fee, Including Permit Renewals</b>				
	Class 1, Permit	FY 08	Permit Based Fee	Consultant Based Fee
	Class 2, Permit	FY 08	Permit Based Fee	Consultant Based Fee
	Class 3, Permit	FY 08	\$500.00 New Customer	\$500.00
	Class 4, Permit	FY 08	\$500.00 New Customer	\$500.00
	Class 5, Permit	FY 08	\$500.00 New Customer	\$500.00
	Oil and Grease Trap Permit Fee	FY 15	\$150.00 New Customer	\$150.00
	Oil and Grease Trap Permit Renewal Fee	FY 15	\$75.00 Annual	\$75.00
	Inspection Fee	FY17	\$60.00 Per hour	\$60.00

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
<b>WATER and SEWER FEES</b>				
FY16 Occurrences were as follows				
Occurrences	Revenue			
160	\$6,400			
121	\$4,840			
426	\$17,040			
Occurrences not tracked individually				
6	\$300			
4	\$800			
	Finance Charge, Unpaid balances after due date	PRE FY 02	18% annual	18% annual
	Turn On	FY 16	\$40.00 per occurrence	\$40.00
	Turn Off	FY 16	\$40.00 per occurrence	\$40.00
	Final Billing Request	FY 14	\$40.00 per occurrence	\$40.00
	Hydrant Rental Deposit	FY 08	\$1,000.00 per occurrence	\$1,000.00
	Yearly Account History	PRE FY 02	\$10.00 per occurrence	\$10.00
	Frozen Meter Repairs =< 1 1/2"	FY 15	\$50.00 per occurrence	\$50.00
	Frozen Meter Repairs >1 1/2"	FY 15	\$100.00 per occurrence	\$100.00
	If parts exceed the minimum charge, customer is charged for parts.			
	Emergency Callout	FY 15	\$200.00 per occurrence	\$200.00
	Based on current wages + benefits			
	Minimum callout=4 hours overtime per union contracts			
	Meter Testing <1 1/2"	FY 14	\$50.00 per occurrence	\$50.00
	Meter Testing >=1 1/2"	FY 17	\$75.00 per occurrence	\$75.00
	When requested by customer, (if meter test fails no charge to customer)			
	Water Services Application Fee	FY 15	\$150.00 per occurrence	\$150.00
	Meter Reading System Repairs	FY 17	\$60.00 per occurrence	\$60.00
	Plus cost of parts			
	Fire Flow Testing	FY 13	\$200.00 per Test	\$200.00
		FY 17	\$100.00 per Visit	\$100.00
	Fire Services, Fee per Month			
	1"	FY 08	\$2.55 monthly	\$2.55
	1 1/2"	FY 08	\$3.82 monthly	\$3.82
	2"	FY 08	\$5.09 monthly	\$5.09
	2 1/2"	FY 08	\$7.64 monthly	\$7.64

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

NOTES	Description	Fiscal Year Last Adjusted	FY 2017 Schedule	Suggested FY 2018 Schedule
	3"	FY 08	\$12.22 monthly	\$12.22
	4"	FY 17	\$19.53 monthly	* \$19.59
	5"	FY 17	\$33.83 monthly	* \$34.58
	6"	FY 17	\$49.72 monthly	* \$53.39
	8"	FY 17	\$101.48 monthly	* \$111.55
	10"	FY 17	\$174.40 monthly	* \$196.55
	12"	FY 17	\$277.12 monthly	* \$315.19
1,040 \$182,000	Hydrant Rentals to Municipalities per hydrant	FY 17	\$200.00 Annually	* \$225.00
1,649 \$90,695	Backflow Test	FY 15	\$55.00 per occurrence	\$55.00
Occurrences not tracked individually	Permits	FY 15	\$50.00 per occurrence	\$50.00
Occurrences not tracked individually	Bacteria Test and Sampling	FY 17	\$75.00 per occurrence	\$75.00
	Sewer Surcharges-BOD Portsmouth	FY 15	\$0.20 per LB	\$0.20
not tracked by location	Pease	FY 15	\$0.20 per LB	\$0.20
	TSS Portsmouth	FY 15	\$0.17 per LB	\$0.17
not tracked by location	Pease	FY 15	\$0.17 per LB	\$0.17
1,910 M gals \$167,641	Dumping Fees per 1,000 gals	FY 16	\$65.00 per 1,000 gallons	\$65.00
Occurrences not tracked individually	Recreation Vehicles	FY 17	\$30.00 per 1,000 gallons	\$30.00
Occurrences not tracked individually	Sewer Connection Permits, as req'd ENV-WQ 703.07	FY 15	\$150.00 new customer	\$150.00
	Sewer Connection Fees	FY 15	\$350.00 new customer	\$350.00
284 \$4,260	Equipment Rate (Water & Sewer) - Pick Up	FY 12	\$15.00 per hour	\$15.00
64 \$3,200	Backhoe	FY 16	\$50.00 per hour	\$50.00
93 \$6,975	Excavator	FY 16	\$75.00 per hour	\$75.00
119 \$5,950	Dump	FY 16	\$50.00 per hour	\$50.00
	Compressor	FY 17	\$20.00 per hour	\$20.00
	Tapping	FY17	\$25.00 per hour	\$25.00
	Pump	FY 14	\$15.00 per hour	\$15.00
	Roller	FY 16	\$30.00 per hour	\$30.00
	Loader	FY 16	\$60.00 per hour	\$60.00
	Steamer	FY 14	\$15.00 per hour	\$15.00
12 \$900	Vactor	FY 17	\$150.00 per hour	\$150.00
	Paver	FY 17	\$65.00 per hour	\$65.00

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

NOTES	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>	
		TV Camera Vehicle			
		FY 17	\$150.00 per hour	\$150.00	
FY16	\$164,320	Water - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit	FY 15	\$1,300.00 per EDU New Service	\$1,300.00
FY16	\$50,760	Sewer - Capacity Improvement Multiplier (CIM) EDU = equivalent dwelling unit	FY 15	\$1,800.00 per EDU New Service	\$1,800.00

**City of Portsmouth  
Fee Schedule  
Library**

\* (Indicates change from current fee)

NOTES	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>LIBRARY</b>				
FY 16 Library Card collections of \$28,478	Non-Resident Library Card	<u>FY 15</u>	<u>\$90.00</u>	<u>\$90.00</u>
	Non-Resident Library Card-1/2 year	<u>FY 15</u>	<u>\$50.00</u>	<u>\$50.00</u>
	Non-Resident Library Card-Senior Ra	<u>FY 15</u>	<u>\$80.00</u>	<u>\$80.00</u>
	Non-Resident Library Card-Senior Ra	<u>FY 15</u>	<u>\$45.00</u>	<u>\$45.00</u>

**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

NOTES

Description

Fiscal Year      FY 2017  
Last Adjusted   Schedule

Suggested  
FY 2018  
Schedule

Chapter 8: Article II Section 202 E 7 b

Park Property-

Park Property-Per Day Docking Fees

Fiscal Year 2016 revenue collected was \$ 62,780.

**RESIDENT (May 1-Sep 30)**

Craft up to twenty (20) ft in length overall	FY 15	\$3.00 Per Hour	\$3.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$4.00 Per Hour	\$4.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$5.00 Per Hour	\$5.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$7.00 Per Hour	\$7.00
For craft over fifty (50) ft overall	FY 15	\$8.00 Per Hour	\$8.00

**NON-RESIDENT (May 1-Sep 30)**

Craft up to twenty (20) ft in length overall	FY 15	\$6.00 Per Hour	\$6.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$9.00 Per Hour	\$9.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$12.00 Per Hour	\$12.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$15.00 Per Hour	\$15.00
For craft over fifty (50) ft overall	FY 15	\$18.00 Per Hour	\$18.00

**RESIDENT (Oct 1-Apr 30)**

Craft up to twenty (20) ft in length overall	FY 15	\$2.00 Per Hour	\$2.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$2.00 Per Hour	\$2.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$4.00 Per Hour	\$4.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$6.00 Per Hour	\$6.00
For craft over fifty (50) ft overall	FY 15	\$6.00 Per Hour	\$6.00

**NON-RESIDENT (Oct 1-Apr 30)**

Craft up to twenty (20) ft in length overall	FY 15	\$4.00 Per Hour	\$4.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$6.00 Per Hour	\$6.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$7.00 Per Hour	\$7.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$8.00 Per Hour	\$8.00
For craft over fifty (50) ft overall	FY 15	\$10.00 Per Hour	\$10.00



**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>Park Property-Per Day Docking Fees (to be paid in advance)</b>			
<b>RESIDENT (May 1-Sep 30)</b>			
Craft up to twenty (20) ft in length overall	FY 15	\$30.00 Per Day	\$30.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$35.00 Per Day	\$35.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$40.00 Per Day	\$40.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$50.00 Per Day	\$50.00
For craft over fifty (50) ft overall	FY 15	\$60.00 Per Day	\$60.00
<b>NON-RESIDENT (May 1-Sep 30)</b>			
Craft up to twenty (20) ft in length overall	FY 15	\$40.00 Per Day	\$40.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$60.00 Per Day	\$60.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$80.00 Per Day	\$80.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$100.00 Per Day	\$100.00
For craft over fifty (50) ft overall	FY 15	\$120.00 Per Day	\$120.00
<b>RESIDENT (Oct 1-Apr 30)</b>			
Craft up to twenty (20) ft in length overall	FY 15	\$15.00 Per Day	\$15.00
For craft twenty-one (21) ft to forty (30) ft overall	FY 15	\$18.00 Per Day	\$18.00
For craft thirty-one (31) ft to forty (40) ft overall	FY 15	\$20.00 Per Day	\$20.00
For craft over forty-one (41) ft to fifty (50) ft overall	FY 15	\$25.00 Per Day	\$25.00
For craft over fifty (50) ft overall	FY 15	\$30.00 Per Day	\$30.00

**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

NOTES

<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2017 Schedule</u>	<u>Suggested FY 2018 Schedule</u>
<b>NON-RESIDENT (Oct 1-Apr 30)</b>			
<b>Craft up to twenty (20) ft in length overall</b>	<b>FY 15</b>	<b>\$20.00 Per Day</b>	<b>\$20.00</b>
<b>For craft twenty-one (21) ft to forty (30) ft overall</b>	<b>FY 15</b>	<b>\$30.00 Per Day</b>	<b>\$30.00</b>
<b>For craft thirty-one (31) ft to forty (40) ft overall</b>	<b>FY 15</b>	<b>\$40.00 Per Day</b>	<b>\$40.00</b>
<b>For craft over forty-one (41) ft to fifty (50) ft overall</b>	<b>FY 15</b>	<b>\$50.00 Per Day</b>	<b>\$50.00</b>
<b>For craft over fifty (50) ft overall</b>	<b>FY 15</b>	<b>\$60.00 Per Day</b>	<b>\$60.00</b>
<b>Park Property-Seasonal Rental Docking Fees</b>			
<b>RESIDENT (April 2 - November 1)</b>	<b>FY 15</b>	<b>\$110.00 Per Season per boat foot</b>	<b>\$110.00</b>
	<b>FY 17</b>	<b>\$1,500.00 Per Season Minimum</b>	<b>\$1,500.00</b>
<b>NON-RESIDENT (April 2 - November 1)</b>	<b>FY 15</b>	<b>\$135.00 Per Season per boat foot</b>	<b>\$135.00</b>
	<b>FY 17</b>	<b>\$1,850.00 Per Season Minimum</b>	<b>\$1,850.00</b>
<b>Park Property-Docking Utility Access Fees</b>			
<b><u>Dock Utility Access:</u></b>			
<b>Resident</b>	<b>FY 15</b>	<b>\$10.00 per Stay</b>	<b>\$10.00</b>
	<b>FY 17</b>	<b>\$250.00 Per Season</b>	<b>\$250.00</b>
<b>Non Resident</b>	<b>FY 15</b>	<b>\$10.00 per Stay</b>	<b>\$10.00</b>
	<b>FY 17</b>	<b>\$250.00 Per Season</b>	<b>\$250.00</b>
<b>Park Property-Wedding Reservation Fee</b>			
The wedding reservation fee shall be waived when either one of the persons being married is a Portsmouth resident. The fee shall be refunded in the event that the wedding cannot be held in Prescott Park due to inclement weather.			
<b>Weddings which include 1-10 participants in total</b>		<b>\$100.00</b>	<b>* \$150.00</b>
<b>Weddings which include 11-74 participants in total</b>		<b>\$250.00</b>	<b>* \$375.00</b>
<b>Weddings which include more than 74 participants in total</b>		<b>\$500.00</b>	<b>* \$750.00</b>