

MEMORANDUM

DATE: SEPTEMBER 1, 2004
TO: ECONOMIC DEVELOPMENT COMMISSION
FROM: DANA LEVENSON, CHAIRMAN
RE: UPCOMING MEETING FRIDAY, SEPTEMBER 10, 2004

The next EDC meeting is scheduled for Friday, September 10, 2004 at 7:30 a.m. in **CONFERENCE ROOM A in City Hall**. If you are unable to attend the meeting, please contact Nancy Carmer at **610-7220**. The agenda is as follows:

EDC AGENDA

9/10/04	7:30 A.M.	CONFERENCE ROOM A
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1. Approval of Meeting Minutes of May 7, 2004 (enclosed).
2. Sheraton Hotel and Conference Center Expansion – Discussion of Economic Impact
3. Old Business
 - City Council Referral: Parking Impact Fee Subcommittee Interim Report
 - EDC Action Plan – Review and prioritize activity for action (2004 Plan enclosed)
 - Master Plan – Review of Draft Economic Development Goals and Objectives and update on Planning Board process and completion.
 - EDC Vacancy
4. New Business
 - City Council Referral: Graffiti in Central Business District (Report enclosed for your review prior to meeting) – Establish Subcommittee
 - Announcement of new President of Chamber of Commerce
5. Public Comment Period
6. Confirm Next Meeting Date (October 1, 2004)

Adjourn Meeting

cc: Honorable Mayor and City Council Members
Webmaster, Shari Young