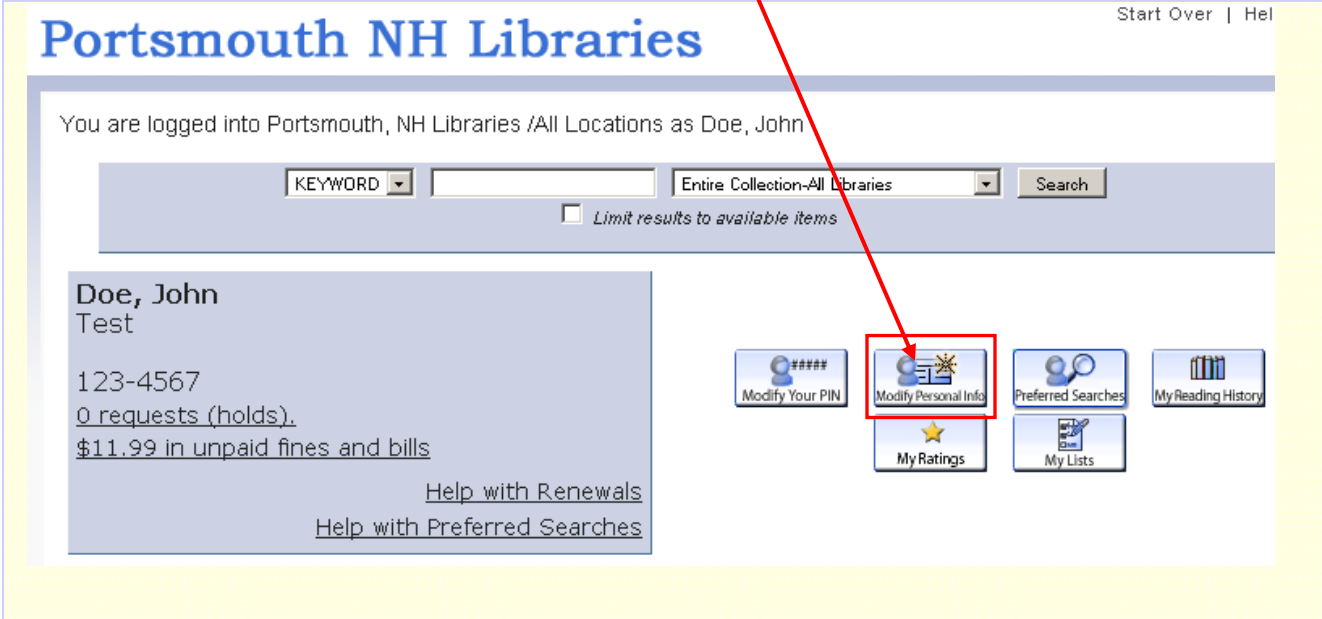


Changing Your Personal Information

You can now update your phone number and email address on file with the library online.

- 1. Log into your library account.
- 2. Click on the "Modify Personal Info" button.



The screenshot shows the Portsmouth NH Libraries website. At the top, it says "Portsmouth NH Libraries" and "Start Over | Hel". Below that, it says "You are logged into Portsmouth, NH Libraries /All Locations as Doe, John". There is a search bar with "KEYWORD" and "Entire Collection-All Libraries" dropdowns, and a "Search" button. A checkbox for "Limit results to available items" is also present. On the left, a user profile for "Doe, John" is shown with "Test" as the name, phone number "123-4567", "0 requests (holds)", and "\$11.99 in unpaid fines and bills". There are links for "Help with Renewals" and "Help with Preferred Searches". On the right, there are several buttons: "Modify Your PIN", "Modify Personal Info" (highlighted with a red box and a red arrow), "Preferred Searches", "My Reading History", "My Ratings", and "My Lists".

- 3. Update your telephone number and/or email address and click on Submit.



The screenshot shows the "Modify Patron Information" form. It starts with the instruction "Please enter new information and press Submit." The form fields are:

- Address:** Test
- City:**
- State:**
- ZIP Code:**
- Telephone:** 123-4567
- EMAIL ADDR:** jjdoeaugust2008@gmail.com

At the bottom, there are two buttons: "Submit" and "Cancel".

That's it!