

CITY OF PORTSMOUTH



MEMORANDUM

TO: Honorable Mayor Thomas G. Ferrini and City Council Members  
FROM: Nancy Novelline Clayburgh, Chairman, Fee Committee *MMC*  
DATE: April 10, 2009  
RE: FY '10 Fee Schedule  
CC: John P. Bohenko, City Manager  
Judie Belanger, Finance Director

The Fee Committee met February 12, 2009 to review the City's fee schedule. As in the past, the city's fee schedule will be listed in the appendix portion of the budget book (The Proposed Annual Budget 2009-2010, Appendix III). A resolution is scheduled to be voted upon by the City Council June 8 requesting the acceptance of the fee schedule in conjunction with all other budgetary resolutions, which will make the fees effective July 1, 2009.

It is important to note that the fees represented in the fee schedule historically raise approximately 1% of General Fund Revenues or about \$919,000.

The respective department heads reviewed all current fees. Proposed fee changes were submitted where deemed necessary to cover rising administration costs. After a review by the Finance Department, the Fee Committee held a meeting to review the proposals.

Following are the requested fee changes by department.

**City Clerk:** Requested changing the notarization fee from a flat fee to per document fee.

**Planning Department:** Requested two new fees: filing for condominium plans, and lot consolidation-no subdivision fees. The Department also has requested an increase in the total application fee - shall not exceed - cap, and the sign fees.

**Inspection Department:** To make the Mechanical fees consistent with the Plumbing fees, three new Mechanical fees were created.

**Police Department:** Adjusted the Alarm Systems Service-Unfounded Emergency Call fees by increasing various levels of unfounded emergency calls.

**Health Department:** Increased existing and created a new temporary permit while exempting Portsmouth businesses with food service permits for these temporary permits. In addition designated religious organizations, youth groups and school related organizations as fee free. These groups must continue to obtain the appropriate health permit; however, there will be no fee involved.

**Water and Sewer Division:** Submitted their annual adjustment to each divisions Capacity Improvement Multiplier (CIM).

**Prescott Park:** The Trustees of Trusts voted at their November 2008 meeting to recommend 50% reduction in docking fees at Prescott Park during the off season of October 1 – April 30. This was done to encourage extending the dock/boating season into the times when typically there is little docking activity.

The Fee Committee believes that the annual review and authorization of fees is important to keep in step with rising costs of doing city business. I recommend your support of the fee schedule as presented in the Proposed Annual Budget 2009-2010, Appendix III. Thank you.

CITY OF PORTSMOUTH  
PROPOSED  
SCHEDULE OF FEES  
FISCAL YEAR 2010



This page is intentionally blank.

**City of Portsmouth  
Fee Schedule  
Finance Department**

\* (Indicates change from current fee)

Suggested  
FY 2010  
Schedule

Fiscal Year  
Last Adjusted

FY 2009  
Schedule

FY 2008  
Schedule

Description

NOTES

Ordinance / Non-Ordinance  
Title

Non-Ordinance	Individual occurrences not tracked	Non Sufficient Funds check processing fee	Pre FY 02	\$30.00	\$30.00	per check	\$30.00
Non-Ordinance	Individual occurrences not tracked	Copies: Materials/items brought into be copied; i.e., discharge papers, small items 8 1/2 x 11 or 8 1/2 x 14	Pre FY 02	\$0.25	\$0.25	per copy	\$0.25
Non-Ordinance	Individual occurrences not tracked	Items that generate a minimum of research, i.e. certificate of occupancy, fire reports, minutes of meetings, pages of past annual reports.	Pre FY 02	\$0.50	\$0.50	per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	In-house material requiring research time, piecing together etc. Example: older fire/polic reports, past budgets, plot plans, septic systems, old minutes, old deeds, agreements and other similar items. All copies made on 11 x 17 pages.	Pre FY 02	\$2.00	\$2.00	1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked		Pre FY 02	\$0.50	\$0.50	all subsequent pages	\$0.50
Non-Ordinance	Individual occurrences not tracked		Pre FY 02	\$0.50	\$0.50	per copy	\$0.50
Non-Ordinance	Individual occurrences not tracked	Tax bills prepared for parties other than owners.	Pre FY 02	\$2.00	\$2.00	1st copy	\$2.00
Non-Ordinance	Individual occurrences not tracked	Tax Card/Tax Map from laser printer (Free to property owner)	Pre FY 02	\$1.00	\$1.00	each additional copy	\$1.00
Non-Ordinance	Individual occurrences not tracked		FY 04	\$1.00	\$1.00	Each Print	\$1.00
Non-Ordinance	Individual occurrences not tracked	Standard Assessing data base cd	Pre FY 02	\$75.00	\$75.00		\$75.00
Non-Ordinance	Individual occurrences not tracked	DVD copies of City related events	Pre FY 02	\$10.00	\$10.00		\$10.00

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>FY 2009 Schedule</u>	<u>Suggested FY 2010 Schedule</u>
--	--------------------	----------------------------------	-------------------------	-------------------------	-----------------------------------

NOTES

\* (Indicates change from current fee)

**Chapter 5: Article IV Section 402**

License to handle any gasoline or similar fluids within the City.

FY 08 there were 27 Petroleum Licenses processed for \$5,150.	Initial License Fee	FY 03	\$275.00	\$275.00	\$275.00	\$275.00
	Annual Renewal Fee	FY 03	\$75.00	\$75.00	\$75.00	\$75.00
	Annual Renewal Fee	FY 03	\$100.00	\$100.00	\$100.00	\$100.00
	Annual Renewal Fee	FY 03	\$125.00	\$125.00	\$125.00	\$125.00
	Annual Renewal Fee	FY 03	\$150.00	\$150.00	\$150.00	\$150.00
	Annual Renewal Fee	FY 03	\$175.00	\$175.00	\$175.00	\$175.00
	Annual Renewal Fee	FY 03	\$200.00	\$200.00	\$200.00	\$200.00
	Annual Renewal Fee	FY 03	\$225.00	\$225.00	\$225.00	\$225.00
	Annual Renewal Fee	FY 03	\$250.00	\$250.00	\$250.00	\$250.00
	Annual Renewal Fee	FY 03	\$275.00	\$275.00	\$275.00	\$275.00
	Annual Renewal Fee	FY 03	\$300.00	\$300.00	\$300.00	\$300.00

**Chapter 6: Article I Section 109C**

Licenses-Gen. Provisions- Duties of licensee

Change of license location fee not charged	Pre FY 02	\$1.00	\$1.00	\$1.00	\$1.00
--	-----------	--------	--------	--------	--------

**Chapter 6: Article I Section 110B**

Licenses-Gen. Provisions-Transfer of license

Initial license fee charged	Pre FY 02	\$10.00	\$10.00	\$10.00	\$10.00
-----------------------------	-----------	---------	---------	---------	---------

**Chapter 6: Article II Section 201**

Billiards and Bowling

FY 08 there were 7 license issued for \$1,240	FY 03	\$20.00	\$20.00	\$20.00	\$20.00
---	-------	---------	---------	---------	---------

**Chapter 6: Article III Section 302**

Model Slot Car Racing

No licenses issued in FY 08	Pre FY 02	\$25.00	\$25.00	\$25.00	\$25.00
-----------------------------	-----------	---------	---------	---------	---------

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>FY 2009 Schedule</u>	<u>FY 2010 Schedule</u>	<u>Suggested</u>
--	--------------	--------------------	----------------------------------	-------------------------	-------------------------	-------------------------	------------------

\* (Indicates change from current fee)

<b>Chapter 6: Article IV Section 403C</b> Coin Operated Amusement Devices		License	FY 03	\$75.00	\$75.00	For each of the first 30 machines, per year	\$75.00
	FY 08 there were 16 licenses issued for \$6,625.		FY 03	\$10.00	\$10.00	For each machine over 30, per year	\$10.00

<b>Chapter 6: Article V Section 502</b> Boxing and Wrestling		License	Pre FY 02	\$10.00	\$10.00	Each Day	\$10.00
---	--	---------	-----------	---------	---------	----------	---------

<b>Chapter 6: Article VI Section 602</b> Dancing		License	Pre FY 02	\$10.00	\$10.00	Per Dance	\$10.00
---	--	---------	-----------	---------	---------	-----------	---------

<b>Chapter 6: Article VII Section 707D</b> Dog Ordinance		Procuring City Owned Dogs	Pre FY 02	\$3.00 to \$10.00	\$3.00 to \$10.00	Per Dog (Discretion of Animal Control Officer)	\$3.00 to \$10.00
---	--	---------------------------	-----------	-------------------	-------------------	--	-------------------

<b>Chapter 6: Article IX Section 901C12</b> Circus License		Amusement Devices	Pre FY 02	\$30.00	\$30.00	Per Day	\$30.00
		Carnivals (For Operation)	Pre FY 02	\$125.00	\$125.00	Per Day	\$125.00
		Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00		\$30.00
		Circus (For Operation)	Pre FY 02	\$125.00	\$125.00	Per Day	\$125.00
		Including Each Amusement Device	Pre FY 02	\$30.00	\$30.00		\$30.00

		Fairs (For Operation)	Pre FY 02	\$10.00	\$10.00	Per Day	\$10.00
		Including Each Amusement Device	Pre FY 02	\$5.00	\$5.00	Per Day	\$5.00

		Temporary Structures	Pre FY 02	\$10.00	\$10.00	Per Day	\$10.00
--	--	----------------------	-----------	---------	---------	---------	---------

<b>Chapter 6: Article IX Section 902</b>							
--	--	--	--	--	--	--	--

**City of Portsmouth  
Fee Schedule  
City Clerk**

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>FY 2009 Schedule</u>	<u>FY 2010 Schedule</u>	<u>Suggested</u>
Circus License	No license issued in FY 08	Total fee for Circus license shall not be less than	Pre FY 02	\$75.00	\$75.00	\$75.00	\$75.00
<b>Chapter 6: Article X Section 1003</b> Theatricals, Parades, Open Air Meetings	No license issued in FY 08	License	Pre FY 02	\$300.00	\$300.00	Not to exceed per day	\$300.00
		License to exhibit in any hall	Pre FY 02	\$50.00	\$50.00	Not to exceed per day	\$50.00
<b>Chapter 6: Article XIII Section 1315</b> Hawkers and Peddlers	FY 08 there were 13 license issued for \$3,250	License	Pre FY 02	\$250.00	\$250.00	Per Year	\$250.00
<b>Chapter 6: Article XIV Section 1402</b> Pawn Brokers	No license issued in FY 08	License	Pre FY 02	\$35.00	\$35.00	Per Year	\$35.00
<b>Chapter 6: Article XV Section 1502</b> Roller Skating Rinks	No license issued in FY 08	License	Pre FY 02	\$50.00	\$50.00	Per Year	\$50.00
<b>Chapter 6: Article XVI Section 1608</b> Magazine Subscription Solicitors	No license issued in FY 08	License	FY 06	\$50.00	\$50.00	Per Year	\$50.00
<b>Chapter 9: Article V Section 504 C</b> Sidewalk Obstructions	FY 08 there were 4 vendors licensing 63 newsracks	Newsrack	Pre FY 02	No Charge	No Charge	No Charge	No Charge
<b>Chapter 9: Article V Section 504 C</b> Sidewalk Obstructions	FY 08 there were 59 licenses issued for \$5,870.	Obstruction (including Restaurant Table)	Pre FY 02	\$50.00	\$50.00	Each Obstruction (including Restaurant Table)	\$50.00
<b>Chapter 9: Article V Section 504 C</b> Sidewalk Obstructions		Restaurant Chairs	Pre FY 02	\$5.00	\$5.00	Each Restaurant Chair	\$5.00
<b>Chapter 13: Section 203 A</b> Mobile Homes	FY 08 there were 3 Mobile Home Parks with 277 occupied spaces for a total fee of \$5,540	Mobile home space, occupied, located within a mobile home park.	FY 03	\$20.00	\$20.00	Annually (Due April 1)	\$20.00

\* (Indicates change from current fee)

**City of Portsmouth  
Fee Schedule  
City Clerk**

Suggested  
FY 2010  
Schedule

Fiscal Year  
Last Adjusted  
FY 2009  
Schedule

Fiscal Year  
FY 2008  
Schedule

NOTES

Ordinance / Non-Ordinance  
Title

\* (Indicates change from current fee)

**Chapter 13: Section 203 B**

Ordinance / Non-Ordinance Title	Description	Fiscal Year Last Adjusted	Fiscal Year FY 2008 Schedule	Fiscal Year FY 2009 Schedule	Suggested FY 2010 Schedule
Mobile Homes	A minimum fee per mobile home park shall be charged for those parks having but two or less occupied spaces.	Pre FY 02	\$10.00	\$10.00	Annually (Due April 1)(not less than \$10.00)
	There are no Mobile Home Parks in the City of Portsmouth with two or less homes.				\$10.00
	In the case of overlapping jurisdiction, only one fee per annum may be imposed. When an original license/permit is issued on or after July 1st of any year, the permit fee for the remainder of the year shall be one half the permit fee. The City Clerk shall charge the fee for the transfer of the permit in amount not to exceed \$10.00 for a mobile home park. Such license/permit fees herein provided for in this section of this Ordinance shall be in lieu of all inspection or other fees and all other local taxes other than ad valorem taxes.				
		Pre FY 02	\$10.00	\$10.00	\$10.00

Ordinance / Non-Ordinance Title	Description	Fiscal Year Last Adjusted	Fiscal Year FY 2008 Schedule	Fiscal Year FY 2009 Schedule	Suggested FY 2010 Schedule
Non-Ordinance	FY 08 collections of \$1,135 with 227 occurrences	FY 05	\$5.00	\$5.00	Flat fee * Per Document
Non-Ordinance	FY 08 collections of \$330 with 22 occurrences	FY 05	\$15.00	\$15.00	\$5.00
Non-Ordinance	FY 08 collections of \$480 with 8 occurrences	Pre FY 02	\$60.00	\$60.00	per set
Non-Ordinance	FY 08 collections of \$0 with 0 occurrence	Pre FY 02	\$10.00-\$15.00	\$10.00-\$15.00	(based on size of ward)
Non-Ordinance	FY 08 collections of \$600 with 30 occurrences	FY 05	\$20.00	\$20.00	\$20.00
Non-Ordinance	(fairs, parades etc. not governed by ordinance)				
Non-Ordinance	Ordinance Books	Pre FY 02	\$100.00	\$100.00	\$100.00
Non-Ordinance	Ordinance book supplements (distributed 2 x per year)	Pre FY 02	\$50.00	\$50.00	\$50.00
Non-Ordinance	Voter certification	FY 05	\$5.00	\$5.00	\$5.00
Non-Ordinance	Voter History Disk	FY 05	\$100.00	\$100.00	per election
Non-Ordinance	Articles of agreement filing	Pre FY 02	\$5.00	\$5.00	\$5.00

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year			Suggested FY 2010 Schedule	
			Last Adjusted	Schedule	Schedule		
Non-Ordinance	<p>The Planning Department reported the following application numbers and fees for FY 08:</p> <p>Applications:</p> <p>Site Review 23 Subdivision 16 Conditional Use 7 Board of Adjustment 99 HDC 104 Public Hearings Work Sessions 21 Conservation Commission 21</p> <p>Revenues:</p> <p>Planning Board \$37,936 Board of Adjustment \$27,214 Site Review \$35,460</p>	PLANNING BOARD Subdivision applications(residential)	FY 07	\$200.00	FY 2009 Schedule	\$200.00	
Non-Ordinance		Plus Per Lot	FY 07	\$100.00	Schedule	\$100.00	
Non-Ordinance			Subdivision applications(non-residential)	FY 09	\$300.00	Schedule	\$350.00
Non-Ordinance			Plus Per Lot	FY 07	\$150.00	Schedule	\$150.00
Non-Ordinance			Lot Line Revision/Verification	FY 09	\$150.00	Schedule	\$175.00
			Filing of Condominium Site Plans per State Statute-no subdivision	FY 10	N/A	N/A	\$175.00 *
			Lot Consolidation-no subdivision	FY 10	N/A	N/A	\$175.00 *
Non-Ordinance			Conditional Use Permit : 1 and 2 Family Dwellings	FY 08	\$100.00	Schedule	\$100.00
Non-Ordinance			All applicants(except 1-2 Family dwellings) on lots 5 acres or less	FY 08	\$250.00	Schedule	\$250.00
Non-Ordinance			on lots greater than 5 acres	FY 08	\$450.00	Schedule	\$450.00
			PLANNING-BOARD OF ADJUSTMENT				
Non-Ordinance			Residential application 1-2 dwelling units	FY 06	\$75.00	Schedule	\$75.00
Non-Ordinance			3-4 dwelling units	FY 09	\$150.00	Schedule	\$175.00
Non-Ordinance			5-10 dwelling units	FY 07	\$200.00	Schedule	\$200.00
Non-Ordinance			11-30 dwelling units	FY 07	\$300.00	Schedule	\$300.00
Non-Ordinance			30+ dwelling units	FY 07	\$350.00	Schedule	\$350.00
Non-Ordinance			For each unit over 30	FY 06	\$75.00	Schedule	\$75.00
Non-Ordinance			Total application fee shall not exceed (cap)	FY 07	\$1,000.00	Schedule	\$1,250.00 *

**City of Portsmouth  
Fee Schedule  
Planning Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year Last Adjusted	FY 2008 Schedule	FY 2009 Schedule	Suggested FY 2010 Schedule
Non-Ordinance		Non-residential applications	FY 07	\$225.00	\$225.00	\$225.00
		In Addition:				
Non-Ordinance		Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 07	\$1,000.00	\$1,000.00	\$1,250.00 *
Non-Ordinance		Signs	FY 07	\$150.00	\$150.00	\$175.00 *
		PLANNING-SITE REVIEW				
Non-Ordinance		All developments	FY 07	\$300.00	\$300.00	\$300.00
		In Addition:				
Non-Ordinance		Per \$1,000 of Site costs only	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 08	\$15,000.00	\$15,000.00	\$15,000.00
		PLANNING-HISTORIC DISTRICT				
Non-Ordinance		Residential applications 1 dwelling unit	FY 06	\$25.00	\$25.00	\$25.00
Non-Ordinance		2 dwelling units	FY 06	\$50.00	\$50.00	\$50.00
Non-Ordinance		3 dwelling units	FY 06	\$75.00	\$75.00	\$75.00
Non-Ordinance		4-10 dwelling units	FY 06	\$125.00	\$125.00	\$125.00
Non-Ordinance		11-30 dwelling units	FY 06	\$250.00	\$250.00	\$250.00
Non-Ordinance		30+ dwelling units	FY 06	\$350.00	\$350.00	\$350.00
Non-Ordinance		For each unit over 30	FY 06	\$100.00	\$100.00	\$100.00
Non-Ordinance		Non-residential applications	FY 07	\$300.00	\$300.00	\$300.00
		In Addition:				
Non-Ordinance		Per \$1,000 of valuation of new construction	Pre FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance		Total application fee shall not exceed (cap)	FY 07	\$1,500.00	\$1,500.00	\$1,500.00
Non-Ordinance		Signs	FY 07	\$150.00	\$150.00	\$175.00 *



**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	Fiscal Year		Description	Suggested FY 2010 Schedule
	Last Adjusted	Schedule		

NOTES

	FY 07	\$2.00	\$2.00 per Supervisory Device	\$2.00
	FY 04	\$5.00	per Fire Safety Control Device (Magnetic Door Holder, Elevator Recall, Smoke Control, etc.)	\$5.00
	FY 07	\$2.00	per Voice Alarm System Device (Phone or Radio hookup)	\$2.00
	FY 06	\$35.00	Flat Rate Permits	\$35.00
Flat Rate Permits: Includes: siding, replacement windows, pools, sheds, buried tanks, temporary structures, change-in-occupancy with no construction.				
	FY 06	\$50.00	For structures up to 2,000 SF floor area	\$50.00
	FY 04	\$10.00	\$10,000 of demolition cost for structures over 2,000sf	\$10.00
<b>General Renovations</b>				
	FY 04	\$7.00	per \$1,000 of renovation cost	\$7.00
	FY 04	\$10.00	per \$1,000 of renovation cost	\$10.00
If, in the opinion of the Code Official, the type of residential renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on (1) \$7.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.				
If, in the opinion of the Code Official, the type of commercial renovation or repair does not lend itself to a square footage calculation, then the permit fee shall be based on (2) \$10.00 per \$1,000 of renovation cost. If there is a fee difference between the square foot rate and the construction cost rate, the rate yielding the larger amount shall be assessed.				
	FY 04	\$7.00		\$7.00
	FY 04	\$10.00		\$10.00
<b>Sign Permits-Minimum Fee</b>				
	FY 04	\$50.00		\$50.00
<b>Special Event Sign</b>				
	FY 07	\$35.00	per single event	\$35.00
	FY 04	\$1.00	per sq ft of sign area (Permanent or Temporary)	\$1.00
<b>Reinspection Fee</b>				
	FY 07	\$100.00	Per Reinspection	\$100.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

Suggested  
FY 2010  
Schedule

Fiscal Year  
Last Adjusted  
Schedule

FY 2009  
Schedule

FY 2008  
Schedule

NOTES

Ordinance / Non-Ordinance  
Title

International Building Code-  
and  
Chapter 12: Part II Section R109.5  
International Residential Code-

Chapter 12: Part I Section 108.4  
International Building Code-  
and  
Chapter 12: Part II Section R108.7  
International Residential Code-

Chapter 12: Part I Section 110.6  
International Building Code-  
and  
Chapter 12: Part II Section R110.6  
International Residential Code-

Chapter 12: Part I Section 106.3.6  
International Building Code-

Description	FY 04	FY 07	FY 07	FY 07	FY 07
<b>Fee for Nonpermitted Work</b>					
Any person who is found to have demolished, constructed, altered, removed, or changed the use of a building or structure without the benefit of a building, electrical, plumbing, mechanical, or change in use permit shall, upon issuance of said permit(s), be assessed a charge of (1) 200% of the regular permit fee or (2) \$200.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00.					
	200%				
		\$300.00	\$300.00	\$300.00	\$300.00
		\$300.00	\$300.00	\$300.00	\$300.00
		\$300.00	\$300.00	\$300.00	\$300.00
		\$300.00	\$300.00	\$300.00	\$300.00
<b>Fee for Certificate of Use and Occupancy</b>		\$100.00	\$100.00	\$100.00	\$100.00

Outside Plan Review Services (adjustment to permit)  
(for all applicable building permits meaning  
building, electric, plumbing, mechanical  
or fire protection permits)

FY 07 -30%

FY 07 -30%

FY 07 -30%

FY 07 -30%

**ELECTRICAL FEES:**

**City of Portsmouth  
Fee Schedule  
Inspection Department**

Ordinance / Non-Ordinance  
Title

Chapter 12: Part I Section 108.2

International Building Code-

and

Chapter 12: Part II Section R 108.2

International Residential Code-

NOTES

Following is a summary of Electrical Permits:

FY 08

Permits:

562

Permit Fees: \$127,050

\* (Indicates change from current fee)

<u>Description</u>	<u>Fiscal Year</u>			<u>Suggested FY 2010 Schedule</u>
	<u>Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>FY 2009 Schedule</u>	
Plan Review Fee	FY 04	\$50.00	\$50.00	\$50.00
Special Inspection Fee	FY 07	\$60.00	\$60.00	\$60.00
Emergency Inspection Fee	FY 07	\$60.00	\$60.00	\$60.00
Reinspection fees	FY 07	\$100.00	\$100.00	\$100.00
Each additional inspection after the second rejection for the same item(s)				
Minimum Electric Permit Fee	FY 07	\$50.00	\$50.00	\$50.00
<b>Residential-Service Equipment</b>				
Single Phase	FY 07	\$25.00	\$25.00	\$25.00
up to & including 100 Amps.				
Single Phase	FY 08	\$50.00	\$50.00	\$50.00
101 to 200 Amps.				
Single Phase	FY 07	\$70.00	\$70.00	\$70.00
201 to 400 Amps.				
Single Phase	FY 07	\$15.00	\$15.00	\$15.00
Meters (each)				
<b>Lighting Fixtures, Power Utilization Equipment &amp; Outlets</b>				
	FY 04	\$1.00	\$1.00	\$1.00
Each Device				
All fees shall be rounded up to the nearest \$5.00 wi				
Commercial-Contract Cost Fee Method	FY 04	\$50.00	\$50.00	\$50.00
First \$5000.00 of electrical construction cost from				
	FY 04	\$25.00	\$25.00	\$25.00
\$0.01 to \$5,000.00				
Rate per Thousand Dollars of Contract Cost				
Next \$5000.00 of electrical construction cost from				
	FY 04	\$20.00	\$20.00	\$20.00
\$5,000.01 to \$10,000.00				
Rate per Thousand Dollars of Contract Cost				
Next \$5000.00 of electrical construction cost from				
	FY 04	\$15.00	\$15.00	\$15.00
\$10,000.01 to \$15,000.00				
Rate per Thousand Dollars of Contract Cost				
Each \$1000.00 of electrical construction cost from				
	FY 07	\$10.00	\$10.00	\$10.00
\$15,000.01 & over				
Rate per Thousand Dollars of Contract Cost				

**City of Portsmouth  
Fee Schedule  
Inspection Department**

Ordinance / Non-Ordinance Title

Chapter 12: Part I Section 109.7  
International Building Code-  
and  
Chapter 12: Part II Section R 109.5  
International Residential Code-

Chapter 14: Section 102A E  
Housing Code

**PLUMBING/MECHANICAL PERMIT FEES:**

Chapter 15: Part I of II: Section 106.6.2  
International Plumbing Code &  
Chapter 15: Part II of II: Section 106.5.2  
International Mechanics Code

\* (Indicates change from current fee)

Suggested  
FY 2010  
Schedule

Fiscal Year  
Last Adjusted  
FY 2009  
Schedule

FY 2008  
Schedule

Description

**Reinspection fees**

If, upon being called for any inspection, the work is not in compliance with this Code, verbal notice will be given as to the deficiencies and such deficiencies shall be noted on the code official's report. The permit holder shall be responsible for correcting the item(s) and for notifying the code official to reinspect said deficiencies. If when called to reinspect these deficiencies, all is correct, no further action will be taken. However, if during the first reinspection, the work in question has not been corrected, there will be a \$50.00 reinspection fee assessed, which must be paid at the Inspection Office before a third inspection will be made. For each subsequent reinspection of the same deficiency or deficiencies, a like procedure and fee shall be assessed.

FY 07 \$100.00 \$100.00

\$100.00

Pre FY 02 \$1.00 \$1.00 Per Building (Good for 3 years)

\$1.00

City does not currently collect fee or issue certificate

Residential rate:	Pre FY 02	FY 07	FY 07	FY 07	FY 07	Pre FY 02	FY 07	FY 07	FY 07	FY 07	Suggested FY 2010 Schedule
Fee per fixture (plumbing or gas)	\$5.00	\$30.00	\$30.00	\$30.00	\$30.00	\$5.00	\$30.00	\$30.00	\$30.00	\$30.00	\$5.00
Water distribution piping (per dwelling)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Waste and vent piping (per dwelling)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Septic System (per dwelling)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
Gas distribution piping (per gas meter)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

Heating & Cooling Equipment: (Boiler, Furnace, Airhandlers, Unit Heaters, Condenser, Gas Logs, Fireplace Inserts, Solid Fuel Stoves, etc...)	FY 10	FY 10	FY 10	FY 10	FY 10	FY 10	FY 10	FY 10	FY 10	FY 10	Suggested FY 2010 Schedule
Gas Appliance: (Cloths Dryers, Range/Oven Water Heater, etc....)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$5.00
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$20.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance Title      NOTES      Description      Fiscal Year Last Adjusted      FY 2008 Schedule      FY 2009 Schedule      Suggested FY 2010 Schedule

	FY 10	N/A	N/A per Register	*
Air Distribution System:				\$5.00
Minimum Permit Fee	FY 07	\$50.00	\$50.00	\$50.00
Commercial rate:				
Required Plan Review Fee	FY 04	\$50.00	\$50.00	Plumbing \$50.00
(Per contractor and for each revision of plans)	FY 04	\$50.00	\$50.00	Mechanical \$50.00
Minimum Permit Fee:	FY 04	\$50.00	\$50.00	\$50.00
Permit Fee:	FY 07	Delete	Delete	No longer used Delete
Commercial-Contract Cost Fee Method				
First \$5000.00 of electrical construction cost from	FY 07	\$25.00	\$25.00	Rate per Thousand Dollars of Contract Cost \$25.00
Next \$5000.00 of electrical construction cost from	FY 07	\$20.00	\$20.00	Rate per Thousand Dollars of Contract Cost \$20.00
Next \$5000.00 of electrical construction cost from	FY 07	\$15.00	\$15.00	Rate per Thousand Dollars of Contract Cost \$15.00
Each \$1000.00 of electrical construction cost from	FY 07	\$10.00	\$10.00	Rate per Thousand Dollars of Contract Cost \$10.00
\$15,000.01 & over				
Commercial Range & Duct Extinguishing System:				
Base Permit Fee (Per System):	FY 06	\$150.00	\$150.00	\$150.00
<small>(At time of first inspection, if system(s) are not ready for testing within 1/2 hour from time of inspectors arrival, or if system fails the inspection, a reinspection shall be scheduled after paying a \$150 fee. This procedure and fee shall be repeated for each failed inspection or incomplete system visit.)</small>				
	FY 06	\$150.00	\$150.00	\$150.00
Special Inspection Fee	FY 07	\$60.00	\$60.00	Per hour \$60.00

**City of Portsmouth  
Fee Schedule  
Inspection Department**

\* (Indicates change from current fee)

Title	Description	Fiscal Year			Suggested FY 2010 Schedule
		Last Adjusted Schedule	FY 2008 Schedule	FY 2009 Schedule	
<u>Ordinance / Non-Ordinance</u>					
	Emergency Inspection Fee	FY 07	\$60.00	\$60.00	\$60.00
	Reinspection Fee	FY 07	\$100.00	\$100.00	\$100.00
	Reinspection Fee	FY 07	\$100.00	\$100.00	\$100.00
	Work Commencing Before Permit Issuance				
	Any person who is found to have done plumbing work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) 150% of the regular permit fee or (2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00				
		FY 04	200%	200%	200%
		FY 07	\$300.00	\$300.00	\$300.00
		FY 07	\$300.00	\$300.00	\$300.00
		FY 07	\$300.00	\$300.00	\$300.00
	Commencing work before permit issuance				
	Any person who is found to have done mechanical work without the proper permits shall, upon issuance of said permit(s), be assessed a charge of (1) 150% of the regular permit fee or (2) \$100.00 whichever is greater. If the regular permit fee is over (3) \$200.00, the permit fee shall be the regular fee plus (4) \$200.00.				
		FY 04	200%	200%	200%
		FY 07	\$300.00	\$300.00	\$300.00
		FY 07	\$300.00	\$300.00	\$300.00
		FY 07	\$300.00	\$300.00	\$300.00

NOTES

Chapter 15, Part I of II: Section 107.1.2.4  
International Plumbing Code

Chapter 15, Part II of II: Section 107.6  
International Mechanics Code

Chapter 15, Part I of II: Section 108.8  
International Plumbing Code

Chapter 15, Part II of II: Section 106.5.1  
International Mechanic Code

**City of Portsmouth  
Fee Schedule  
Police Department**

\* (Indicates change from current fee)

Suggested  
FY 2010  
Schedule

Fiscal Year  
Last Adjusted  
FY 2008  
Schedule  
FY 2009  
Schedule

Description

NOTES

**Chapter 5: Article VIII Section 802**

Alarm Systems Service Charge

Occurrences	Revenue	Pre FY 02	No Charge	No Charge	0-3 Occurrences per calendar year	No Charge
818	No charge					No Charge
109	\$8,175.00	FY 08	\$75.00	\$75.00	4th Occurrence per calendar year	\$75.00
82	\$6,150.00	FY 08	\$75.00	\$75.00	5th Occurrence per calendar year	\$75.00
53	\$3,975.00	FY 08	\$75.00	\$75.00	6th Occurrence per calendar year	\$75.00
39	\$3,975.00	FY 08	\$100.00	\$100.00	7th Occurrence per calendar year	\$100.00
29	\$2,900.00	FY 08	\$100.00	\$100.00	8th Occurrence per calendar year	\$150.00
21	\$2,100.00	FY 08	\$100.00	\$100.00	9th Occurrence per calendar year	\$200.00
73 (over 9)	\$21,900.00	FY 08	\$300.00	\$300.00	10th-15th Occurrences per calendar year	\$300.00
Total calls by FY		FY 09	\$300.00	\$400.00	16th-20th Occurrences per calendar year	\$400.00
FY 08	1,224	FY 09	\$300.00	\$400.00	21th-25th Occurrences per calendar year	\$500.00
FY 07	1,335	FY 09	\$300.00	\$400.00	Each Occurrences 26 or over per calendar year	\$1,000.00
FY 06	1,214	Pre FY 02	No Charge	No Charge	0-2 Occurrences per January to June	No Charge
FY 05	1,255	Pre FY 02	\$50.00	\$50.00	Each Occurrence over 2 per January to June	\$50.00
Fire Department does not currently monitor unfounded Emergency calls		Pre FY 02	No Charge	No Charge	0-2 Occurrences per July to December	No Charge
		Pre FY 02	\$50.00	\$50.00	Each Occurrence over 2 per July to December	\$50.00

**Chapter 7: Article V Section 504**

Bicycles

License	Pre FY 02	\$0.50	\$0.50
(License fee may be waived)			
Fee is not charged			

**City of Portsmouth  
Fee Schedule  
Fire Department**

\* (Indicates change from current fee)

Suggested  
FY 2010  
Schedule

FY 2009  
Schedule

FY 2008  
Schedule

Fiscal Year  
Last Adjusted

NOTES

Description

**Chapter 5: Article IV Section 406**

Petroleum Inspector

N/A

Pre FY 02 \$0.32 per 1,000 gallons  
(not to exceed the sum  
of \$2.00 per tanker)  
(minimum fee shall not  
be less than \$1.00)

\$0.32

**Chapter 5: Article VI Section 601**

Fire Department Emergency Medical Services

FY 08 revenue of \$572,309

(Established by City Manager, Approved by Fire Commission)

**Chapter 5: Article VIII Section 804**

Alarm Systems Monitored  
by the City

FY 08 there were 248 alarms monitored for  
\$39,380

(Established by City Manager, Approved by Police or Fire Commission)

**Chapter 5: Article IX Section F403.2**

Open Burning

FY 08 there were 145 permits issued for \$725

FY 05 \$5.00 Per Burn

\$5.00

Non-Ordinance

Environmental Reports and Research

FY 08 there were 16 reports researched for \$400

FY 06 \$25.00

\$25.00

**City of Portsmouth  
Fee Schedule  
Public Works**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance</u> Title	<u>Description</u>	<u>Fiscal Year</u> <u>Last Adjusted</u>	<u>FY 2008</u> <u>Schedule</u>	<u>FY 2009</u> <u>Schedule</u>	<u>FY 2010</u> <u>Schedule</u>	<u>Suggested</u>
---	--------------------	--	-----------------------------------	-----------------------------------	-----------------------------------	------------------

**Chapter 8: Article I Section 106 A**

Street Obstructions

FY 08 there were 63 permits issued for \$1,575

Non-Ordinance

FY 08 there were 77 permits issued for approximately \$9,675

Excavation Permit

Non-Ordinance

Copy of existing map: 8 1/2 x 11 (B & W)

Non-Ordinance

11 x 17 (B & W)

Non-Ordinance

22 x 34 (B & W)

Non-Ordinance

24 x 36 (B & W)

Non-Ordinance

44 x 34 (B & W)

Non-Ordinance

Plot existing maps: 8 1/2 x 11

Non-Ordinance

11 x 17

Non-Ordinance

22 x 34

Non-Ordinance

24 x 36

Non-Ordinance

44 x 34

Non-Ordinance

Utility/Geodetic Control Map-

Non-Ordinance

for individual property 8 1/2 x 11 (Color)

Non-Ordinance

by Email

Non-Ordinance

on Cd

Non-Ordinance

Maps in PDF format: Tax Map CD

Non-Ordinance

Standard GIS and CAD Data DVD:

Non-Ordinance

Custom Disk of Historical Data (CD or DVD)

Non-Ordinance

PUBLIC WORKS

Non-Ordinance

FY 08 activity:  
Occurrence  
203

Non-Ordinance

Revenue  
\$1,015.00

Non-Ordinance

Disposal of Tires

Non-Ordinance

FY 05 \$25.00

Non-Ordinance

PRE FY 02 \$100.00 1st 100 sf.

Non-Ordinance

PRE FY 02 \$25.00 each additional 100 sf.

Non-Ordinance

FY 06 \$0.50 Each Print

Non-Ordinance

PRE FY 02 \$0.50 Each Print

Non-Ordinance

FY 09 \$5.00 Each Print

Non-Ordinance

FY 09 \$5.00 Each Print

Non-Ordinance

FY 09 \$5.00 Each Print

Non-Ordinance

FY 06 \$5.00 Each Print

Non-Ordinance

FY 06 \$5.00 Each Print

Non-Ordinance

PRE FY 02 \$10.00 Each Print

Non-Ordinance

PRE FY 02 \$10.00 Each Print

Non-Ordinance

PRE FY 02 \$20.00 Each Print

Non-Ordinance

FY 09 N/A

Non-Ordinance

FY 09 N/A

Non-Ordinance

FY 09 N/A

Non-Ordinance

FY 09 N/A

Non-Ordinance

FY 09 N/A

Non-Ordinance

FY 09 N/A

Non-Ordinance

FY 09 \$50.00

Non-Ordinance

FY 09 \$100.00

Non-Ordinance

FY 04 \$5.00 per tire

Non-Ordinance

\$25.00

Non-Ordinance

\$100.00

Non-Ordinance

\$25.00

Non-Ordinance

\$0.50

Non-Ordinance

\$0.50

Non-Ordinance

\$10.00

Non-Ordinance

\$10.00

Non-Ordinance

\$20.00

Non-Ordinance

\$5.00

Non-Ordinance

\$5.00

Non-Ordinance

\$10.00

Non-Ordinance

\$10.00

Non-Ordinance

\$20.00

Non-Ordinance

\$0.00

Non-Ordinance

\$0.00

Non-Ordinance

\$10.00

Non-Ordinance

\$10.00

Non-Ordinance

\$50.00

Non-Ordinance

\$100.00

Non-Ordinance

\$5.00

**City of Portsmouth  
Fee Schedule  
Public Works**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>FY 2009 Schedule</u>	<u>FY 2010 Schedule</u>	<u>Suggested FY 2010 Schedule</u>
Non-Ordinance	1527	Disposal of Electronics	FY 04	\$8.00	\$8.00	\$8.00	\$8.00
Non-Ordinance	447	CFC Removal	FY 04	\$10.00	\$10.00	\$10.00	\$10.00
Non-Ordinance	280	Yard Waste Disposal (contractors)	FY 04	\$10.00	\$10.00	\$10.00	\$10.00
Non-Ordinance	117	Yard Waste Disposal (contractors)	FY 04	\$11.00	\$11.00	\$11.00	\$11.00
Non-Ordinance	20	Yard Waste Disposal (contractors)	FY 04	\$12.00	\$12.00	\$12.00	\$12.00

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

Suggested  
FY 2010  
Schedule

Fiscal Year  
Last Adjusted  
FY 2009  
Schedule  
FY 2008  
Schedule

Ordinance / Non-Ordinance  
Title

NOTES

Description

RECREATION-SPINNAKER PT.

Calendar Year 2008 there were the following:

Adult Residence	Members
Sr. Citizen Residence	1,388
FY 08 Revenue	\$150,741

Non-Ordinance	Adult Resident	\$160.00	\$168.00	per year	\$168.00
Non-Ordinance	Senior Citizen Resident	\$80.00	\$84.00	per year	\$84.00
Non-Ordinance	Daily Guest Fee	\$5.00	\$5.00	per day	\$5.00

RECREATION-INDOOR POOL

The Recreation Department reported the following Indoor Pool usage for Calendar 2008:

6-17 Resident	Members
6-17 Non-Resident	195
18-59 Resident	175
18-59 Non-Resident	232
Senior Citizen Resident	126
Senior Citizen Non-Resident	64
Total Revenue for Indoor Pool activities FY 08:	\$99,134

Non-Ordinance	5 & Under, Resident	\$1.00	\$1.00	per session	\$1.00
Non-Ordinance	5 & Under, Non-Resident	\$4.00	\$4.00	per session	\$4.00
Non-Ordinance	5 & Under, Resident/Membership	\$40.00	\$40.00	per year	\$40.00
Non-Ordinance	5 & Under, Non-Resident/Membership	\$160.00	\$192.00	per year	\$192.00
Non-Ordinance	6-17, Resident	\$2.50	\$2.50	per session	\$2.50
Non-Ordinance	6-17, Non-Resident	\$10.00	\$10.00	per session	\$10.00
Non-Ordinance	6-17, Resident/Membership	\$40.00	\$40.00	per year	\$40.00
Non-Ordinance	6-17, Non-Resident/Membership	\$160.00	\$192.00	per year	\$192.00
Non-Ordinance	18-59, Resident	\$3.00	\$3.00	per session	\$3.00
Non-Ordinance	18-59, Non-Resident	\$12.00	\$12.00	per session	\$12.00
Non-Ordinance	18-59, Resident/Membership	\$100.00	\$100.00	per year	\$100.00
Non-Ordinance	18-59, Non-Resident/Membership	\$400.00	\$480.00	per year	\$480.00
Non-Ordinance	Senior Citizen, Resident	\$1.00	\$1.00	per session	\$1.00
Non-Ordinance	Senior Citizen, Non-Resident	\$4.00	\$4.00	per session	\$4.00
Non-Ordinance	Senior Citizen, Resident/Membership	\$40.00	\$40.00	per year	\$40.00
Non-Ordinance	Senior Citizen, Non-Resident/Membership	\$160.00	\$192.00	per year	\$192.00
Non-Ordinance	First Adult, Resident/Family Rate	\$100.00	\$100.00	per year	\$100.00
Non-Ordinance	First Adult, Non-Resident/Family Rate	\$400.00	\$480.00	per year	\$480.00
Non-Ordinance	Second Adult, Resident/Family Rate	\$50.00	\$50.00	per year	\$50.00

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	Description	Fiscal Year				Suggested FY 2010 Schedule
		Last Adjusted	FY 2008 Schedule	FY 2009 Schedule	FY 2010 Schedule	
Non-Ordinance	Second Adult, Non-Resident/Family Rate	FY 09	\$200.00	\$240.00	per year	\$240.00
Non-Ordinance	Per Child Under 18, Resident/Family Rate	PRE FY 02	\$25.00	\$25.00	per year	\$25.00
Non-Ordinance	Per Child Under 18, Non-Resident/Family Rate	FY 09	\$100.00	\$120.00	per year	\$120.00
Non-Ordinance	Maximum Per Family, Resident/Family Rate	PRE FY 02	\$200.00	\$200.00	per year	\$200.00
Non-Ordinance	Maximum Per Family, Non-Resident/Family Rate	FY 09	\$800.00	\$960.00	per year	\$960.00
Non-Ordinance	Swimming Lessons	FY 05	\$30.00	\$30.00		\$30.00
Non-Ordinance	Pool Rental	FY 09	\$30.00	\$35.00	per hour	\$35.00
Non-Ordinance	per staff	FY 09	\$35.00	\$40.00		\$40.00
RECREATION-OUTDOOR POOL						
Non-Ordinance	18 & Under, Resident	PRE FY 02	\$0.00	\$0.00	per day	\$0.00
Non-Ordinance	18 & under, Non-Resident	PRE FY 02	\$1.00	\$1.00	per day	\$1.00
Non-Ordinance	19 & Over, Resident	PRE FY 02	\$1.00	\$1.00	per day	\$1.00
Non-Ordinance	19 & over, Non-Resident	PRE FY 02	\$2.00	\$2.00	per day	\$2.00
RECREATION-MISCELLANEOUS						
Non-Ordinance	Field/Gym-Organized Teams(all inclusive)	PRE FY 02	\$25.00	\$25.00	per team	\$25.00
Non-Ordinance	Practice-Field/Gym use (does not apply to youth athletics including Little League)	PRE FY 02	\$10.00	\$10.00		\$10.00
Non-Ordinance	Co-sponsored (non-swim team) programs maintenance fee (placed in maintenance fund)	FY 06	\$200.00	\$200.00	per team	\$200.00
Non-Ordinance	Non-Resident participants in co-sponsored (non-swim team) programs (placed in maintenance fund)	FY 06	\$20.00	\$20.00	per person	\$20.00
Non-Ordinance	Electrical Light Usage at Ballfields(does not apply	PRE FY 02	\$45.00	\$45.00		\$45.00

NOTES

The Recreation Department reported the following Outdoor Pool usage for Calendar Year 2008:  
Average Daily Use 377  
FY 08 Revenue Collected \$13,855

**City of Portsmouth  
Fee Schedule  
Recreation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>FY 2009 Schedule</u>	<u>FY 2010 Schedule</u>	<u>Suggested</u>
Non-Ordinance		to youth athletics)					
Non-Ordinance		Room Rental	PRE FY 02	\$10.00	\$10.00		\$10.00
Non-Ordinance		Boat Launch at Peirce Island (Non-Resident)	PRE FY 02	\$100.00	\$100.00		\$100.00
Non-Ordinance		Boat Launch at Peirce Island (Non-Resident)	FY 09	\$10.00	\$15.00		\$15.00
Non-Ordinance		Kayaks, non-motorized	PRE FY 02	\$5.00	\$5.00		\$5.00
Non-Ordinance		Kayaks, non-motorized	PRE FY 02	\$50.00	\$50.00		\$50.00
Non-Ordinance		Commercial	FY 09	\$25.00	\$30.00		\$30.00

to youth athletics)

FY 08 Boat Ramp fees collected:  
\$11,223

City of Portsmouth  
 Fee Schedule  
 Health Department

Ordinance / Non-Ordinance  
 Title

NOTES

\* (Indicates change from current fee)

Suggested  
 FY 2010  
 Schedule

Fiscal Year  
 Last Adjusted  
 FY 2008  
 Schedule  
 FY 2009  
 Schedule

Description

HEALTH

FY 08 Health Permits were as follows:

Class	# of Permits	Fees Collected	FY 07	FY 2008	FY 2009	Suggested
A	57	\$19,950.00	\$350.00	\$350.00	\$350.00	\$350.00
B	11	\$3,300.00	\$300.00	\$300.00	\$300.00	\$300.00
C	17	\$4,080.00	\$240.00	\$240.00	\$240.00	\$240.00
D	26	\$4,680.00	\$180.00	\$180.00	\$180.00	\$180.00
E	83	\$10,375.00	\$125.00	\$125.00	\$125.00	\$125.00

Class	Description	FY 07	FY 2008	FY 2009	Suggested
E	Markets or stores with less than 2 food preparation areas selling prepared foods and inc. fish markets, seafood stores and fish processing facilities	\$125.00	\$125.00	\$125.00	\$125.00
E	Catering	\$125.00	\$125.00	\$125.00	\$125.00
F	Supermarkets	\$350.00	\$350.00	\$350.00	\$350.00
G	Bed and Breakfast Operations	\$80.00	\$80.00	\$80.00	\$80.00
G	Nursing Home (Food Service)	\$80.00	\$80.00	\$80.00	\$80.00
H	Prepackaged Foods (movie theaters, gas stations, video, candy, department, drug stores)	\$50.00	\$50.00	\$50.00	\$50.00
M	Mobile Food Operations	\$150.00	\$150.00	\$150.00	\$150.00
T	Temporary Food Permit (14 days or less)	\$30.00	\$30.00	\$30.00	\$40.00
TT	Sampling for non potentially hazardous foods (14 days or less)	N/A	N/A	N/A	\$15.00
U	Federally Inspected Food Processors	\$100.00	\$100.00	\$100.00	\$40.00

Class	Description	FY 07	FY 2008	FY 2009	Suggested
T	Temporary Food Permit (14 days or less)	\$30.00	\$30.00	\$30.00	\$40.00
T	(Portsmouth business with food service permit exempt)				
T	(up to four (4) weeks before the day of the event)				
T	(thereafter)	\$100.00	\$100.00	\$100.00	\$100.00
TT	Sampling for non potentially hazardous foods (14 days or less)	N/A	N/A	N/A	\$15.00
TT	(Portsmouth business with food service permit exempt)				
U	Federally Inspected Food Processors	\$100.00	\$100.00	\$100.00	\$40.00
U	(thereafter)				

EXHIBIT A

City of Portsmouth  
 Fee Schedule  
 Health Department

\* (Indicates change from current fee)

Suggested  
 FY 2010  
 Schedule

Ordinance / Non-Ordinance  
 Title

NOTES

Description	Fiscal Year			Suggested FY 2010 Schedule
	Last Adjusted	FY 2008 Schedule	FY 2009 Schedule	
V Limited Events (1 to 4 events per year)	FY 08	\$60.00	\$60.00	\$60.00
V Limited Events (1 to 25 events per year)	FY 07	\$125.00	\$125.00	* Delete
W Farmer's Market Permit (period 5/01/xx-11/01/xx)	FY 07	\$140.00	\$140.00	\$140.00
X No Fee for Health Department Permits: Religious Organizations Youth Groups School Related organizations These organizations will need to obtain the appropriate Health Permit however there will be no fee associated with the permit.				* No Fee

Individual occurrences not tracked  
 Individual occurrences not tracked

**City of Portsmouth  
Fee Schedule  
Parking / Transportation**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	Description	Fiscal Year		Suggested FY 2010 Schedule
		Last Adjusted	Schedule	

**Chapter 7: Article I Section 102**

Parking Meters	Metered Spots on Streets	FY 05	\$0.75	Every Hour (Established by Ordinance)	\$0.75
	Metered Spots in Metered Parking Lots	FY 05	\$0.75	Every Hour (Established by Ordinance)	\$0.75

**Chapter 7: Article I Section 114A**

Construction Permit	Meter Bag	FY 08	\$20.00	Per Day	\$20.00
	Meter Bag	FY 05	\$5.00	Cost of Bag	\$5.00

**Chapter 7: Article IV Section 402 C**

High Hanover Parking Garage	Rates	FY 05	\$0.75	Hourly Rate	\$0.75
FY 08 hourly rate revenue equated to \$1,150,643. FY 08 monthly pass revenue equated to \$681,159. FY 07 Pass Reinstatement revenue equated to \$3,500.  Monthly passes as of Nov 08 as follows: 344 - \$100 per month (24 hr passes) 298 - \$80 per month (day passes) 1 - \$50 per month (night passes)	PRE FY 02	\$80.00	Monthly Pass Daytime (7am-7pm)	\$80.00	
	PRE FY 02	\$50.00	Monthly Pass Nighttime (7pm-7am)	\$50.00	
	PRE FY 02	\$100.00	Monthly Pass 24 hr	\$100.00	
	PRE FY 02	\$20.00	Lost Ticket Fee	\$20.00	
	FY 08	\$35.00	Garage Pass Deposit	\$35.00	
	FY 08	\$15.00	Pass Reinstatement Fee-Leaseholders	\$15.00	

**Chapter 7: Article IV Section 405 B**

Hanover-Fleet Street Off-Street Parking Area	Meter Rate	FY 05	\$0.75	Hourly (Established by ordinance)	\$0.75
Vaughan Street Off-Street Parking Area	Meter Rate	FY 05	\$0.75	Hourly (Established by ordinance)	\$0.75

**Chapter 7: Article IV Section 405 C**

Worth Parking lot	Meter Rate	FY 05	\$0.75	Hourly (Established by ordinance)	\$0.75
-------------------	------------	-------	--------	-----------------------------------	--------

**Chapter 7: Article VI Section 604**

Truck Loading/Unloading Zones	Commercial Loading Zone Permit	FY 10	N/A	N/A Annually	\$25.00
-------------------------------	--------------------------------	-------	-----	--------------	---------

**City of Portsmouth  
Fee Schedule  
Parking / Transportation**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>FY 2009 Schedule</u>	<u>FY 2010 Schedule</u>
<u>Chapter 7: Article IX Section 903</u> Summons Administration Fee	FY 08 revenue of \$1,271 with 16 occurrences of the fee.	Summons Administration Fee	FY 08	\$75.00	\$75.00	\$75.00
<u>Chapter 7: Article X Section 1004B</u> Towing	FY 08 revenue of \$9,188 with 125 occurrences of the fee.	Boot Removal Administration Fee	FY 08	\$75.00	\$75.00	\$75.00
<u>Chapter 7:</u> Boat launch	FY fee originates in FY 10	Peirce Island Overnight Boat Launch Parking	FY 10	N/A	N/A	\$5.00 *



**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

Suggested  
FY 2010  
Schedule

Fiscal Year  
FY 2008  
Schedule  
FY 2009  
Schedule

Ordinance / Non-Ordinance Title NOTES Description

Ordinance / Non-Ordinance Title	Notes	Description	Fiscal Year FY 2008 Schedule	FY 2009 Schedule	Suggested FY 2010 Schedule
Non-Ordinance	9	\$315	PRE FY 02	\$35.00	\$35.00
Non-Ordinance			PRE FY 02	\$50.00	\$50.00
Non-Ordinance			FY 08	\$100.00	\$100.00
Non-Ordinance			FY 08	\$2.55	\$2.55
Non-Ordinance			FY 08	\$3.82	\$3.82
Non-Ordinance			FY 08	\$5.09	\$5.09
Non-Ordinance			FY 08	\$7.64	\$7.64
Non-Ordinance			FY 08	\$12.22	\$12.22
Non-Ordinance			FY 08	\$19.35	\$19.35
Non-Ordinance			FY 08	\$31.57	\$31.57
Non-Ordinance			FY 08	\$38.69	\$38.69
Non-Ordinance			FY 08	\$71.28	\$71.28
Non-Ordinance			FY 08	\$107.93	\$107.93
Non-Ordinance			FY 08	\$162.88	\$162.88
Non-Ordinance	1,072	\$107,200	PRE FY 02	\$100.00	\$100.00
Non-Ordinance	1973	\$98,650	PRE FY 02	\$50.00	\$50.00
Non-Ordinance			PRE FY 02	\$25.00	\$25.00
Non-Ordinance			PRE FY 02	\$10.00	\$10.00
Non-Ordinance			PRE FY 02	\$40.00	\$40.00
Non-Ordinance			PRE FY 02	\$0.12	\$0.12
Non-Ordinance			PRE FY 02	\$0.12	\$0.12
Non-Ordinance			PRE FY 02	\$0.13	\$0.13
Non-Ordinance			PRE FY 02	\$0.13	\$0.13

**City of Portsmouth  
Fee Schedule  
Water / Sewer Divisions**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance Title	NOTES	Description	Fiscal Year				Suggested FY 2010 Schedule
			Last Adjusted	FY 2008 Schedule	FY 2009 Schedule	FY 2010 Schedule	
Non-Ordinance	15,397.6 M gals	\$92,353		FY 05	\$60.00	\$60.00	\$60.00
Non-Ordinance	Occurrences not tracked individually			PRE FY 02	\$5.00	\$5.00	\$5.00
Non-Ordinance	Occurrences not tracked individually			PRE FY 02	\$100.00	\$100.00	\$100.00
(Dependent upon revision of ordinance)				PRE FY 02	\$250.00	\$250.00	\$250.00
Non-Ordinance	672	\$6,720		PRE FY 02	\$10.00	\$10.00	\$10.00
Non-Ordinance	279	\$11,160		PRE FY 02	\$40.00	\$40.00	\$40.00
Non-Ordinance	107	\$7,062		PRE FY 02	\$66.00	\$66.00	\$66.00
Non-Ordinance	288	\$11,520		PRE FY 02	\$40.00	\$40.00	\$40.00
Non-Ordinance				PRE FY 02	\$8.00	\$8.00	\$8.00
Non-Ordinance				PRE FY 02	\$10.00	\$10.00	\$10.00
Non-Ordinance				PRE FY 02	\$20.00	\$20.00	\$20.00
Non-Ordinance				PRE FY 02	\$50.00	\$50.00	\$50.00
Non-Ordinance				PRE FY 02	\$10.00	\$10.00	\$10.00
Non-Ordinance				PRE FY 02	\$20.00	\$20.00	\$20.00
Non-Ordinance	122	\$7,930		FY 03	\$65.00	\$65.00	\$65.00
Non-Ordinance				PRE FY 02	\$17.00	\$17.00	\$17.00
Non-Ordinance	32	\$2,080		FY 08	\$65.00	\$65.00	\$65.00
Ordinance		\$69,030		FY 09	\$549.00	\$574.00	\$586.00
Ordinance		\$62,000		FY 09	\$508.00	\$753.00	\$774.00

**City of Portsmouth  
Fee Schedule  
Library**

\* (Indicates change from current fee)

<u>Ordinance / Non-Ordinance Title</u>	<u>NOTES</u>	<u>Description</u>	<u>Fiscal Year Last Adjusted</u>	<u>FY 2008 Schedule</u>	<u>FY 2009 Schedule</u>	<u>Suggested FY 2010 Schedule</u>
<b>Non-Ordinance</b>			<b>FY 09</b>	<b>\$75.00</b>	<b>\$80.00</b>	<b>\$80.00</b>
		LIBRARY Non-Resident Library Card				
	FY 08 collections of \$26,769 with 330 cards distributed, there are card holders who do not purchase cards--(city employees and local business owners)					
<b>Non-Ordinance</b>		Non-Resident Library Card-1/2 year	<b>FY 09</b>	<b>N/A</b>	<b>\$45.00</b>	<b>\$45.00</b>
<b>Non-Ordinance</b>		Non-Resident Library Card-Senior Rate	<b>FY 09</b>	<b>N/A</b>	<b>\$75.00</b>	<b>\$75.00</b>
<b>Non-Ordinance</b>		Non-Resident Library Card-Senior Rate 1/2 rate	<b>FY 09</b>	<b>N/A</b>	<b>\$40.00</b>	<b>\$40.00</b>

**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

Suggested  
FY 2010  
Schedule

Fiscal Year  
FY 2008  
Schedule

FY 2009  
Schedule

Last Adjusted  
Schedule

NOTES

Description

Chapter 8: Article II Section 202 E Z b  
Park Property-

Fiscal Year 2008 revenue collected was  
\$24,824

**Daytime Docking Fees**

**RESIDENT (May 1-Sep 30)**

Craft up to twenty (20) ft in length overall	FY 08	\$2.00	\$2.00	\$2.00	Per Hour	\$2.00	Per Hour
For craft twenty-one (21) ft to forty (30) ft overall	FY 08	\$3.00	\$3.00	\$3.00	Per Hour	\$3.00	Per Hour
For craft thirty-one (31) ft to forty (40) ft overall	FY 08	\$4.00	\$4.00	\$4.00	Per Hour	\$4.00	Per Hour
For craft over forty-one (41) ft to fifty (50) ft overall	FY 08	\$5.00	\$5.00	\$5.00	Per Hour	\$5.00	Per Hour
For craft over fifty (50) ft overall	FY 08	\$6.00	\$6.00	\$6.00	Per Hour	\$6.00	Per Hour

**NON-RESIDENT (May 1-Sep 30)**

Craft up to twenty (20) ft in length overall	FY 09	\$2.00	\$2.00	\$2.00	Per Hour	\$5.00	Per Hour
For craft twenty-one (21) ft to forty (30) ft overall	FY 09	\$3.00	\$3.00	\$8.00	Per Hour	\$8.00	Per Hour
For craft thirty-one (31) ft to forty (40) ft overall	FY 09	\$4.00	\$4.00	\$10.00	Per Hour	\$10.00	Per Hour
For craft over forty-one (41) ft to fifty (50) ft overall	FY 09	\$5.00	\$5.00	\$12.00	Per Hour	\$12.00	Per Hour
For craft over fifty (50) ft overall	FY 09	\$6.00	\$6.00	\$15.00	Per Hour	\$15.00	Per Hour

**RESIDENT (May 1-Sep 30)**

Craft up to twenty (20) ft in length overall	FY 08	\$25.00	\$25.00	\$25.00	Per Day	\$25.00	Per Day
For craft twenty-one (21) ft to forty (30) ft overall	FY 08	\$30.00	\$30.00	\$30.00	Per Day	\$30.00	Per Day
For craft thirty-one (31) ft to forty (40) ft overall	FY 08	\$35.00	\$35.00	\$35.00	Per Day	\$35.00	Per Day
For craft over forty-one (41) ft to fifty (50) ft overall	FY 08	\$40.00	\$40.00	\$40.00	Per Day	\$40.00	Per Day
For craft over fifty (50) ft overall	FY 08	\$55.00	\$55.00	\$55.00	Per Day	\$55.00	Per Day

**NON-RESIDENT (May 1-Sep 30)**

Craft up to twenty (20) ft in length overall	FY 09	\$25.00	\$25.00	\$35.00	Per Day	\$35.00	Per Day
For craft twenty-one (21) ft to forty (30) ft overall	FY 09	\$30.00	\$30.00	\$50.00	Per Day	\$50.00	Per Day
For craft thirty-one (31) ft to forty (40) ft overall	FY 09	\$35.00	\$35.00	\$70.00	Per Day	\$70.00	Per Day
For craft over forty-one (41) ft to fifty (50) ft overall	FY 09	\$40.00	\$40.00	\$85.00	Per Day	\$85.00	Per Day
For craft over fifty (50) ft overall	FY 09	\$55.00	\$55.00	\$100.00	Per Day	\$100.00	Per Day

Park Property-24 Hour Docking Fees  
(to be paid in advance)

City of Portsmouth  
 Fee Schedule  
 Prescott Park

\* (Indicates change from current fee)

Suggested  
 FY 2010  
 Schedule

Fiscal Year  
 FY 2008  
 Last Adjusted  
 Schedule

Description

Ordinance / Non-Ordinance  
 Title

NOTES

Description	Fiscal Year FY 2008 Last Adjusted Schedule	Fiscal Year FY 2009 Schedule	Suggested FY 2010 Schedule
<b>RESIDENT (Oct 1-Apr 30)</b>			
Craft up to twenty (20) ft in length overall	FY 10	N/A	N/A Per Hour
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	N/A	N/A Per Hour
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	N/A	N/A Per Hour
For craft over forty-one (41) ft to fifty (50) ft overall	FY 10	N/A	N/A Per Hour
For craft over fifty (50) ft overall	FY 10	N/A	N/A Per Hour
<b>NON-RESIDENT (Oct 1-Apr 30)</b>			
Craft up to twenty (20) ft in length overall	FY 10	N/A	N/A Per Hour
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	N/A	N/A Per Hour
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	N/A	N/A Per Hour
For craft over forty-one (41) ft to fifty (50) ft overall	FY 10	N/A	N/A Per Hour
For craft over fifty (50) ft overall	FY 10	N/A	N/A Per Hour
<b>RESIDENT (Oct 1-Apr 30)</b>			
Craft up to twenty (20) ft in length overall	FY 10	N/A	N/A Per Day
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	N/A	N/A Per Day
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	N/A	N/A Per Day
For craft over forty-one (41) ft to fifty (50) ft overall	FY 10	N/A	N/A Per Day
For craft over fifty (50) ft overall	FY 10	N/A	N/A Per Day
<b>NON-RESIDENT (Oct 1-Apr 30)</b>			
Craft up to twenty (20) ft in length overall	FY 10	N/A	N/A Per Day
For craft twenty-one (21) ft to forty (30) ft overall	FY 10	N/A	N/A Per Day
For craft thirty-one (31) ft to forty (40) ft overall	FY 10	N/A	N/A Per Day
For craft over forty-one (41) ft to fifty (50) ft overall	FY 10	N/A	N/A Per Day
For craft over fifty (50) ft overall	FY 10	N/A	N/A Per Day

**City of Portsmouth  
Fee Schedule  
Prescott Park**

\* (Indicates change from current fee)

Ordinance / Non-Ordinance Title Fiscal Year Last Adjusted FY 2008 Schedule FY 2009 Schedule Suggested FY 2010 Schedule

NOTES

Description	Fiscal Year Last Adjusted	FY 2008 Schedule	FY 2009 Schedule	Suggested FY 2010 Schedule
For craft over fifty (50) ft overall	FY 10	N/A	N/A Per Day	* \$50.00
<b>RESIDENT (April 1 - November 1)</b>	FY 10	N/A	N/A Per Season per boat foot	* \$150.00
<b>NON-RESIDENT (April 1 - November 1)</b>	FY 10	N/A	N/A Per Season per boat foot	* \$170.00

Park Property-Seasonal Rental Docking Fees