

CITY OF PORTSMOUTH
PROPOSED
SCHEDULE OF FEES
FISCAL YEAR 2012



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CITY OF PORTSMOUTH



MEMORANDUM

TO: Honorable Mayor Thomas G. Ferrini and City Council Members
FROM: Nancy Novelline Clayburgh, Chairman, Fee Committee
DATE: April 8, 2011
RE: FY '12 Fee Schedule
CC: John P. Bohenko, City Manager
Judie Belanger, Finance Director

The Fee Committee met February 9, 2011 to review the City's fee schedule. As in the past, the city's fee schedule will be listed in the appendix portion of the budget book (The Proposed Annual Budget 2011-2012, Appendix III). A resolution is scheduled to be voted upon by the City Council June 6 requesting the acceptance of the fee schedule in conjunction with all other budgetary resolutions, which will make the fees effective July 1, 2011.

It is important to note that the fees represented in the fee schedule historically raise approximately 1% of General Fund Revenues.

The respective department heads reviewed all current fees. Proposed fee changes were submitted where deemed necessary to cover rising administration costs. After a review by the Finance Department, the Fee Committee held a meeting to review the proposals.

Following are the requested fee changes by department.

City Clerk: Requested a new fee per RSA 540:1-B Restricted Property Listing of \$15 per form.

Planning Department: Requested increases to the Planning Board of Adjustments (Resident and Non-Resident) and Historic District residential application cap from \$1,250 to \$2,000. Three other fees were decreased while one other increased.

Inspection Department: Added fees to inspect pad mounted generators.

Recreation Department: Increased fees for use of the Spinnaker Point Adult Recreation Facility approximately 7% while dropping "Tax Payer" from the requirement for Non-Resident membership. In addition the Outdoor Pool rates were doubled while leaving use for Resident 18 & under free of charge.

Health Department: Increased mobile food operations permits and temporary food permits while creating a new fee for fundraising permits.

Water and Sewer Divisions: Increased the emergency callout, equipment rates for pick-up use and dumping for recreation vehicles fees to cover increasing costs. The divisions created a new fee of \$50

to repair customers meter reading system. In addition, the Divisions submitted their annual adjustment to each divisions Capacity Improvement Multiplier (CIM).

The Fee Committee believes the annual review and authorization of fees is essential to keeping in step with rising costs of doing city business and also to review existing and potential fees for reasonableness. I recommend your support of the fee schedule as presented in the Proposed Annual Budget 2011-2012, Appendix III. Thank you.

**City of Portsmouth
Fee Schedule
Finance Department**

* (Indicates change from current fee)

Suggested
FY 2012
Schedule

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year Last Adjusted	FY 2010 Schedule	FY 2011 Schedule	Suggested FY 2012 Schedule
Non-Ordinance	Individual occurrences not tracked	Non Sufficient Funds check processing fee	Pre FY 02	\$30.00	\$30.00	\$30.00
Non-Ordinance	Individual occurrences not tracked	Copies: into be copied; i.e., discharge papers, small items 8 1/2 x 11 or 8 1/2 x 14	Pre FY 02	\$0.25	\$0.25	\$0.25
Non-Ordinance	Individual occurrences not tracked	Items that generate a minimum of research, i.e. certificate of occupancy, fire reports, minutes of meetings, pages of past annual reports.	Pre FY 02	\$0.50	\$0.50	\$0.50
Non-Ordinance	Individual occurrences not tracked	In-house material requiring research time, piecing together etc. Example: older fire/ police reports, past budgets, plot plans, septic systems, old minutes, old deeds, agreements and other similar items. All copies made on 11 x 17 pages.	Pre FY 02	\$2.00	\$2.00	\$2.00
Non-Ordinance	Individual occurrences not tracked	Tax bills prepared for parties other than owners.	Pre FY 02	\$0.50	\$0.50	\$0.50
Non-Ordinance	Individual occurrences not tracked	Tax Card/Tax Map from laser printer (Free to property owner)	FY 04	\$1.00	\$1.00	\$1.00
Non-Ordinance	Individual occurrences not tracked	Standard Assessing data base cd	Pre FY 02	\$75.00	\$75.00	\$75.00
Non-Ordinance	Individual occurrences not tracked	DVD copies of City related events	Pre FY 02	\$10.00	\$10.00	\$10.00

**City of Portsmouth
Fee Schedule
City Clerk**

Ordinance / Non-Ordinance Title Description Fiscal Year Last Adjusted FY 2010 Schedule FY 2011 Schedule Suggested FY 2012 Schedule

NOTES

* (Indicates change from current fee)

Chapter 5: Article IV Section 402

License to handle any gasoline or similar fluids within the City.

FY 10 there were 26 Petroleum Licenses processed for \$4,950.	Initial License Fee	FY 03	\$275.00	\$275.00	\$275.00	\$275.00
	Annual Renewal Fee	FY 03	\$75.00	\$75.00	\$75.00	\$75.00
	Annual Renewal Fee	FY 03	\$100.00	\$100.00	\$100.00	\$100.00
	Annual Renewal Fee	FY 03	\$125.00	\$125.00	\$125.00	\$125.00
	Annual Renewal Fee	FY 03	\$150.00	\$150.00	\$150.00	\$150.00
	Annual Renewal Fee	FY 03	\$175.00	\$175.00	\$175.00	\$175.00
	Annual Renewal Fee	FY 03	\$200.00	\$200.00	\$200.00	\$200.00
	Annual Renewal Fee	FY 03	\$225.00	\$225.00	\$225.00	\$225.00
	Annual Renewal Fee	FY 03	\$250.00	\$250.00	\$250.00	\$250.00
	Annual Renewal Fee	FY 03	\$275.00	\$275.00	\$275.00	\$275.00
	Annual Renewal Fee	FY 03	\$300.00	\$300.00	\$300.00	\$300.00

Chapter 6: Article I Section 109C

Licenses-Gen. Provisions- Duties of licensee

Change of license location fee not charged	Pre FY 02	\$1.00	\$1.00	\$1.00	\$1.00
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Chapter 6: Article I Section 110B

Licenses-Gen. Provisions-Transfer of license

No Initial license fee charged	Pre FY 02	\$10.00	\$10.00	\$10.00	\$10.00
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Chapter 6: Article II Section 201

Billiards and Bowling

FY 10 there were 6 license issued for \$1,100	FY 03	\$20.00	\$20.00	\$20.00	\$20.00
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Chapter 6: Article III Section 302

Model Slot Car Racing

No licenses issued in FY 10	Pre FY 02	\$25.00	\$25.00	\$25.00	\$25.00
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**City of Portsmouth
Fee Schedule
City Clerk**

<u>Ordinance / Non-Ordinance</u>	<u>Description</u>	<u>Fiscal Year</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>
		<u>Last Adjusted</u>	<u>Schedule</u>	<u>Schedule</u>	<u>Schedule</u>

NOTES

* (Indicates change from current fee)

Chapter 6: Article IV Section 403C

Coin Operated Amusement Devices

	License	FY 03	\$75.00	\$75.00	\$75.00 For each of the first 30 machines, per year
		FY 03	\$10.00	\$10.00	\$10.00 For each machine over 30, per year

Chapter 6: Article V Section 502

Boxing and Wrestling

	License	Pre FY 02	\$10.00	\$10.00	Each Day
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Chapter 6: Article VI Section 602

Dancing

	License	Pre FY 02	\$10.00	\$10.00	Per Dance
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Chapter 6: Article VII Section 707D

Dog Ordinance

	Procuring City Owned Dogs	Pre FY 02	\$3.00 to \$10.00	\$3.00 to \$10.00	Per Dog (Discretion of Animal Control Officer)
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Chapter 6: Article IX Section 901C12

Circus License

	Amusement Devices	Pre FY 02	\$30.00	\$30.00	Per Day
	Carnivals (For Operation)	Pre FY 02	\$125.00	\$125.00	Per Day
	Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00	
	Circus (For Operation)	Pre FY 02	\$125.00	\$125.00	Per Day
	Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00	
	Fairs (For Operation)	Pre FY 02	\$10.00	\$10.00	Per Day
	Including Each Amusement Device	Pre FY 02	\$5.00	\$5.00	Per Day
	Temporary Structures	Pre FY 02	\$10.00	\$10.00	Per Day

Chapter 6: Article IX Section 902

**City of Portsmouth
Fee Schedule
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2010 Schedule</u>	<u>FY 2011 Schedule</u>	<u>FY 2012 Schedule</u>	<u>Suggested</u>
Circus License	No license issued in FY 10	Total fee for Circus license shall not be less than	Pre FY 02	\$75.00	\$75.00	\$75.00	\$75.00
Chapter 6: Article X Section 1003 Theatricals, Parades, Open Air Meetings	No license issued in FY 10	License	Pre FY 02	\$300.00	\$300.00	Not to exceed per day	\$300.00
		License to exhibit in any hall	Pre FY 02	\$50.00	\$50.00	Not to exceed per day	\$50.00
Chapter 6: Article XIII Section 1315 Hawkers and Peddlers	FY 10 there were 14 license issued for \$3,270	License	Pre FY 02	\$250.00	\$250.00	Per Year	\$250.00
Chapter 6: Article XIV Section 1402 Pawn Brokers	No license issued in FY 10	License	Pre FY 02	\$35.00	\$35.00	Per Year	\$35.00
Chapter 6: Article XV Section 1502 Roller Skating Rinks	No license issued in FY 10	License	Pre FY 02	\$50.00	\$50.00	Per Year	\$50.00
Chapter 6: Article XVI Section 1608 Magazine Subscription Solicitors	No license issued in FY 10	License	FY 06	\$50.00	\$50.00	Per Year	\$50.00
Chapter 9: Article V Section 504 C Sidewalk Obstructions	FY 10 there were 3 vendors licensing 29 newsracks	Newsrack	Pre FY 02	No Charge	No Charge	No Charge	No Charge
Chapter 9: Article V Section 504 C Sidewalk Obstructions	FY 10 there were 61 licenses issued for \$5,740.	Obstruction (including Restaurant Table)	Pre FY 02	\$50.00	\$50.00	Each Obstruction (including Restaurant Table)	\$50.00
Chapter 9: Article V Section 504 C Sidewalk Obstructions		Restaurant Chairs	Pre FY 02	\$5.00	\$5.00	Each Restaurant Chair	\$5.00
Chapter 13: Section 203 A Mobile Homes	FY 10 there were 3 Mobile Home Parks with 277 occupied spaces for a total fee of \$5,540	Mobile home space, occupied, located within a mobile home park.	FY 03	\$20.00	\$20.00	Annually (Due April 1)	\$20.00

* (Indicates change from current fee)

**City of Portsmouth
Fee Schedule
City Clerk**

Ordinance / Non-Ordinance Title NOTES Description Last Adjusted Fiscal Year FY 2010 Schedule FY 2011 Schedule FY 2012 Schedule Suggested

* (Indicates change from current fee)

Chapter 13: Section 203 B
Mobile Homes

	There are no Mobile Home Parks in the City of Portsmouth with two or less homes.		Pre FY 02	\$10.00	Annually (Due April 1)(not less than \$10.00)	\$10.00		\$10.00
					charged for those parks having but two or less occupied spaces.			
					In the case of overlapping jurisdiction, only one fee per annum may be imposed. When an original license/permit is issued on or after July 1st of any year, the permit fee for the remainder of the year shall be one half the permit fee. The City Clerk shall charge the fee for the transfer of the permit in amount not to exceed \$10.00 for a mobile home park. Such license/permit fees herein provided for in this section of this Ordinance shall be in lieu of all inspection or other fees and all other local taxes other than ad valorem taxes.			
			Pre FY 02	\$10.00		\$10.00		\$10.00

Non-Ordinance	FY 10 collections of \$2,540 with 508 occurrences	Notarization	FY 05	\$5.00	Per Document	\$5.00		\$5.00
Non-Ordinance	FY 10 collections of \$270 with 18 occurrences	Tag day, permits	FY 05	\$15.00		\$15.00		\$15.00
Non-Ordinance	FY 10 collections of \$60 with 1 occurrence	Ward checklist	Pre FY 02	\$60.00	per set	\$60.00		\$60.00
Non-Ordinance	FY 10 collections of \$0 with 0 occurrence	Ward checklist for individual wards	Pre FY 02	\$10.00-\$15.00	(based on size of ward)	\$10.00-\$15.00		\$10.00-\$15.00
Non-Ordinance	FY 10 collections of \$660 with 33 occurrences	Event permit	FY 05	\$20.00		\$20.00		\$20.00

(fairs, parades etc. not governed by ordinance)

Non-Ordinance	FY 10 collections of \$0 with 0 occurrence	Ordinance Books	Pre FY 02	\$100.00		\$100.00		\$100.00
Non-Ordinance	FY 10 collections of \$0 with 0 occurrence	Ordinance book supplements	Pre FY 02	\$50.00		\$50.00		\$50.00

Non-Ordinance	FY 10 collections of \$70 with 14 occurrences	(distributed 2 x per year)	FY 05	\$5.00		\$5.00		\$5.00
Non-Ordinance	FY 10 collections of \$900 with 9 occurrences	Voter certification	FY 05	\$100.00	per election	\$100.00		\$100.00

Non-Ordinance	FY 10 collections of \$60 with 2 occurrences	Articles of agreement filing	Pre FY 02	\$5.00		\$5.00		\$5.00
RSA 540:1-B	FY 12 will be first FY of fee	Restricted Property Listing	FY 12	N/A	N/A per form	N/A	*	\$15.00

**City of Portsmouth
Fee Schedule
Planning Department**

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year		Suggested FY 2012 Schedule
			Last Adjusted	Schedule	
			FY 2010	FY 2011	
			Schedule	Schedule	
Non-Ordinance	The Planning Department reported the following application numbers and fees for FY 10: Applications: Site Review 29 Subdivision 6 Conditional Use 13 Board of Adjustment 130 HDC 90 Conservation Commission 23 Revenues: Planning Board \$40,356 Board of Adjustment \$37,559 Site Review \$45,845	PLANNING BOARD Subdivision applications(residential)	\$200.00	\$200.00	\$200.00
Non-Ordinance		Plus Per Lot	\$100.00	\$100.00	\$100.00
Non-Ordinance		Subdivision applications(non-residential)	\$350.00	\$350.00	\$350.00
Non-Ordinance		Plus Per Lot	\$150.00	\$150.00	\$150.00
Non-Ordinance		Lot Line Revision/Verification	\$175.00	\$175.00	\$175.00
Non-Ordinance		Filing of Condominium Site Plans per State Statute-no subdivision	\$175.00	\$50.00	\$50.00
Non-Ordinance		Lot Consolidation-no subdivision	\$175.00	\$175.00	\$175.00
Non-Ordinance		Conditional Use Permit: 1 and 2 Family Dwellings All applicants(except1-2 Family dwellings) on lots 5 acres or less on lots greater than 5 acres	\$100.00	\$100.00	\$100.00
Non-Ordinance			\$250.00	\$250.00	\$250.00
Non-Ordinance			\$450.00	\$450.00	\$450.00
PLANNING-BOARD OF ADJUSTMENT					
Non-Ordinance		Residential application 1-2 dwelling units	\$75.00	\$75.00	\$75.00
Non-Ordinance		3-4 dwelling units	\$175.00	\$175.00	\$175.00
Non-Ordinance		5-10 dwelling units	\$200.00	\$200.00	\$200.00
Non-Ordinance		11-30 dwelling units	\$300.00	\$300.00	\$300.00
Non-Ordinance		30+ dwelling units	\$350.00	\$350.00	\$300.00 *
Non-Ordinance		For each unit over 30	\$75.00	\$75.00	\$50.00 *
Non-Ordinance		Total application fee shall not exceed (cap)	\$1,250.00	\$1,250.00	\$2,000.00 *
Non-Ordinance		Residential application-accessory structure only	N/A	\$50.00	\$50.00
Non-Ordinance		Non-residential applications	\$225.00	\$225.00	\$300.00 *

**City of Portsmouth
Fee Schedule
Planning Department**

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	Description	Fiscal Year			Suggested FY 2012 Schedule
		Last Adjusted	FY 2010 Schedule	FY 2011 Schedule	
Non-Ordinance	In Addition:	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance	Per \$1,000 of valuation of new construction	FY 10	\$1,250.00	\$1,250.00	\$2,000.00 *
	Total application fee shall not exceed (cap)				
Non-Ordinance	Signs	FY 10	\$175.00	\$175.00	\$175.00
	PLANNING-SITE REVIEW				
Non-Ordinance	All developments	FY 07	\$300.00	\$300.00	\$300.00
	In Addition:				
Non-Ordinance	Per \$1,000 of Site costs only	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance	Total application fee shall not exceed (cap)	FY 08	\$15,000.00	\$15,000.00	\$15,000.00
	PLANNING-HISTORIC DISTRICT				
Non-Ordinance	Residential applications 1 dwelling unit	FY 11	\$25.00	\$50.00	\$50.00
Non-Ordinance	2 dwelling units	FY 11	\$50.00	\$75.00	\$75.00
Non-Ordinance	3 dwelling units	FY 11	\$75.00	\$100.00	\$100.00
Non-Ordinance	4-10 dwelling units	FY 06	\$125.00	\$125.00	\$125.00
Non-Ordinance	11-30 dwelling units	FY 06	\$250.00	\$250.00	\$250.00
Non-Ordinance	30+ dwelling units	FY 06	\$350.00	\$350.00	\$300.00 *
Non-Ordinance	For each unit over 30	FY 06	\$100.00	\$100.00	\$50.00 *
	Non-residential applications				
	In Addition:				
Non-Ordinance	Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance	Total application fee shall not exceed (cap)	FY 07	\$1,500.00	\$1,500.00	\$2,000.00 *
	Non-residential applications-accessory structure or replacement of doors/windows only				
Non-Ordinance		FY 11	N/A	\$50.00	\$50.00
	Signs				
Non-Ordinance		FY 10	\$175.00	\$175.00	\$175.00

NOTES

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Suggested
FY 2012
Schedule

Fiscal Year
Last Adjusted
FY 2010
Schedule
FY 2011
Schedule

NOTES

Ordinance / Non-Ordinance
Title

Description	Fiscal Year Last Adjusted	FY 2010 Schedule	FY 2011 Schedule	Suggested FY 2012 Schedule
	FY 07	\$35.00	\$35.00	\$35.00
	FY 07	\$2.00	\$2.00	\$2.00
	FY 07	\$2.00	\$2.00	\$2.00
	FY 04	\$5.00	\$5.00	\$5.00
	FY 07	\$2.00	\$2.00	\$2.00
	FY 06	\$35.00	\$35.00	\$35.00
	FY 06	\$50.00	\$50.00	\$50.00
	FY 04	\$10.00	\$10.00	\$10.00
	FY 04	\$7.00	\$7.00	\$7.00
	FY 04	\$10.00	\$10.00	\$10.00
	FY 04	\$7.00	\$7.00	\$7.00
	FY 04	\$10.00	\$10.00	\$10.00
	FY 04	\$50.00	\$50.00	\$50.00
	FY 07	\$1.00	\$1.00	\$1.00
	FY 04	\$35.00	\$35.00	\$35.00
	FY 04	\$1.00	\$1.00	\$1.00

(Central Station or Master Box)

per Off Site Notification Circuit

per Initiation and Notification Device

per Supervisory Device

per Fire Safety Control Device (Magnetic Door Holder, Elevator Recall, Smoke Control, etc.)

per Voice Alarm System Device (Phone or Radio hookup)

Flat Rate Permits \$35.00

Flat Rate Permits: Includes: siding, replacement windows, pools, sheds, buried tanks, pad mounted generators, temporary structures, change-in-occupancy with no construction.

Demolition Permits For structures up to 2,000 SF floor area \$50.00

over 2,000sf \$10.00

General Renovations

Residential Rates \$7.00 per \$1,000 of renovation cost

Commercial Rates \$10.00 per \$1,000 of renovation cost

If, in the opinion of the Code Official, the type of residential renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on (1) \$7.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.

If, in the opinion of the Code Official, the type of commercial renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on (2) \$10.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.

Sign Permits-Minimum Fee \$50.00

Special Event Sign \$35.00 per single event

Fee per sq.ft of sign area (Permanent or Temporary) \$1.00

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Title	Description	Fiscal Year			Suggested FY 2012 Schedule
		Last Adjusted	Schedule	Schedule	

<u>Ordinance / Non-Ordinance</u>						
<u>Chapter 12: Part I Section 109.7</u> International Building Code- and <u>Chapter 12: Part II Section R109.5</u> International Residential Code-	Reinspection Fee	FY 07	\$100.00	\$100.00	Per Reinspection	\$100.00
<u>Chapter 12: Part I Section 108.4</u> International Building Code- and <u>Chapter 12: Part II Section R108.7</u> International Residential Code-	Fee for Nonpermitted Work Any person who is found to have demolished, constructed, altered, removed, or changed the use of a building or structure without the benefit of a building, electrical, plumbing, mechanical, or change in use permit shall, upon issuance of said permit(s), be assessed a charge of (1) 200% of the regular permit fee or (2) \$200.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00.					
<u>Chapter 12: Part I Section 110.6</u> International Building Code- and <u>Chapter 12: Part II Section R110.6</u> International Residential Code-	Fee for Certificate of Use and Occupancy	FY 07	\$100.00	\$100.00		\$100.00
<u>Chapter 12: Part I Section 106.3.6</u> International Building Code-	Outside Plan Review Services (adjustment to permit) (for all applicable building permits meaning building, electric, plumbing, mechanical or fire protection permits)	FY 07	-30%	-30%		-30%

NOTES

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Suggested
FY 2012
Schedule

Fiscal Year
Last Adjusted
FY 2011
Schedule

NOTES

Ordinance / Non-Ordinance
Title

ELECTRICAL FEES:

Chapter 12: Part I Section 108.2

International Building Code-

and

Chapter 12: Part II Section R108.2

International Residential Code-

Following is a summary of Electrical Permits:

FY 10

Permits:

537

Permit Fees:

\$69,480

Description	Fiscal Year Last Adjusted	FY 2010 Schedule	FY 2011 Schedule	Suggested FY 2012 Schedule
Plan Review Fee	FY 04	\$50.00	\$50.00	\$50.00
Special Inspection Fee	FY 07	\$60.00	\$60.00	\$60.00
Emergency Inspection Fee	FY 07	\$60.00	\$60.00	\$60.00
Reinspection fees	FY 07	\$100.00	\$100.00	\$100.00
			Each additional inspection after the second rejection for the same item(s)	
Minimum Electric Permit Fee	FY 07	\$50.00	\$50.00	\$50.00
Residential-Service Equipment				
Single Phase	FY 07	\$25.00	\$25.00	\$25.00
			up to & including 100 Amps.	
Single Phase	FY 08	\$50.00	\$50.00	\$50.00
			101 to 200 Amps.	
Single Phase	FY 07	\$70.00	\$70.00	\$70.00
			201 to 400 Amps.	
Single Phase	FY 07	\$15.00	\$15.00	\$15.00
			Meters (each)	
Lighting Fixtures, Power Utilization				
Equipment & Outlets	FY 04	\$1.00	\$1.00	\$1.00
			Each Device	
Pad Mounted Generators:				
12 KW or less	FY 12	N/A	N/A	\$75.00
13 KW to 20 KW	FY 12	N/A	N/A	\$125.00
21 KW and above	FY 12	N/A	N/A	\$175.00
Manual Gen. set transfer	FY 12	N/A	N/A	\$10.00
Automatic Gen. set transfer	FY 12	N/A	N/A	\$25.00
All fees shall be rounded up to the nearest \$5.00 with	FY 04	\$50.00	\$50.00	\$50.00
Commercial-Contract Cost Fee Method				
First \$5000.00 of electrical construction cost from				
	FY 04	\$25.00	\$25.00	\$25.00
			Rate per Thousand Dollars of Contract Cost	
				\$25.00

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	Description	Fiscal Year		Suggested FY 2012 Schedule
		Last Adjusted	Schedule	

Next \$5000.00 of electrical construction cost from \$5,000.01 to \$10,000.00	FY 04	\$20.00	\$20.00	Rate per Thousand Dollars of Contract Cost	\$20.00
Next \$5000.00 of electrical construction cost from \$10,000.01 to \$15,000.00	FY 04	\$15.00	\$15.00	Rate per Thousand Dollars of Contract Cost	\$15.00
Each \$1000.00 of electrical construction cost from \$15,000.01 & over	FY 07	\$10.00	\$10.00	Rate per Thousand Dollars of Contract Cost	\$10.00

Chapter 12: Part I Section 109.7

International Building Code-
and

Chapter 12: Part II Section R109.5

International Residential Code-

Reinspection fees

If, upon being called for any inspection, the work is not in compliance with this Code, verbal notice will be given as to the deficiencies and such deficiencies shall be noted on the code official's report. The permit holder shall be responsible for correcting the item(s) and for notifying the code official to reinspect said deficiencies. If when called to reinspect these deficiencies, all is correct, no further action will be taken. However, if during the first reinspection, the work in question has not been corrected, there will be a \$50.00 reinspection fee assessed, which must be paid at the Inspection Office before a third inspection will be made. For each subsequent reinspection of the same deficiency or deficiencies, a like procedure and fee shall be assessed.

	FY 07	\$100.00	\$100.00		\$100.00
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Chapter 14: Section 102A E

Housing Code

City does not currently collect fee or issue certificate

Certificate of Occupancy	Pre FY 02	\$1.00	\$1.00	Per Building (Good for 3 years)	\$1.00
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PLUMBING/MECHANICAL PERMIT FEES:

Chapter 15, Part I of II: Section 106.6.2

International Plumbing Code &

Chapter 15, Part II of II: Section 106.5.2

International Mechanics Code

Following is a summary of Plumbing

Permits:

FY 10
Permits: 643
Permit Fees: \$122,875

Fee per fixture (plumbing or gas)	Pre FY 02	\$5.00	\$5.00	Each	\$5.00
Water distribution piping (per dwelling)	FY 07	\$30.00	\$30.00	Each	\$30.00
Waste and vent piping (per dwelling)	FY 07	\$30.00	\$30.00	Each	\$30.00
Septic System (per dwelling)	FY 07	\$30.00	\$30.00	Each	\$30.00
Gas distribution piping (per gas meter)	FY 07	\$30.00	\$30.00	Each	\$30.00

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Suggested
FY 2012
Schedule

Fiscal Year
Last Adjusted
FY 2010
Schedule
FY 2011
Schedule

Ordinance / Non-Ordinance
Title

Description

NOTES

Heating & Cooling Equipment: (Boiler, Furnace, Airhandlers, Unit Heaters, Condenser, Gas Logs, Fireplace Inserts, Solid Fuel Stoves, etc...)	FY 10	\$20.00	\$20.00	\$20.00	per Mechanical Equipment	\$20.00
Gas Appliance: (Cloths Dryers, Range/Oven Water Heater, etc....)	FY 10	\$5.00	\$5.00	\$5.00	per Gas Appliance	\$5.00
Air Distribution System:	FY 10	\$5.00	\$5.00	\$5.00	per Register	\$5.00
Minimum Permit Fee	FY 07	\$50.00	\$50.00	\$50.00		\$50.00
Commercial rate:						
Required Plan Review Fee	FY 04	\$50.00	\$50.00	\$50.00	Plumbing	\$50.00
(Per contractor and for each revision of plans)	FY 04	\$50.00	\$50.00	\$50.00	Mechanical	\$50.00
Minimum Permit Fee:	FY 04	\$50.00	\$50.00	\$50.00		\$50.00
Commercial-Contract Cost Fee Method						
First \$5000.00 of electrical construction cost from	FY 07	\$25.00	\$25.00	\$25.00	Rate per Thousand Dollars of Contract Cost	\$25.00
Next \$5000.00 of electrical construction cost from	FY 07	\$20.00	\$20.00	\$20.00	Rate per Thousand Dollars of Contract Cost	\$20.00
Next \$5000.00 of electrical construction cost from	FY 07	\$15.00	\$15.00	\$15.00	Rate per Thousand Dollars of Contract Cost	\$15.00
Each \$1000.00 of electrical construction cost from	FY 07	\$10.00	\$10.00	\$10.00	Rate per Thousand Dollars of Contract Cost	\$10.00
\$15,000.01 & over	FY 06	\$150.00	\$150.00	\$150.00		\$150.00
Commercial Range & Duct Extinguishing System:						
Base Permit Fee (Per System):	FY 06	\$150.00	\$150.00	\$150.00		\$150.00
<small>At time of first inspection, if system(s) are not ready for testing within 1/2 hour from time of inspectors arrival, or if system fails the inspection, a reinspection shall be scheduled after paying a \$150 fee. This procedure and fee shall be repeated for each failed inspection or incomplete system visit.</small>						
	FY 06	\$150.00	\$150.00	\$150.00		\$150.00

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	Description	Fiscal Year		Suggested FY 2012 Schedule
		Last Adjusted	Schedule	

	Special Inspection Fee	FY 07	\$60.00	\$60.00	Per hour	
	Emergency Inspection Fee	FY 07	\$60.00	\$60.00	Per Hour	
	Reinspection Fee	FY 07	\$100.00	\$100.00		\$100.00
	Reinspection Fee	FY 07	\$100.00	\$100.00		\$100.00

NOTES

Chapter 15, Part I of II: Section 107.1.2.4
International Plumbing Code

Chapter 15, Part II of II: Section 107.6
International Mechanics Code

Chapter 15, Part I of II: Section 108.8
International Plumbing Code

Chapter 15, Part II of II: Section 106.5.1
International Mechanic Code

Work Commencing Before Permit Issuance

Any person who is found to have done plumbing work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) 150% of the regular permit fee or (2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00.

		FY 04	200%	200%		200%
		FY 07	\$300.00	\$300.00		\$300.00
		FY 07	\$300.00	\$300.00		\$300.00
		FY 07	\$300.00	\$300.00		\$300.00

Commencing work before permit issuance

Any person who is found to have done mechanical work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) 150% of the regular permit fee or (2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00.

		FY 04	200%	200%		200%
		FY 07	\$300.00	\$300.00		\$300.00

**City of Portsmouth
Fee Schedule
Inspection Department**

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year		FY 2010 Schedule	FY 2011 Schedule	Suggested FY 2012 Schedule
			Last Adjusted				
				FY 07	\$300.00	\$300.00	\$300.00
				FY 07	\$300.00	\$300.00	\$300.00

**City of Portsmouth
Fee Schedule
Police Department**

* (Indicates change from current fee)

Suggested
FY 2012
Schedule

Fiscal Year
Last Adjusted
FY 2010
Schedule
FY 2011
Schedule

Description

NOTES

Chapter 5: Article VIII Section 802

Alarm Systems Service Charge

FY 10 Police-Unfounded Emergency Calls		Pre FY 02	No Charge	No Charge	0-3 Occurrences per calendar year	No Charge
Revenue	No charge					
Occurrences	779					
	84		\$75.00	\$75.00	4th Occurrence per calendar year	\$75.00
	53		\$75.00	\$75.00	5th Occurrence per calendar year	\$75.00
	35		\$75.00	\$75.00	6th Occurrence per calendar year	\$75.00
	23		\$100.00	\$100.00	7th Occurrence per calendar year	\$100.00
	15		\$150.00	\$150.00	8th Occurrence per calendar year	\$150.00
	13		\$200.00	\$200.00	9th Occurrence per calendar year	\$200.00
	24		\$300.00	\$300.00	10th-15th Occurrences per calendar year	\$300.00
	5		\$400.00	\$400.00	16th-20th Occurrences per calendar year	\$400.00
	0		\$500.00	\$500.00	21th-25th Occurrences per calendar year	\$500.00
	0		\$1,000.00	\$1,000.00	Each Occurrences 26 or over per calendar year	\$1,000.00
Total calls by FY						
	FY 10		No Charge	No Charge	0-2 Occurrences per January to June	No Charge
	FY 09		\$50.00	\$50.00	Each Occurrence over 2 per January to June	\$50.00
	FY 08		No Charge	No Charge	0-2 Occurrences per July to December	No Charge
	FY 07		\$50.00	\$50.00	Each Occurrence over 2 per July to December	\$50.00
	FY 06		\$50.00	\$50.00		\$50.00
	FY 05		\$50.00	\$50.00		\$50.00
Fire Department does not currently monitor unfounded Emergency calls						
License						
Fee is not charged						

Chapter 7: Article V Section 504

Bicycles

**City of Portsmouth
Fee Schedule
Fire Department**

* (Indicates change from current fee)

Suggested
FY 2012
Schedule

Fiscal Year
Last Adjusted
Schedule

FY 2011
Schedule

FY 2010
Schedule

Description

NOTES

Chapter 5: Article IV Section 406

Petroleum Inspector

N/A

Compensation

Pre FY 02 \$0.32

\$0.32 per 1,000 gallons

\$0.32

(not to exceed the sum
of \$2.00 per tanker)
(minimum fee shall not
be less than \$1.00)

Chapter 5: Article VI Section 601

Fire Department Emergency Medical Service

FY 10 revenue of \$542,168

(Established by City Manager, Approved by Fire Commission)

Chapter 5: Article VIII Section 804

Alarm Systems Monitored
by the City

FY 10 there were 246 alarms monitored for
\$40,090

(Established by City Manager, Approved by Police or Fire Commission)

Chapter 5: Article IX Section F403.2

Open Burning

FY 10 there were 177 permits issued for \$885

FY 05

\$5.00

\$5.00 Per Burn

\$5.00

Non-Ordinance

FY 10 there were 12 reports researched for \$300

Environmental Reports and Research

FY 06

\$25.00

\$25.00

\$25.00

**City of Portsmouth
Fee Schedule
Public Works**

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title Description Fiscal Year Last Adjusted FY 2010 Schedule FY 2011 Schedule Suggested FY 2012 Schedule

<u>Ordinance / Non-Ordinance</u>	<u>Title</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2010 Schedule</u>	<u>FY 2011 Schedule</u>	<u>Suggested FY 2012 Schedule</u>
Non-Ordinance		Excavation Permit	PRE FY 02	\$100.00	\$100.00	\$100.00
			PRE FY 02	\$25.00	\$25.00	\$25.00
Non-Ordinance		Maps	FY 06	\$0.50	\$0.50	\$0.50
Non-Ordinance		Copy of existing map: 8 1/2 x 11 (B & W) 11 x 17 (B & W)	PRE FY 02	\$0.50	\$0.50	\$0.50
Non-Ordinance		22 x 34 (B & W)	FY 09	\$10.00	\$10.00	\$10.00
Non-Ordinance		24 x 36 (B & W)	FY 09	\$10.00	\$10.00	\$10.00
Non-Ordinance		44 x 34 (B & W)	FY 09	\$20.00	\$20.00	\$20.00
Non-Ordinance		Plot existing maps: 8 1/2 x 11	FY 06	\$5.00	\$5.00	\$5.00
Non-Ordinance		11 x 17	FY 06	\$5.00	\$5.00	\$5.00
Non-Ordinance		22 x 34	PRE FY 02	\$10.00	\$10.00	\$10.00
Non-Ordinance		24 x 36	PRE FY 02	\$10.00	\$10.00	\$10.00
Non-Ordinance		44 x 34	PRE FY 02	\$20.00	\$20.00	\$20.00
Non-Ordinance		Utility/Geodetic Control Map-				
Non-Ordinance		for individual property 8 1/2 x 11 (Color)	FY 09	\$0.00	\$0.00	\$0.00
Non-Ordinance		by Email	FY 09	\$0.00	\$0.00	\$0.00
Non-Ordinance		on Cd	FY 09	\$10.00	\$10.00	\$10.00
Non-Ordinance		Maps in PDF format: Tax Map CD	FY 09	\$10.00	\$10.00	\$10.00
Non-Ordinance		Standard GIS and CAD Data DVD:	FY 09	\$50.00	\$50.00	\$50.00
Non-Ordinance		Custom Disk of Historical Data (CD or DVD)	FY 09	\$100.00	\$100.00	\$100.00
Non-Ordinance		PUBLIC WORKS				
Non-Ordinance		Disposal of Tires	FY 04	\$5.00	\$5.00	\$5.00
Non-Ordinance		Disposal of Electronics	FY 04	\$8.00	\$8.00	\$8.00
Non-Ordinance		CFC Removal	FY 04	\$10.00	\$10.00	\$10.00
Non-Ordinance		Yard Waste Disposal (contractors)	FY 04	\$10.00	\$10.00	\$10.00
		Revenue				
		197		\$985.00		\$5.00
		1209		\$9,672.00		\$8.00
		403		\$4,030.00		\$10.00
		515		\$5,150.00		\$10.00

**City of Portsmouth
Fee Schedule
Public Works**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2010 Schedule</u>	<u>FY 2011 Schedule</u>	<u>FY 2012 Schedule</u>	<u>Suggested FY 2012 Schedule</u>
Non-Ordinance	50	Yard Waste Disposal (contractors)	FY 04	\$11.00	\$11.00	\$11.00	\$11.00
Non-Ordinance	6	Yard Waste Disposal (contractors)	FY 04	\$12.00	\$12.00	\$12.00	\$12.00

per 1 ton dump
per tree chipper box

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

Suggested
FY 2012
Schedule

Fiscal Year
Last Adjusted
FY 2010
Schedule
FY 2011
Schedule

Ordinance / Non-Ordinance Title	Description	FY 09	FY 10	FY 11	FY 12	Suggested FY 2012 Schedule
Non-Ordinance	Adult Resident	\$168.00	\$168.00	\$168.00	\$168.00	\$180.00
Non-Ordinance	Senior Citizen Resident	\$84.00	\$84.00	\$84.00	\$84.00	\$90.00
Non-Ordinance	Adult Non-Resident Tax Payer	\$336.00	\$336.00	\$336.00	\$336.00	\$360.00
Non-Ordinance	Daily Guest Fee Resident	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Non-Ordinance	Daily Guest Fee Non-Resident	N/A	N/A	N/A	N/A	\$10.00

NOTES

RECREATION-SPINNAKER PT.

Calendar Year Information:	
2009	2010
Members	Members
978	788
429	520
N/A	33
\$161,527	\$136,202

RECREATION-INDOOR POOL

Non-Ordinance	Description	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	FY 11	Suggested FY 2012 Schedule
Non-Ordinance	5 & Under, Resident	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$3.00
Non-Ordinance	5 & Under, Non-Resident	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$5.00
Non-Ordinance	5 & Under, Resident/Membership	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$180.00
Non-Ordinance	5 & Under, Non-Resident/Membership	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$240.00
Non-Ordinance	6-17, Resident	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$5.00
Non-Ordinance	6-17, Non-Resident	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Non-Ordinance	6-17, Resident/Membership	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$180.00
Non-Ordinance	6-17, Non-Resident/Membership	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$240.00
Non-Ordinance	18-59, Resident	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$5.00
Non-Ordinance	18-59, Non-Resident	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$10.00
Non-Ordinance	18-59, Resident/Membership	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$300.00
Non-Ordinance	18-59, Non-Resident/Membership	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$480.00	\$540.00
Non-Ordinance	Senior Citizen, Resident	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$3.00
Non-Ordinance	Senior Citizen, Non-Resident	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$5.00
Non-Ordinance	Senior Citizen, Resident/Membership	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$240.00
Non-Ordinance	Senior Citizen, Non-Resident/Membership	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$192.00	\$300.00

The Recreation Department reported the following Indoor Pool usage for Calendar 2009:	
Members	257
6-17 Resident	154
18-59 Resident	233
18-59 Non-Resident	119
Senior Citizen Resident	55
Senior Citizen Non-Resident	78
Total Revenue for Indoor Pool activities FY 09:	\$93,885

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	Description	Fiscal Year Last Adjusted	FY 2010 Schedule	FY 2011 Schedule	Suggested FY 2012 Schedule
Non-Ordinance	First Adult, Resident/Family Rate	FY 11	\$100.00	\$300.00	\$300.00
Non-Ordinance	First Adult, Non-Resident/Family Rate	FY 11	\$480.00	\$540.00	\$540.00
Non-Ordinance	Second Adult, Resident/Family Rate	FY 11	\$50.00	\$180.00	\$180.00
Non-Ordinance	Second Adult, Non-Resident/Family Rate	FY 11	\$240.00	\$300.00	\$300.00
Non-Ordinance	Maximum Per Family, Resident/Family Rate	FY 11	\$200.00	\$720.00	\$720.00
Non-Ordinance	Maximum Per Family, Non-Resident/Family Rate	FY 09	\$960.00	\$960.00	\$960.00
	Swimming Lessons (rates based on a 8 lesson Session)				
	Resident Member	FY 11	N/A	\$30.00	\$30.00
	Resident Non-Member	FY 11	N/A	\$45.00	\$45.00
	Non-Resident Member	FY 11	N/A	\$65.00	\$65.00
	Non-Resident Non-Member	FY 11	N/A	\$100.00	\$100.00
Non-Ordinance	Pool Rental	FY 11	\$35.00	\$150.00	\$150.00
	per staff	FY 09	\$40.00	\$40.00	\$40.00
Non-Ordinance	New Member Processing Fee	FY 11	N/A	\$25.00	\$25.00
	RECREATION-OUTDOOR POOL				
Non-Ordinance	18 & Under, Resident	PRE FY 02	\$0.00	\$0.00	\$0.00
Non-Ordinance	18 & under, Non-Resident	PRE FY 02	\$1.00	\$1.00	\$2.00
Non-Ordinance	19 & Over, Resident	PRE FY 02	\$1.00	\$1.00	\$2.00
Non-Ordinance	19 & over, Non-Resident	PRE FY 02	\$2.00	\$2.00	\$4.00
	RECREATION-MISCELLANEOUS				
Non-Ordinance	Field/Gym-Organized Teams(all inclusive)	PRE FY 02	\$25.00	\$25.00	\$25.00
Non-Ordinance	Practice-Field/Gym use (does not apply to youth athletics including Little League)	PRE FY 02	\$10.00	\$10.00	\$20.00
	Co-sponsored (non-swim team) programs				
	The Recreation Department reported the following Outdoor Pool usage:				
	Average Daily Use	2009 2010			
	Revenue Collected	392 490			
		\$14,432 \$19,406			

**City of Portsmouth
Fee Schedule
Recreation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2010 Schedule</u>	<u>FY 2011 Schedule</u>	<u>Suggested FY 2012 Schedule</u>
Non-Ordinance	maintenance fee (placed in maintenance fund)	FY 06	\$200.00	\$200.00	\$200.00
Non-Ordinance	Non-Resident participants in co-sponsored (non-swim team) programs (placed in maintenance fund)	FY 06	\$20.00	\$20.00	\$20.00
Non-Ordinance	Electrical Light Usage at Ballfields (does not apply to youth athletics)	PRE FY 02	\$45.00	\$45.00	\$45.00
Non-Ordinance	Room Rental	PRE FY 02	\$10.00	\$10.00	\$10.00
Non-Ordinance	Boat Launch at Peirce Island (Non-Resident)	PRE FY 02	\$100.00	\$100.00	\$100.00
Non-Ordinance	Boat Launch at Peirce Island (Non-Resident)	FY 09	\$15.00	\$15.00	\$15.00
Non-Ordinance	Kayaks, non-motorized	PRE FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance	Kayaks, non-motorized	PRE FY 02	\$50.00	\$50.00	\$50.00
Non-Ordinance	Commercial	FY 09	\$30.00	\$30.00	\$30.00

NOTES

FY 10 Boat Ramp fees collected:
\$12,566

City of Portsmouth
 Fee Schedule
 Health Department

* (Indicates change from current fee)

Suggested
 FY 2012
 Schedule

Ordinance / Non-Ordinance
 Title

Fiscal Year
 Last Adjusted
 FY 2010
 Schedule
 FY 2011
 Schedule

NOTES

Ordinance / Non-Ordinance Title	Class	Description	Fiscal Year Last Adjusted	FY 2010 Schedule	FY 2011 Schedule	Suggested FY 2012 Schedule												
<p>FY 10 Health Permits were as follows:</p> <table border="1"> <thead> <tr> <th># of Permits</th> <th>Fees Collected</th> </tr> </thead> <tbody> <tr> <td>65</td> <td>\$22,750.00</td> </tr> <tr> <td>12</td> <td>\$3,600.00</td> </tr> <tr> <td>26</td> <td>\$6,240.00</td> </tr> <tr> <td>26</td> <td>\$4,680.00</td> </tr> <tr> <td>91</td> <td>\$11,375.00</td> </tr> </tbody> </table>							# of Permits	Fees Collected	65	\$22,750.00	12	\$3,600.00	26	\$6,240.00	26	\$4,680.00	91	\$11,375.00
# of Permits	Fees Collected																	
65	\$22,750.00																	
12	\$3,600.00																	
26	\$6,240.00																	
26	\$4,680.00																	
91	\$11,375.00																	
Non-Ordinance	A	Restaurants (100+ seating capacity)	FY 07	\$350.00	\$350.00	\$350.00												
Non-Ordinance	B	Restaurants (76-100 seating capacity)	FY 07	\$300.00	\$300.00	\$300.00												
Non-Ordinance	C	Restaurants (51-75 seating capacity)	FY 07	\$240.00	\$240.00	\$240.00												
Non-Ordinance	D	Restaurants (26-50 seating capacity)	FY 07	\$180.00	\$180.00	\$180.00												
Non-Ordinance	E	Restaurants (0-25 seating capacity)	FY 07	\$125.00	\$125.00	\$125.00												
Non-Ordinance	E	Bakeries	FY 07	\$125.00	\$125.00	\$125.00												
Non-Ordinance	E	Markets or stores with less than 2 food preparation areas selling prepared foods and inc. fish markets, seafood stores and fish processing facilities	FY 07	\$125.00	\$125.00	\$125.00												
Non-Ordinance	E	Catering	FY 07	\$125.00	\$125.00	\$125.00												
Non-Ordinance	F	Supermarkets	FY 08	\$350.00	\$350.00	\$350.00												
Non-Ordinance	G	Bed and Breakfast Operations	FY 07	\$80.00	\$80.00	\$80.00												
Non-Ordinance	G	Nursing Home (Food Service)	FY 07	\$80.00	\$80.00	\$80.00												
Non-Ordinance	H	Prepackaged Foods (movie theaters, gas stations, video, candy, department, drug stores)	PRE FY 02	\$50.00	\$50.00	\$50.00												
Non-Ordinance	M	Mobile Food Operations	FY 07	\$150.00	\$150.00	\$200.00												
Non-Ordinance	T	Temporary Food Permit (14 days or less)	FY 10	\$40.00	\$40.00 (up to four (4) weeks before the day of the event)	\$100.00												
Non-Ordinance	TT	(Portsmouth business with food service permit exempt)	PRE FY 02	\$100.00	\$100.00 (thereafter)	\$100.00												
Non-Ordinance	TT	Sampling for non potentially hazardous foods (14 days or less)	FY 10	\$15.00	\$15.00 (up to four (4) weeks before the day of the event)	\$15.00												
Non-Ordinance	V	(Portsmouth business with food service permit exempt)	FY 10	\$40.00	\$40.00 (thereafter)	\$40.00												
Non-Ordinance	V	Limited Events (1 to 4 events per year)	FY 08	\$60.00	\$60.00	\$60.00												
Non-Ordinance	V	Individual occurrences not tracked																

EXHIBIT A

City of Portsmouth
 Fee Schedule
 Health Department

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year Last Adjusted	FY 2010 Schedule	FY 2011 Schedule	FY 2012 Schedule	Suggested FY 2012 Schedule
Non-Ordinance		Farmer's Market Permit (period 5/01/xx-11/01/xx)	FY 07	\$140.00	\$140.00		\$140.00
Non-Ordinance		No Fee for Health Department Permits: Religious Organizations Youth Groups School Related organizations These organizations will need to obtain the appropriate Health Permit however there will be no fee associated with the permit.	FY 10	No Fee	No Fee		No Fee
Non-Ordinance		Fundraiser Permit	FY 12	N/A	N/A per event	*	\$100.00

**City of Portsmouth
Fee Schedule
Parking / Transportation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2010 Schedule</u>	<u>FY 2011 Schedule</u>	<u>Suggested FY 2012 Schedule</u>
Chapter 6: Article XIII Section 1307 Vendor from Motor Vehicle	Vendor From Motor Vehicle Permit April 15- November 15	FY 10	\$5,000.00	\$5,000.00	Minimum Bid \$5,000.00
Non-Ordinance Valet Parking	Valet - from Metered Parking Spaces	FY 10	\$10.00	\$10.00	space per day \$10.00
	Valet - from Commercial Loading Zone	FY 10	\$500.00	\$500.00	annually \$500.00
Chapter 7: Article I Section 102 Parking Meters	Metered Spots on Streets	FY 05	\$0.75	\$0.75	Every Hour (Established by Ordinance) \$0.75
	Metered Spots in Metered Parking Lots	FY 05	\$0.75	\$0.75	Every Hour (Established by Ordinance) \$0.75
Chapter 7: Article I Section 114A Construction Permit	Meter Bag	FY 08	\$20.00	\$20.00	Per Day \$20.00
Chapter 7: Article I Section 114B Construction Permit	Meter Bag	FY 05	\$5.00	\$5.00	Cost of Bag \$5.00
Chapter 7: Article IV Section 402 C High Hanover Parking Garage	Rates	FY 05	\$0.75	\$0.75	Hourly Rate \$0.75
		PRE FY 02	\$80.00	\$80.00	Monthly Pass Daytime (7am-7pm) \$80.00
		PRE FY 02	\$50.00	\$50.00	Monthly Pass Nighttime (7pm-7am) \$50.00
		PRE FY 02	\$100.00	\$100.00	Monthly Pass 24 hr \$100.00
		FY 11	\$20.00	\$15.00	Lost Ticket Fee/Max Daily rate \$15.00
		FY 08	\$35.00	\$35.00	Garage Pass Deposit \$35.00
		FY 08	\$15.00	\$15.00	Pass Reinstatement Fee-Leaseholders \$15.00
Chapter 7: Article IV Section 408 Boat launch	Peirce Island Overnight Boat Launch Parking	FY 10	\$5.00	\$5.00	Nightly (\$25 deposit) \$5.00
Chapter 7: Article VI Section 604 Truck Loading/Unloading Zones	Commercial Loading Zone Permit	FY 10	\$25.00	\$25.00	Annually \$25.00

NOTES

FY 10-No permits issued

FY 10 - 1 vendor

FY 10 - 3 permits issued

FY 10 total meter revenue of \$1,007,637 and \$16,461 in-dash revenue not tracked by lot or street.

FY 10 revenue received was \$45,549

FY 10 reimbursement for bags was \$2,415

FY 10 hourly rate revenue equated to \$1,199,985.
FY 10 monthly pass revenue equated to \$614,260.
FY 10 Pass Reinstatement revenue equated to \$2,965.

Monthly passes as of Dec 10 as follows:
246 - \$100 per month (24 hr passes)
293 - \$80 per month (day passes)
0 - \$50 per month (night passes)

FY 10-No permits issued

FY 10 - 33 permits issued for \$825

**City of Portsmouth
Fee Schedule
Parking / Transportation**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2010 Schedule</u>	<u>FY 2011 Schedule</u>	<u>Suggested FY 2012 Schedule</u>
Chapter 7: Article IX Section 903 Summons Administration Fee	NOTES FY 10 revenue of \$8,775 with 117 occurrences of the fee.	FY 08	\$75.00	\$75.00	\$75.00
Chapter 7: Article X Section 1004B Towing	FY 10 revenue of \$31,275 with 417 occurrences of the fee.	FY 08	\$75.00	\$75.00	\$75.00

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

* (Indicates change from current fee)

Suggested

FY 2012

FY 2011

FY 2010

Last Adjusted

NOTES

<u>Ordinance / Non-Ordinance</u>	<u>Title</u>	<u>Description</u>	<u>Fiscal Year</u>	<u>Schedule</u>	<u>Fiscal Year</u>	<u>Schedule</u>	<u>Fiscal Year</u>	<u>Schedule</u>	<u>Suggested</u>
			<u>Last Adjusted</u>		<u>Last Adjusted</u>		<u>Last Adjusted</u>		<u>FY 2012</u>
Non-Ordinance		Frozen Meter Repairs >1 1/2" If parts exceed the minimum charge, customer is charged for parts.	PRE FY 02	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Non-Ordinance	17	Emergency Callout Based on current wages + benefits Minimum callout=4 hours overtime per union contracts	FY 07	\$170.00	\$170.00	\$170.00	\$170.00	\$190.00	*
Non-Ordinance	2	Meter Testing <1 1/2" Meter Testing >=1 1/2" When requested by customer, (if meter test fails no charge to customer)	PRE FY 02	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Non-Ordinance		Water Services Application Fee	PRE FY 02	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Non-Ordinance		METER READING SYSTEM REPAIRS	FY 08	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Non-Ordinance		Plus cost of parts	FY 12	N/A	N/A	N/A	N/A	\$50.00	*
Non-Ordinance		Fire Services, Fee per Month							
Non-Ordinance		1"	FY 08	\$2.55	\$2.55	\$2.55	\$2.55	\$2.55	\$2.55
Non-Ordinance		1 1/2"	FY 08	\$3.82	\$3.82	\$3.82	\$3.82	\$3.82	\$3.82
Non-Ordinance		2"	FY 08	\$5.09	\$5.09	\$5.09	\$5.09	\$5.09	\$5.09
Non-Ordinance		2 1/2"	FY 08	\$7.64	\$7.64	\$7.64	\$7.64	\$7.64	\$7.64
Non-Ordinance		3"	FY 08	\$12.22	\$12.22	\$12.22	\$12.22	\$12.22	\$12.22
Non-Ordinance		4"	FY 08	\$19.35	\$19.35	\$19.35	\$19.35	\$19.35	\$19.35
Non-Ordinance		5"	FY 08	\$31.57	\$31.57	\$31.57	\$31.57	\$31.57	\$31.57
Non-Ordinance		6"	FY 08	\$38.69	\$38.69	\$38.69	\$38.69	\$38.69	\$38.69
Non-Ordinance		8"	FY 08	\$71.28	\$71.28	\$71.28	\$71.28	\$71.28	\$71.28
Non-Ordinance		10"	FY 08	\$107.93	\$107.93	\$107.93	\$107.93	\$107.93	\$107.93
Non-Ordinance		12"	FY 08	\$162.88	\$162.88	\$162.88	\$162.88	\$162.88	\$162.88
Non-Ordinance	1,072	Hydrant Rentals to Municipalities per hydrant	PRE FY 02	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Non-Ordinance	1912	Backflow Test	PRE FY 02	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00

**City of Portsmouth
Fee Schedule
Water / Sewer Divisions**

* (Indicates change from current fee)

Ordinance / Non-Ordinance	Title	Description	Fiscal Year		Suggested FY 2012 Schedule
			Last Adjusted	Schedule	

Ordinance / Non-Ordinance	Title	Description	Fiscal Year	FY 2010 Schedule	FY 2011 Schedule	Suggested FY 2012 Schedule
Non-Ordinance	Occurrences not tracked individually	Permits	PRE FY 02	\$25.00	\$25.00	\$25.00
Non-Ordinance	Occurrences not tracked individually	Test Only	PRE FY 02	\$10.00	\$10.00	\$10.00
Non-Ordinance	Occurrences not tracked individually	Test and Sampling	PRE FY 02	\$40.00	\$40.00	\$40.00
Non-Ordinance	not tracked by location	Sewer Surcharges-BOD Portsmouth	PRE FY 02	\$0.12	\$0.12	\$0.12 per LB
Non-Ordinance	not tracked by location	Pease Portsmouth	PRE FY 02	\$0.12	\$0.12	\$0.12 per LB
Non-Ordinance	not tracked by location	TSS Portsmouth	PRE FY 02	\$0.13	\$0.13	\$0.13 per LB
Non-Ordinance	1,958 M gals	Pease	PRE FY 02	\$0.13	\$0.13	\$0.13 per LB
Non-Ordinance	Occurrences not tracked individually	Dumping Fees per 1,000 gals	FY 05	\$60.00	\$60.00	\$60.00
Non-Ordinance	Occurrences not tracked individually	Recreation Vehicles	PRE FY 02	\$5.00	\$5.00	\$5.00 *
Non-Ordinance	Occurrences not tracked individually	Sewer Connection Permits, as req'd ENV-WQ 703.07	PRE FY 02	\$100.00	\$100.00	\$100.00
(dependent upon revision of ordinance)		Sewer Connection Fees	PRE FY 02	\$250.00	\$250.00	\$250.00
Non-Ordinance	189	Equipment Rate (Water & Sewer) - Pick Up	PRE FY 02	\$10.00	\$10.00	\$10.00 per hour *
Non-Ordinance	7	Backhoe	PRE FY 02	\$40.00	\$40.00	\$40.00 per hour
Non-Ordinance	89	Excavator	PRE FY 02	\$66.00	\$66.00	\$66.00 per hour
Non-Ordinance	71	Dump	PRE FY 02	\$40.00	\$40.00	\$40.00 per hour
Non-Ordinance		Compressor	PRE FY 02	\$8.00	\$8.00	\$8.00 per hour
Non-Ordinance		Pump	PRE FY 02	\$10.00	\$10.00	\$10.00 per hour
Non-Ordinance		Roller	PRE FY 02	\$20.00	\$20.00	\$20.00 per hour
Non-Ordinance		Loader	PRE FY 02	\$50.00	\$50.00	\$50.00 per hour
Non-Ordinance		Steamer	PRE FY 02	\$10.00	\$10.00	\$10.00 per hour
Non-Ordinance		Sewer Rodder	PRE FY 02	\$20.00	\$20.00	\$20.00 per hour
Non-Ordinance	19	Vactor	FY 03	\$65.00	\$65.00	\$65.00 per hour
Non-Ordinance		Paver	PRE FY 02	\$17.00	\$17.00	\$17.00 per hour
Non-Ordinance		TV Camera Vehicle	FY 08	\$65.00	\$65.00	\$65.00 per hour
Ordinance	FY 10	Water - Capacity Improvement Multiplier (CIM)	FY 11	\$586.00	\$652.00	\$652.00 per EDU *
		EDU = equivalent dwelling unit				
Ordinance	FY 10	Sewer - Capacity Improvement Multiplier (CIM)	FY 11	\$774.00	\$744.00	\$744.00 per EDU *
		EDU = equivalent dwelling unit				

**City of Portsmouth
Fee Schedule
Library**

* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2010 Schedule</u>	<u>FY 2011 Schedule</u>	<u>Suggested FY 2012 Schedule</u>
Non-Ordinance			FY 09	\$80.00	\$80.00	\$80.00
Non-Ordinance			FY 09	\$45.00	\$45.00	\$45.00
Non-Ordinance			FY 09	\$75.00	\$75.00	\$75.00
Non-Ordinance			FY 09	\$40.00	\$40.00	\$40.00

LIBRARY

FY 10 collections of \$30,304 with 379 cards distributed, there are card holders who do not purchase cards--(city employees and local business owners)

**City of Portsmouth
Fee Schedule
Prescott Park**

* (Indicates change from current fee)

Suggested
FY 2012
Schedule

Description	Fiscal Year Last Adjusted	FY 2010 Schedule	FY 2011 Schedule	Suggested FY 2012 Schedule
RESIDENT (May 1-Sep 30)				
Craft up to twenty (20) ft in length overall	FY 08	\$2.00	\$2.00	Per Hour
For craft twenty-one (21) ft to forty (30) ft overall	FY 08	\$3.00	\$3.00	Per Hour
For craft thirty-one (31) ft to forty (40) ft overall	FY 08	\$4.00	\$4.00	Per Hour
For craft over forty-one (41) ft to fifty (50) ft overall	FY 08	\$5.00	\$5.00	Per Hour
For craft over fifty (50) ft overall	FY 08	\$6.00	\$6.00	Per Hour
NON-RESIDENT (May 1-Sep 30)				
Craft up to twenty (20) ft in length overall	FY 09	\$5.00	\$5.00	Per Hour
For craft twenty-one (21) ft to forty (30) ft overall	FY 09	\$8.00	\$8.00	Per Hour
For craft thirty-one (31) ft to forty (40) ft overall	FY 09	\$10.00	\$10.00	Per Hour
For craft over forty-one (41) ft to fifty (50) ft overall	FY 09	\$12.00	\$12.00	Per Hour
For craft over fifty (50) ft overall	FY 09	\$15.00	\$15.00	Per Hour
RESIDENT (May 1-Sep 30)				
Craft up to twenty (20) ft in length overall	FY 08	\$25.00	\$25.00	Per Day
For craft twenty-one (21) ft to forty (30) ft overall	FY 08	\$30.00	\$30.00	Per Day
For craft thirty-one (31) ft to forty (40) ft overall	FY 08	\$35.00	\$35.00	Per Day
For craft over forty-one (41) ft to fifty (50) ft overall	FY 08	\$40.00	\$40.00	Per Day
For craft over fifty (50) ft overall	FY 08	\$55.00	\$55.00	Per Day
NON-RESIDENT (May 1-Sep 30)				
Craft up to twenty (20) ft in length overall	FY 09	\$35.00	\$35.00	Per Day
For craft twenty-one (21) ft to forty (30) ft overall	FY 09	\$50.00	\$50.00	Per Day
For craft thirty-one (31) ft to forty (40) ft overall	FY 09	\$70.00	\$70.00	Per Day
For craft over forty-one (41) ft to fifty (50) ft overall	FY 09	\$85.00	\$85.00	Per Day
For craft over fifty (50) ft overall	FY 09	\$100.00	\$100.00	Per Day

NOTES

Fiscal Year 2010 revenue collected was \$34,008

Chapter 8: Article II Section 202 E 7 b
Park Property-

Daytime Docking Fees

Park Property-24 Hour Docking Fees
(to be paid in advance)

City of Portsmouth
 Fee Schedule
 Prescott Park

* (Indicates change from current fee)

Title	Ordinance / Non-Ordinance	Description	Fiscal Year		Suggested	
			Last Adjusted	Schedule	FY 2010	FY 2011

RESIDENT (Oct 1-Apr 30)

Craft up to twenty (20) ft in length overall	FY 10	\$1.00	\$1.00	Per Hour
For craft twenty-one (21) ft to forty (30) ft overall	FY 11	\$1.50	\$1.00	Per Hour
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	\$2.00	\$2.00	Per Hour
For craft over forty-one (41) ft to fifty (50) ft overall	FY 11	\$2.50	\$3.00	Per Hour
For craft over fifty (50) ft overall	FY 10	\$3.00	\$3.00	Per Hour

NON-RESIDENT (Oct 1-Apr 30)

Craft up to twenty (20) ft in length overall	FY 11	\$2.50	\$3.00	Per Hour
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	\$4.00	\$4.00	Per Hour
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	\$5.00	\$5.00	Per Hour
For craft over forty-one (41) ft to fifty (50) ft overall	FY 10	\$6.00	\$6.00	Per Hour
For craft over fifty (50) ft overall	FY 11	\$7.50	\$8.00	Per Hour

RESIDENT (Oct 1-Apr 30)

Craft up to twenty (20) ft in length overall	FY 11	\$12.50	\$13.00	Per Day
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	\$15.00	\$15.00	Per Day
For craft thirty-one (31) ft to forty (40) ft overall	FY 11	\$17.50	\$18.00	Per Day
For craft over forty-one (41) ft to fifty (50) ft overall	FY 10	\$20.00	\$20.00	Per Day
For craft over fifty (50) ft overall	FY 11	\$27.50	\$28.00	Per Day

NON-RESIDENT (Oct 1-Apr 30)

Craft up to twenty (20) ft in length overall	FY 11	\$17.50	\$18.00	Per Day
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	\$25.00	\$25.00	Per Day
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	\$35.00	\$35.00	Per Day
For craft over forty-one (41) ft to fifty (50) ft overall	FY 11	\$42.50	\$43.00	Per Day

NOTES

**City of Portsmouth
Fee Schedule
Prescott Park**

* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year		FY 2011		FY 2012	
			Last Adjusted	Schedule	Schedule	Schedule	Schedule	
Park Property-Seasonal Rental Docking Fees		For craft over fifty (50) ft overall	FY 10	\$50.00	\$50.00	Per Day		
		RESIDENT (April 1 - November 1)	FY 10	\$100.00	\$100.00	Per Season per boat foot		
		NON-RESIDENT (April 1 - November 1)	FY 10	\$120.00	\$120.00	Per Season per boat foot		

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